

MANISTEE CITY COUNCIL

MEETING AGENDA

TUESDAY, SEPTEMBER 3, 2013 – 7:00 P.M. – COUNCIL CHAMBERS

I. Call to Order.

- a.) PLEDGE OF ALLEGIANCE.
- b.) ROLL CALL.

II. Public Hearings.

III. Citizen Comments on Agenda Related Items.

IV. Consent Agenda. All agenda items marked with an asterisk (*) are on the consent agenda and considered by the City Manager to be routine matters. Prior to approval of the Consent Agenda, any member of Council may have an item from the Consent Agenda removed and taken up during the regular portion of the meeting. Consent agenda items include:

- V. Approval of Minutes.
- VI. a.) Approval of Payroll.
b.) Cash Balances Report.
- XI. a.) Notification Regarding Next Work Session.

At this time Council could take action to approve the Consent Agenda as presented.

***V. Approval of Minutes.** Approval of the minutes of the August 20, 2013 regular meeting as attached.

VI. Financial Report.

- *a.) APPROVAL OF PAYROLL.
- *b.) CASH BALANCES REPORT.

VII. Unfinished Business.

VIII. New Business.

- a.) CONSIDERATION OF DESIGNATING A VOTING DELEGATE TO THE MICHIGAN MUNICIPAL LEAGUE ANNUAL MEETING.

The Annual Convention of the Michigan Municipal League will be held September 17-20, 2013. Pursuant to the provisions of the League bylaws, we are requested to designate by action of the governing body, one official who will be in attendance at the convention as the official representative to cast the vote of the City of Manistee at the annual meeting, and if possible, to designate one other official to serve as an alternate. Signed up to attend the convention are Mayor Pro-Tem Zaring, Councilmember Hornkohl, City Manager Deisch, and Finance Director Bradford.

At this time Council could take action to name a voting delegate, and an alternate voting delegate, to the Michigan Municipal League's annual meeting.

- b.) CONSIDERATION OF AN AMENDMENT TO THE AGREEMENT TO PROVIDE SERVICES WITH MANISTEE AREA PUBLIC SCHOOLS.

In 2001 the City entered into an agreement with Manistee Area Public Schools (MAPS) to provide utility services to the former Kennedy School at 610 East Parkdale Avenue. At that time it was not contemplated that MAPS would put this facility up for sale.

MAPS is now considering the sale of this property. The proposed amendment would change the language to treat the potential new private owner the same as all other private utility customers outside the City of Manistee corporate limits.

An amendment to the October 16, 2001 agreement has been drafted and approved by the City Attorney. The Manistee Area Public Schools approved the amendment to the agreement at their August meeting. City Staff recommends approval.

At this time Council could take action to approve an Amendment to the Agreement to Provide Services for Manistee Area Public Schools property at 610 East Parkdale Avenue; and further authorize the Mayor and City Clerk to execute the document.

c.) **CONSIDERATION OF CHANGING ELECTION POLLING LOCATION - PRECINCT 1, 2, AND 3.**

The City Clerk's Office is requesting Council approval to change one of the polling locations for elections held in the City of Manistee. The polling location for Precincts 1, 2, and 3 is currently located at Jefferson School. Representatives from Manistee Area Public Schools have voiced concerns with continuing to hold elections at their facility and have requested that future elections be held elsewhere. The proposed change would be to move this polling location to the Manistee Municipal Marina Open Space, beginning with the November 5, 2013 General Election.

The Election Commission discussed this issue at their July 2, 2013 meeting and have recommended the proposed change of the polling location for Precincts 1, 2, and 3 starting with the November 5, 2013 General Election. According to Michigan Election Law – Section 168.662(4) “the legislative body of a city, village, or township shall not establish, move, or abolish a polling place less than 60 days before an election....” September 5th is 60 days before the November election.

At this time Council could take action to authorize the Mayor and City Clerk to sign a resolution authorizing the change of the election polling location for Precincts 1, 2, and 3 from Jefferson School to the Manistee Municipal Marina Open Space, starting with the November 5, 2013 General Election.

d.) **CONSIDERATION OF LOCAL REVENUE SHARING BOARD GRANT APPLICATIONS.**

The Local Revenue Sharing Board (LRSB) distributes 2% money from the Little River Casino. The deadline for 2013 Cycle II applications is Friday, September 6, 2013. City Staff has prepared grant applications for submission to the LRSB.

