

Manistee Harbor Commission Agenda

Tuesday, July 19, 2022 at 1:00 p.m. – Council Chambers
70 Maple Street, Manistee MI 49660

Call to Order

Welcome New Member

- Mary Lou Mydill

Approval of Agenda

Public Comments on Agenda Items (5-minute limit)

Approval of Minutes

- Minutes of June 28, 2021

Unfinished Business

- Marina Marketing Plan
- Marina Patio

Reports

- Harbormaster
- Boat Launch Revenue

New Business

- Other

Public Comment (5-minute limit)

Comments by Harbor Commissioners

Adjourn

HARBOR COMMISSION MINUTES MEETING OF JUNE 28, 2022

A meeting of the Manistee Harbor Commission was called to order by the Chair on Tuesday, June 28, 2022, at 1:00 p.m. in the Council Chambers, City Hall, 70 Maple Street, Manistee MI 49660.

MEMBERS PRESENT

Tom Swedenborg, Ty Cook, Jeff Mikula, George Becker

MEMBERS ABSENT

Bill Gambill

OTHERS PRESENT

Kelly McColl – Recording Secretary

APPROVAL OF AGENDA

MOTION by Jeff Mikula second by George Becker, to approve the agenda as submitted. Voice vote – motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS

- None

APPROVAL OF MINUTES

MOTION by Ty Cook, second by Tom Swedenborg, to approve the minutes for the April 19, 2022, as presented. Voice vote – motion carried.

UNFINISHED BUSINESS

- Marina Dock Replacement Update
Substantially complete though still waiting on bumpers that have been backordered. Caps were ordered economically through Amazon and fit the pilings well – more were ordered for the rest that had missing caps.

- Marina Marketing Plan
Jeff hasn't heard from Mark Sandstedt since the last meeting date. Chair Swedenborg will reach out to him for a marketing proposal before the July 19, 2022, meeting.

- **Marina Patio**

Patio pavers have been ordered and will be installed by the end of July. Spicer had proposed several patio options, pavers and poured cement included. DPW decided the pavers were the best option; City staff will be installing. Base and filler products, per the manufacture's specifications, have also been ordered. Lighting was not considered previously but suggested for security and welcoming atmosphere for boaters. Furniture was not budgeted for but will be worked into the plan.

- **Harbor Dredging**

Army Corps of Engineers will be dredging the harbor late summer (July or August). They will be updating their discharge permit to allow placement of material to the north of the public beach. Residents of Dunes Drive have expressed concerns over erosion of City property near them and so this is an appropriate placement for beach nourishment.

- **South Breakwater Update**

Army Corps of Engineers has accepted bids for the South Breakwater work. Low bidder provided two time periods for the work to be completed. Fall 2022 construction or spring/summer 2023. The City has requested fall work/completion as it will work well to have completed before the City planned pavement of the First Street Beach loop road, hotel parking and lower parking lot paving, which is scheduled for spring 2023 (paid for through the hotel brownfield capture). Also, spring/summer 2023 work would conflict with July 2023 fireworks. Other factors may determine the time period of work but hoping for the fall 2022 option.

STAFF REPORTS

- **Harbormaster**

- Discussed land conversion process – Fricano's/9th Street boat launch. Waiting for the scoring from the North Riverwalk grant application before moving forward.
- Clean Water Recovery Facility will be substantially complete within the next couple of months.
- Discussed the possible improvements for the 9th Street boat launch. If the conversion takes place, the City will need to create a site plan including all future improvements and would engage the Parks Commission and Harbor Commission in this conversation. Kayak/canoe launch may be included – suggestion was made for seasonal storage availability at this site. High use during the winter months.
- Marina – slow until about a week ago, really beginning to pick up with rental and fuel sales. New staff uniforms (t-shirts and sweatshirts) have arrived. Jeff will check on Wi-Fi sufficiency for boaters. Suggested that shuffleboard and dog walk area be added to the list of features offered at Marina.

- **City Manager – Boat Launch Revenue**

The City Manager was unable to attend the meeting, but Commissioners did review Boat Launch Revenue.

NEW BUSINESS

- Other
 - Discussed attracting sailors coming back from the Mac Race (Chicago to Mackinaw). Maybe could be included in marketing proposal.
 - Engaging the Manistee County Sports Fishing Association for new Harbor Commission member(s).
 - Need for *No Wake* signage.
 - Alewives die off – DPW is cleaning the beach along the scum line 7 days a week – sometimes more.
 - Dr. Paine is updating his marina.
 - Edgewater Condominiums is still planning on putting in docks.
 - Discussed Peninsula development – possibility for industrial/maritime/salmon museum.
 - Future of Waterworks building.

PUBLIC COMMENTS

None.

COMMISSIONER COMMENTS

- George Becker asked about Fricano's request to purchase land adjacent to his building. Requested dates for the CRAM Manistee Regatta – Kelly to provide. Asked about any known security problems for the Princess this year – Jeff said none have been reported.

ADJOURNMENT

Next meeting is scheduled for July 19, 2022 at 1:00 p.m. in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

MOTION to adjourn by George Becker, second by Ty Cook at 1:47 p.m.

