

**MANISTEE CITY COUNCIL
STUDY SESSION
MINUTES OF JANUARY 11, 2022**

The Manistee City Council met in a study session on Tuesday, January 11, 2022, at 7:00 p.m., in the City Hall Council Chambers, 70 Maple Street, Manistee, Michigan 49660.

MEMBERS PRESENT: David Bachman, Lynda Beaton, Cindy Lundberg, Jermaine Sullivan, Michael Szymanski, James Grabowski, and Erin Martin Pontiac

MEMBERS ABSENT: None

ALSO PRESENT: Department Directors

PUBLIC COMMENTS:

None.

DISCUSSION ON NEIGHBORHOOD RESTORATION AND BEAUTIFICATION COMMITTEE BYLAWS – Police Chief Josh Glass provided background on the Blight Ad Hoc Committee and presented the draft bylaws for discussion.

Discussion included:

- Is this to be a committee or a commission
- Meeting Schedule
- Membership
- Service Group participation
- Vacancies will be advertised for appointments to the committee
- New members to review draft resolution and revise

CONSENSUS: Council will consider the bylaws for adoption on an upcoming regular meeting agenda.

DISCUSSION ON INSPECTION SERVICES – City Manager William Gambill led the discussion on inspection services and stated several complaints have been received recently on building enforcement. He explained the lack of communication has been discussed with SAFEbuilt and he has requested that letters be sent for code violations instead of posted notices. Mr. Gambill asked that future complaints please be submitted in writing.

Discussion included:

- Concerns with the number of rental inspection services needed to be completed in 2022 and whether or not the current contractor can fulfill their contract
- SAFEbuilt office hours at City Hall
- Interpretation of the Michigan Building Codes
- Permit Fees for replacing windows, doors, and roof
- Consistency with surrounding jurisdictions within the County
- Split building inspection and rental inspection duties
- Research other possible rental inspection services

DISCUSSION ON AMERICAN RESCUE PLAN ACT GUIDELINES – Finance Director Ed Bradford and City Manager William Gambill presented an ARPA update, and the final rule issued January 2022.

Presentation included:

- ARPA review
 - City to receive \$639,944
- Funds must be obligated by 12/31/24 and spent by 12/31/26
- Final rule broadens uses of the funds and simplifies reporting
- Prohibited uses - restrictions on use
- Current budget included three proposed uses
- Upcoming budget process
- Input from Council, Administration, and Public
- Prioritize projects and funding

OTHER:

Martin Pontiac stated Maple Street Bridge closure has caused wrong way traffic on River Street and requested additional signage.

Grabowski inquired when the Christmas tree will be removed from downtown.

There being no further business, the study session adjourned at approximately 7:54p.m.

Respectfully submitted,

Heather Pefley, CMC/ MiPMC II
City Clerk