At this time Council could take action to authorize the submission of grant applications to the Local Revenue Sharing Board for the second cycle in 2013.

IX. Notices, Communications, Announcements.

*a.) **NOTIFICATION REGARDING NEXT WORK SESSION.**

A Council work session has been scheduled for Tuesday, September 10, 2013 at 7 p.m. A discussion will be conducted on Project Updates; and such business as may come before the Council. No action is required on this item.

X. Concerns and Comments.

- a.) CITIZEN COMMENT. This is an opportunity for citizens to comment on municipal services, activities or areas of City involvement. Citizens in attendance shall be recognized by the Mayor for comments (limited to five minutes). Letters submitted to Council will not be publicly read.
- b.) OFFICIALS AND STAFF.
- c.) COUNCILMEMBERS.

XI. Adjourn.

MDD:cl

COUNCIL AGENDA ATTACHMENTS:

Council Meeting Minutes – August 20, 2013
Cash Balances Report
MML Convention Voting Delegate
MAPS Services Agreement Amendment
Resolution to Change Polling Location
LRSB Grant Applications

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – August 20, 2013

A regular meeting of the Manistee City Council was called to order by her honor, Mayor Colleen Kenny on Tuesday, August 20, 2013 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Colleen Kenny, Edward Cote, Robert Hornkohl, Catherine Zaring, Beth Adams, and Eric Gustad.

ABSENT: Robert Goodspeed.

ALSO PRESENT: City Manager – Mitch Deisch, City Attorney – George Saylor, City Clerk – Michelle Wright, DPW Director – Jeff Mikula, Finance Director – Ed Bradford, Public Safety Director – Dave Bachman, and City Engineer – Corey Kadow/Abonmarche.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

None received.

CONSENT AGENDA.

- Minutes
 - August 6, 2013 - Regular Meeting
 - August 13, 2013 - Work Session
- Payroll
 - August 5 - 18, 2013 - \$ 119,991.12
- Monthly Bills
 - July 8, 2013 - \$ 635,462.98
 - July 18, 2013 - \$ 185,738.17
 - August 13, 2013 - \$2,048,766.90
- Notification Regarding Next Work Session – September 10, 2013
A discussion will be conducted on Project Updates; and such business as may come before the Council.
- Consideration of Annual Strut Your Mutt on the Riverwalk.
The annual Strut Your Mutt on the Riverwalk event includes an opportunity for citizens and visitors to enjoy the Riverwalk with their four-legged friends. This is a fundraiser for the Homeward Bound Animal Shelter. This annual event is requested for Sunday, September 22, 2013 from 1 p.m. to 3 p.m.
- Consideration of Manistee Monster Mania Fishing Tournament.
Scott MacDonald/Tournament Trail has requested authorization to hold an annual fall fishing tournament on Friday, Saturday, and Sunday, September 6, 7 & 8, 2013 in the area of the Lions Shelter at First Street Beach. The request is for use of public property, including the grassy area around the Lions Shelter at First Street Beach, to hold the captains meeting and weigh-in events.

MOTION by Hornkohl, second by Cote to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Zaring, Adams, and Gustad
NAYS: None

CONSIDERATION OF BYLAW AMENDMENT, PEG COMMISSION.

The PEG Commission has completed their annual bylaw review. At their July 8, 2013 meeting they approved the amendment to Section 3 – Membership, of the bylaws to reflect the language that was adopted in the ordinance revision that was done last year; specifically to include “Up to two members may be appointed by Charter Township of Filer and that all other members shall be Manistee County residents and appointed by City Council.” Council approval of the bylaw amendment is required.

MOTION by Hornkohl, second by Cote to adopt bylaws for the PEG Commission and authorize the Mayor to execute the document.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Zaring, Adams, and Gustad
NAYS: None

CONSIDERATION OF HIRING MICHAEL TERRY AS EXECUTIVE DIRECTOR OF THE RAMSDELL THEATRE.

Under City Ordinance 253.03 (D) the Ramsdell Governing Board shall; “hire, if appropriate, a Managing Director of the Center, to be approved by City Council...” The Ramsdell Executive Director position was approved by City Council in the 2013-2014 budget. The Ramsdell Governing Board has undertaken a comprehensive search and unanimously recommends Michael Terry for the position.