Kelly McColl
Recording Secretary

BOAT LAUNCH REVENUES

2012 - 2013 Rate Structure: \$5 / Daily, \$35 / Seasonal

2013 - 2019 Rate Structure: \$10 / Daily, \$40 / Seasonal

2020 - Current Rate Structure: \$10 / Daily, \$45 / Seasonal

2022 BOAT LAUNCH REVENUE

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPT/OCT	TOTALS
Seasonal Permits	26 = \$1,170	101 = \$4,545	129 = \$5,805	= \$	= \$	= \$	= \$
Daily Permits	= \$	51 = \$510	140 = \$1,400	= \$	= \$	= \$	= \$
Annual Total							= \$

2021 BOAT LAUNCH REVENUE

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPT/OCT	TOTALS
Seasonal Permits	76 = \$3,420	31 = \$1,395	135 = \$6,075	118 = \$5,310	123 = \$5,535	9 = \$405	492 = \$22,140
Daily Permits	24 = \$240	19 = \$190	218 = \$2,180	291 = \$2,910	572 = \$5,720	357 = \$3,570	1,481 = \$14,810
Annual Total							1,973 = \$36,950

2020 BOAT LAUNCH REVENUE

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPT/OCT	TOTALS
Seasonal Permits	16 = \$720	111 = \$4,995	89 = \$4,005	51 = \$2,295	125 = \$5,625	10 = \$450	402 = \$18,090
Daily Permits	0 = \$	101 = \$1,010	154 = \$1,540	233 = \$2,330	592 = \$ 5,920	260 = \$2,600	1340 = \$ 13,400
Annual Total							1,742 = \$ 31,490

2019 BOAT LAUNCH REVENUE

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPTEMBER	TOTALS
Seasonal Permits	69 = \$2,760	62 = \$2,480	129 = \$5,160	46 = \$1,840	152 = \$6,080	17 = \$680	475 = \$19,000
Daily Permits	0 = 0	19 = \$190	144 = \$1,440	34 = \$340	335 = \$3,350	319 = \$3,190	851 = \$8,510
Annual Total							1,326 = \$27,510

2018 BOAT LAUNCH REVENUE

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPTEMBER	TOTALS
Seasonal Permits	89 = \$3,560	144 = 5,760	79 = \$3,160	98 = \$3,920	173 = \$6,920	7 = \$280	590 = \$23,600
Daily Permits	15 = \$150	75 = \$750	92 = \$920	121 = \$1,210	695 = \$6,950	237 = \$2,370	1,235 = \$12,350
Annual Total							1,825 = \$35,950

BOAT LAUNCH REVENUES**2017 BOAT LAUNCH REVENUE**

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPTEMBER	TOTALS
Seasonal Permits	42 = \$1,680	148 = \$5,920	79 = \$3,160	99 = \$3,960	146 = \$5,840	19 = \$760	533 = \$21,320
Daily Permits	0	86 = \$860	101 = \$1,010	226 = \$2,260	534 = \$5,340	290 = \$2,900	1,237 = \$12,370
Annual Total							1,770 = \$33,690

2016 BOAT LAUNCH REVENUE

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPTEMBER	TOTALS
Seasonal Permits	113 = \$4,520	63 = \$2,520	102 = \$4,080	91 = \$3,640	159 = \$6,360	35 = 1,400	563 = \$22,520
Daily Permits	41 = \$410	72 = \$720	106 = \$1,060	229 = \$2,290	732 = \$7,320	383 = 3,830	1,563 = \$15,630
Annual Total							2,126 = \$38,150

2015 FIRST STREET BOAT LAUNCH REVENUE

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPTEMBER	TOTALS
Seasonal Permits	84 = \$3,360	69 = \$2,760	78 = \$3,120	106 = 4,240	109 = \$4,360	52 = \$2,080	498 = \$19,920
Daily Permits	31 = \$310	39 = \$390	64 = \$640	219 = 2,190	338 = \$3,380	459 = \$4,590	1,150 = \$11,500
Annual Total							1,648 = \$31,420

2014 FIRST STREET BOAT LAUNCH REVENUE

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPTEMBER	TOTALS
Seasonal Permits	35 = \$1,400	113 = \$4,520	95 = \$3,800	126 = \$5,040	159 = \$6,360	22 = \$880	550 = \$22,000
Daily Permits	0	65 = \$650	100 = \$1,000	198 = \$1,980	687 = \$6,870	255 = \$2,550	1,305 = \$13,050
Annual Total							1,855 = \$35,050

2013 FIRST STREET BOAT LAUNCH REVENUE

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPTEMBER	TOTALS
Seasonal Permits	39 = \$1,365	78 = \$2,730	54 = \$1,890	104 = \$4,160	224 = \$8,960	23 = \$920	522 = \$20,025
Daily Permits	14 = \$70	137 = \$685	109 = \$545	199 = \$1,990	734 = \$7,340	285 = \$2,850	1,478 = \$13,480
Annual Total							2,000 = \$33,505

2012 FIRST STREET BOAT LAUNCH REVENUE

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPTEMBER	TOTALS
Seasonal Permits	31 = \$1,085	89 = \$3,115	69 = \$2,415	150 = \$5,250	96 = \$3,360	8 = 280	443 = \$15,505
Daily Permits	0	114 = \$570	137 = \$685	687 = \$3,435	1,279 = \$6,395	626 = \$3,130	2,843 = \$14,215
Annual Total							3,286 = \$29,720