

**MANISTEE CITY
ZONING BOARD OF APPEALS**

Meeting of July 13, 2022

6:00 p.m.

City of Manistee, 70 Maple Street,
Manistee, Michigan

AGENDA

I CALL TO ORDER

II ROLL CALL

III APPROVAL OF AGENDA

At this time the Zoning Board of Appeals can take action to approve the July 13, 2022 Agenda.

IV APPROVAL OF MINUTES

The Zoning Board of Appeals approved the January 12, 2022 minutes by email vote.

V PUBLIC HEARING

Variance request---parcel 51-51-712-150-20, 180 6th Street, Morton Salt Inc

VI BUSINESS SESSION:

Action on Pending Cases

- Parcel # 51-51-712-150-20
 - Variance request

Old Business

None

VII PUBLIC COMMENTS AND COMMUNICATIONS

At this time the Chair will ask if there are any public comments.

VIII ADJOURNMENT



MANISTEE CITY ZONING BOARD OF APPEALS

City Hall, 70 Maple Street
Manistee, MI 49660

**ORGANIZATIONAL
MEETING MINUTES**

January 12, 2022

A meeting of the Manistee City Zoning Board of Appeals was held on January 12, 2022, at 6:00 pm, Chamber of Commerce Room, 70 Maple Street, Manistee, Michigan.

MEMBERS PRESENT: Denis Johnson, Duane Jones, Shelly Memberto, and Glenn Zaring

MEMBER ABSENT: Linda Cihlar and John Veach

OTHERS Zach Sompels (Planner 1/City Zoning Administrator) and Nancy Baker (Recording Secretary)

The meeting was called to order at 6:07 p.m. by Chair Glenn Zaring.

APPROVAL OF AGENDA:

Motion by Shelly Memberto, seconded by Duane Jones to approve the agenda as prepared. With a voice vote this motion passed unanimously.

APPROVAL OF MINUTES:

The Zoning Board of Appeals approved the December 15, 2021, Zoning Board of Appeals Meeting Minutes by email.

PUBLIC HEARING:

None

BUSINESS SESSION:

Action on Pending Cases

None

Election of Officers 2022

Chair

At this time, the meeting was turned over to Zach Sompels who asked for Chair nominations.

Duane Jones nominated Glenn Zaring for position of Chair. Glenn Zaring accepted. No further nominations were made. Nominations were closed.

With a roll call vote,
Voting yes for Glenn Zaring: Jones, Memberto, Zaring, Johnson
Glenn Zaring was elected Chair of the Zoning Board of Appeals for 2022.

Vice-Chair

At this time, the meeting was turned over to Chair Glenn Zaring who asked for Vice Chair nominations.

Denis Johnson nominated Duane Jones for position of Vice Chair. Duane Jones accepted.
No further nominations were made. Nominations were closed.

With a roll call vote,
Voting yes for Duane Jones: Memberto, Zaring, Jones, Johnson
Duane Jones was elected Vice Chair of the Zoning Board of Appeals for 2022.

Appointment of a Recording Secretary 2022

Shelly Memberto nominated Nancy Baker as Zoning Board of Appeals Recording Secretary for 2022.

With a voice vote passing unanimously, Nancy Baker was elected Recording Secretary for the Zoning Board of Appeals for 2022.

By Law Review

According to the By-Laws, the City Zoning Board of Appeals shall annually review their By-Laws.
There were no changes, additions, or corrections by the Zoning Board of Appeals (ZBA) or Planning Staff.

With a voice vote passing unanimously, the Zoning Board of Appeals By-Laws for 2022 were accepted as written.

PUBLIC COMMENTS AND COMMUNICATIONS:

None

OTHER COMMENTS FROM MEMBERS OR STAFF

Chair Glenn Zaring stated he appeared before the City Planning Commission (PC). He informed the PC of the ZBA's position, improving some of the zoning ordinance (Z.O.) verbiage, was provided great information by several well-versed resources, he asked staff to look at the Z.O. and let the ZBA know of issues needing to be addressed. Parts of the Z.O have a conflict in wording or contradicting statements. These need to be identified. Mr. Sompels stated Z.O. issues are taken to the Planning Commission for resolving/amending. The Z.O. is a living document.

Shelly Memberto encouraged members to read the Zoning Ordinance to familiarize themselves with it.

ADJOURNMENT:

The meeting was adjourned by Call of the Chair.
Meeting adjourned at 6:20 p.m.

