

CITY OF MANISTEE HOUSING COMMISSION

Work Session

June 15, 2012

A Work Session of the City of Manistee Housing Commission was held on June 15, 2012 at 7:30 A.M. in the City of Manistee Housing Commission Conference Room. The purpose of the Work Session was to:

- Review the status of M.C. Smith Task Order 2 (112 & 112 ½ Holly Ct.)
- Review of M.C. Smith proposal to perform a review of the family site homes and develop a 5-Year plan around our Physical Needs Assessment
- Review subcontracting proposal with the City DPW for lawn maintenance
- Review Recovery Plan due dates

President Dale Priester called the meeting to order at 7:40 A.M.

Members Present: President Dale Priester, Vice-President Doug Parkes, Treasurer Elbert Purdom, Commissioner Donna Korzeniewski and Commissioner Lawrence Bacon

Members Absent: None

Also Present: Clinton McKinven-Copus, Executive Director, Scott DeKorte (M.C. Smith), Marv Chick, Kevin Helminiak

Status of M.C. Smith Task Order 2 (112 & 112 ½ Holly Ct)

Mr. DeKorte informed us that the environmental testing of 112 & 112 ½ Holly Court would be conducted after this morning's work session. Clint informed the Commissioners that our insurance company (HAIG) has been notified and that an insurance adjuster has reviewed the property. The insurance company is waiting for the report from M.C. Smith before processing the claim any further.

Review of M.C. Smith Proposal

Scott DeKorte presented the proposed scope of work to review all of our family site homes and the development of a 5-Year plan to address the needs of the homes and other physical needs throughout our properties as identified in the October 2011 Physical Needs Assessment. Scott will provide Clint with the revised proposal prior to the July 24, 2012 meeting of the Board of Commissioners.

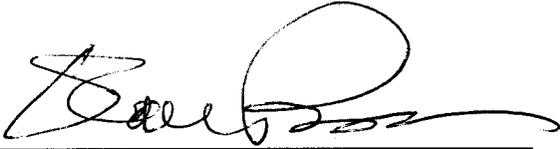
Review of subcontracting proposal with the City DPW for lawn maintenance

Clint presented the proposed scope of work and costs as provided by City Manager, Mitch Deisch. Clint will bring a formal contract to the Board of Commissioners by the July 24, 2012 meeting.

Review of Recovery Plan Due Dates

Mr. Willie Garrett, the Detroit Field Office Director, requested that we submit updated due dates for tasks listed in the Recovery Document worksheet. Clint recorded the changed dates and will submit them to Mr. Garrett.

Meeting concluded at 9:00 A.M.



Dale Priester
President



Clinton McKinven-Copus
Secretary