

**HARBOR COMMISSION MINUTES
MEETING OF DECEMBER 4, 2012**

A regular meeting of the Manistee Harbor Commission was held on Tuesday, December 4, 2012 at 1:00 p.m. in the Second Floor Conference Room, City Hall, 70 Maple Street, Manistee MI 49660.

Roll Call	Present	Excused Absence	Unexcused Absence
Commissioner Bachman	✓		
Commissioner Cook		✓	
Commissioner Daniels	✓		
Commissioner Kriskywicz		✓	
Commissioner Memberto	✓		
Commissioner Smith	✓		
Commissioner Zielinski	✓		
City Manager Mitch Deisch	✓		

OTHERS PRESENT: Eric Sagonowsky of the Manistee News Advocate

MEET & GREET, NEW MEMBER INTRODUCTIONS

The majority of this meeting was dedicated to the opportunity for all members to introduce themselves and present a short bio.

PUBLIC COMMENTS ON AGENDA ITEMS

None

STAFF REPORTS

City Manager.

City Manager Mitch Deisch is a non-voting member of the Harbor Commission. The Harbor Commission Ordinance focuses the direction of this advisory board. Secretary distributed a draft member roster and members in attendance updated their information. Once completed, the roster will be distributed electronically to all members. Reviewed the areas of interest for the Harbor Commission including the Municipal Marina, First Street Boat Launch, Arthur Street Boat Launch, and the Ninth Street Boat Launch. A tour of the marina facility was recommended in the spring prior to opening the facility for the season. Low water levels will be one challenge facing 2013 operations.

General discussion on low water levels, USACOE harbor dredging, and past Harbor Commission recommendations such as: fog horn activation sign, commercial netting signs, and launch ramp operation improvements. Also discussed invasive species like milfoil, Asian Carp, fishing, lighthouse fundraising efforts, and future discussion items like the Ninth Street Launch Ramp.

Harbormaster.

Public Safety Director Dave Bachman is also the Harbormaster and oversees the operation of the Municipal Marina. Frank Post was hired to be the Marina Manager and has done a good job operating this new facility to high standards. The facility is closed for the season. Setting slip rates according to State levels will be an item up for discussion and action at a future meeting. Frank Post is attending the Harbormaster's Conference this week and he and Chief Bachman will also be taking the Underground Storage Tank test this week to comply with state requirements. Dock repairs are needed at the marina. Bachman has requested the City Engineer's Office to write a 50/50 grant for dock repairs. Due to grant cycle any funds awarded would not be available until after the 2013 season so construction would not occur until 2014. Safety repairs will be made in 2013. Discussed state reservation program used by the marina. Discussed recent marina marketing efforts and the \$4,500 included in the annual budget. Discussed seasonal and transient slips at the marina. Discussed boater desire for cable TV at slips.

Secretary.

Reviewed items that will be on the agenda for the first meeting in 2013: election of officers, annual bylaw review, appointment of committees by Chair, meeting dates for 2013. Following discussion, it was a consensus of those members in attendance to schedule the first meeting of 2013 for Tuesday, January 15, 2013 at 1 p.m. in the Second Floor Conference Room, City Hall.

COMMITTEE REPORTS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENTS

None

COMMENTS BY HARBOR COMMISSIONERS

None

ADJOURNMENT

MOTION by Bachman, second by Zielinski to adjourn at 2:23 p.m.

Respectfully submitted,



Cindy Lokovich, Recording Secretary