MOTION by Hornkohl, second by Cote to approve the hiring of Michael Terry as Executive Director of the Ramsdell Theatre. Mr. Terry gave a brief background of his qualifications and answered questions posed by the Council.

With a roll call vote this motion passed, 5-1.

AYES: Kenny, Cote, Hornkohl, Zaring, and Gustad
NAYS: Adams

CONSIDERATION OF SELECTING A FIRM FOR ENGINEER OF RECORD.

City Council is being asked to support the recommendation of the Engineer of Record Interview Team (Councilmembers Zaring, Hornkohl and Cote; and Staff members Deisch, Bradford, Mikula and Rose) to select the Spicer Group as the City of Manistee’s Engineer of Record. In June of 2013 eight engineering firms responded to the City’s Request for Qualifications (RFQ). Of the eight submittals, staff evaluated and scored each RFQ; which resulted in five engineering firms being interviewed in July. Based upon the interviews, reference checks, and RFQ’s submitted; the Interview Team selected and recommends

the Spicer Group for the City's Engineer of Record.

MOTION by Gustad, second by Zaring to approve the recommendation of the EOR Interview Team and select the Spicer Group as the City of Manistee's Engineer of Record; and further authorize the City Manager and City Attorney to negotiate an Engineer of Record Agreement that will be presented to Council at a future meeting. Lengthy debate followed regarding the withdrawal of support from two of the interview team members in regards to a family relationship between a Spicer Group member and our staff, and the interview process used - not allowing Council to interview the finalists.

After discussion, a roll call vote was taken. Motion passed, 4-2.

AYES: Kenny, Hornkohl, Zaring, and Gustad

NAYS: Cote and Adams

CONSIDERATION OF THE PURCHASE OF A DEMO AMBULANCE.

Council is being requested to consider the purchase of a demo ambulance from Braun Industries; with a Stryker patient lift at a cost of \$257,904.00. Buying this unit as a demo saves \$27,072 over the cost of new. The unit is a 2011 and has 15,000 miles on it. The unit has an estimated service life of 20 years for City Fire.

MOTION by Hornkohl, second by Cote to authorize the purchase of the Braun demo ambulance with a Stryker lift system at a cost of \$257,904 and further authorize entering into an installment purchase agreement with Shelby State Bank. Brief discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Zaring, Adams, and Gustad

NAYS: None

A REPORT FROM THE PARKS & BEAUTIFICATION COMMISSION AND THE PARKS DEPARTMENT.

A written report was received from the Parks & Beautification Commission.

The Parks Department report will be rescheduled to a later meeting.

CITIZEN COMMENT.

None received.

OFFICIALS AND STAFF.

Deisch reminded Council of the dedication of the new fish cleaning station to be held tomorrow at noon.

Bachman, on behalf of the fire department personnel, thanked Council for their support of the

department.

COUNCILMEMBERS.

None received.

ADJOURN.

MOTION to adjourn was made by Hornkohl, second by Cote. Meeting adjourned at 7:41 p.m.