Respectfully Submitted



Nancy Baker, Recording Secretary

MANISTEE CITY ZONING BOARD OF APPEALS

City Hall, 70 Maple Street
Manistee, MI 49660

**PUBLIC HEARING
MEETING MINUTES**

January 12, 2022

The Manistee City Zoning Board of Appeals.

MEMBERS VOTING: Duane Jones, Denis Johnson, Shelly Memberto, and Glenn Zaring

APPROVAL OF MINUTES:

Approval of January 12, 2022 minutes.

I, Duane Jones vote **YES** on approving the Zoning Board of Appeals January 12, 2022 meeting minutes as printed.

Vote response via email.

I, Glenn Zaring vote **YES** on approving the Zoning Board of Appeals January 12, 2022 meeting minutes as printed.

Vote response via email.

I, Shelly Memberto vote **YES** on approving the Zoning Board of Appeals January 12, 2022 meeting minutes as printed.

Vote response via email.

I, Denis Johnson, ZBA alternate, vote **YES** on approving the Zoning Board of Appeals January 12, 2022 meeting minutes as printed.

Vote response via email.

Respectfully Submitted



Nancy Baker, Recording Secretary

Nancy Baker

From: Duane Jones <glakes@charter.net>
Sent: Thursday, January 13, 2022 11:45 AM
To: Nancy Baker
Cc: Glenn C Zaring; Shelly Memberto; Denis Johnson
Subject: Re: ZBA min
Attachments: 2022-01-12 ZBA draft Min Organizational Meeting.docx

[WARNING: External Message]
Looks good! - I approve

Duane Jones
231-233-4712

Sent from Duane's iPhone

On Jan 13, 2022, at 11:34 AM, Nancy Baker <nbaker@manisteecountymi.gov> wrote:

I have attached a copy of the ZBA minutes from January 12, 2022.
Please review.
Let me know by email if you accept the minutes as written or if you request a correction.
Thank you

Nancy Baker
Planning Secretary/Assistant to Planner
Manistee Co Planning Building
395 3rd St, Manistee, MI 49660
231-398-3576; fax 231-398-3526
nbaker@manisteecountymi.gov

Manistee County
Planning Department



Nancy Baker

From: Glenn Zaring <gzaring@gmail.com>
Sent: Saturday, January 15, 2022 6:29 AM
To: Nancy Baker
Cc: Duane Jones; Shelly Memberto; Denis Johnson
Subject: Re: ZBA min
Attachments: 2022-01-12 ZBA draft Min Organizational Meeting.docx

[WARNING: External Message]
Great job Nancy!

Thank you...

Glenn

Sent from my iPhone

On 13 Jan 2022, at 11:34 AM, Nancy Baker <nbaker@manisteecountymi.gov> wrote:

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Thank you

Nancy Baker
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nbaker@manisteecountymi.gov

Manistee County
Planning Department



Nancy Baker

From: Shelly Memberto <shellymcommissions@gmail.com>
Sent: Tuesday, January 18, 2022 9:59 AM
To: Nancy Baker
Subject: Re: ZBA

[WARNING: External Message]

I approve the minutes for the January 12, 2022 ZBA meeting.

Thank you, you're the best 😊

On Tue, Jan 18, 2022 at 9:24 AM Nancy Baker <nbaker@manisteecountymi.gov> wrote:

Shelly

I have attached the minutes to the Jan 12th ZBA meeting. Please respond on your approval or disapproval of the minutes.

Thank you

Nancy Baker

Planning Secretary/Assistant to Planner

Manistee Co Planning Building

395 3rd St, Manistee, MI 49660

231-398-3576; fax 231-398-3526

nbaker@manisteecountymi.gov

Manistee County
Planning Department



Nancy Baker

From: Denis Johnson <drjohnson464@sbcglobal.net>
Sent: Friday, January 14, 2022 9:18 PM
To: Nancy Baker; Duane Jones
Cc: Glenn C Zaring; Shelly Memberto
Subject: Re: ZBA min

[WARNING: External Message]

Nancy-

I accept the minutes as written.

Denis

On Thursday, January 13, 2022, 11:44:44 AM EST, Duane Jones <glakes@charter.net> wrote:

Looks good! - I approve

Duane Jones
231-233-4712

Sent from Duane's iPhone

On Jan 13, 2022, at 11:34 AM, Nancy Baker <nbaker@manisteecountymi.gov> wrote:

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Let me know by email if you accept the minutes as written or if you request a correction.

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Nancy Baker

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