Michelle Wright MMC / CPFA, MiCPT
City Clerk/Deputy Treasurer

DRAFT

CASH TRANSACTIONS REPORT
DRAFT

YEAR: THROUGH JULY
City of Manistee

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Account Number	Beginning Balance	Debit	Credit	Ending Balance
Fund: 101 - GENERAL FUND				
Dept: 000				
001.000 Cash	584,670.41	570,387.57	637,429.84	517,628.14
001.002 Cash - Escrow	63,085.15	1,460.00	1,000.00	63,545.15
004.000 Cash - Petty	800.00	0.00	0.00	800.00
017.000 MBIA Mi Class Inv	57,143.98	2.17	0.00	57,146.15
Total Dept: 000	705,699.54	571,849.74	638,429.84	639,119.44
Fund: 101	705,699.54	571,849.74	638,429.84	639,119.44
Fund: 202 - MAJOR STREET FUND				
Dept: 000				
001.000 Cash	96,801.62	69,918.78	34,797.64	131,922.76
Total Dept: 000	96,801.62	69,918.78	34,797.64	131,922.76
Fund: 202	96,801.62	69,918.78	34,797.64	131,922.76
Fund: 203 - LOCAL STREET FUND				
Dept: 000				
001.000 Cash	81,468.91	11,433.96	7,550.72	85,352.15
Total Dept: 000	81,468.91	11,433.96	7,550.72	85,352.15
Fund: 203	81,468.91	11,433.96	7,550.72	85,352.15
Fund: 204 - STREET IMPROVEMENT FUND				
Dept: 000				
001.000 Cash	92,623.86	431.66	208.69	92,846.83
Total Dept: 000	92,623.86	431.66	208.69	92,846.83
Fund: 204	92,623.86	431.66	208.69	92,846.83
Fund: 226 - CITY REFUSE FUND				
Dept: 000				
001.000 Cash	74,765.27	42,494.29	29,272.65	87,986.91
001.030 Cash Mgt Chk	98,868.51	4.20	0.00	98,872.71
Total Dept: 000	173,633.78	42,498.49	29,272.65	186,859.62
Fund: 226	173,633.78	42,498.49	29,272.65	186,859.62
Fund: 243 - BROWNFIELD REDEVELOPMENT AUTHO				
Dept: 000				
001.000 Cash	8,214.58	0.00	0.00	8,214.58
Total Dept: 000	8,214.58	0.00	0.00	8,214.58
Fund: 243	8,214.58	0.00	0.00	8,214.58
Fund: 245 - OIL & GAS FUND				
Dept: 000				
001.000 Cash	201,842.79	9,985.40	0.00	211,828.19
001.020 Money Market	160,448.05	0.00	0.00	160,448.05
003.000 CD	250,000.00	0.00	0.00	250,000.00
Total Dept: 000	612,290.84	9,985.40	0.00	622,276.24
Fund: 245	612,290.84	9,985.40	0.00	622,276.24
Fund: 249 - BUILDING INSPECTOR				
Dept: 000				
001.000 Cash	16,736.40	533.42	3,750.00	13,519.82
Total Dept: 000	16,736.40	533.42	3,750.00	13,519.82

CASH TRANSACTIONS REPORT

DRAFT

YEAR: THROUGH JULY
City of Manistee

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Account Number	Beginning Balance	Debit	Credit	Ending Balance
Fund: 249	16,736.40	533.42	3,750.00	13,519.82
Fund: 251 - EPA GRANT - PETROLEUM				
Dept: 000				
001.000 Cash	0.00	10,325.66	5,040.13	5,285.53
Total Dept: 000	0.00	10,325.66	5,040.13	5,285.53
Fund: 251	0.00	10,325.66	5,040.13	5,285.53
Fund: 275 - GRANT MANAGEMENT FUND				
Dept: 000				
001.000 Cash	215,471.74	0.00	10,797.59	204,674.15
Total Dept: 000	215,471.74	0.00	10,797.59	204,674.15
Fund: 275	215,471.74	0.00	10,797.59	204,674.15
Fund: 290 - PEG COMMISSION				
Dept: 000				
001.000 Cash	0.00	6,375.12	3,670.68	2,704.44
Total Dept: 000	0.00	6,375.12	3,670.68	2,704.44
Fund: 290	0.00	6,375.12	3,670.68	2,704.44
Fund: 296 - RAMSDELL THEATRE				
Dept: 000				
001.000 Cash	85,808.24	13,531.98	60,916.42	38,423.80
004.000 Cash - Petty	500.00	0.00	0.00	500.00
Total Dept: 000	86,308.24	13,531.98	60,916.42	38,923.80
Fund: 296	86,308.24	13,531.98	60,916.42	38,923.80
Fund: 297 - RAMSDELL RESTORATION PROJECT				
Dept: 000				
001.000 Cash	1,516.10	0.07	0.00	1,516.17
Total Dept: 000	1,516.10	0.07	0.00	1,516.17
Fund: 297	1,516.10	0.07	0.00	1,516.17
Fund: 430 - CAPITAL IMPROVEMENT FUND				
Dept: 000				
001.000 Cash	83,369.94	3.83	0.00	83,373.77
Total Dept: 000	83,369.94	3.83	0.00	83,373.77
Fund: 430	83,369.94	3.83	0.00	83,373.77
Fund: 490 - RENAISSANCE PARK				
Dept: 000				
001.000 Cash	6,713.14	0.31	0.00	6,713.45
Total Dept: 000	6,713.14	0.31	0.00	6,713.45
Fund: 490	6,713.14	0.31	0.00	6,713.45
Fund: 508 - BOAT RAMP FUND				
Dept: 000				
001.000 Cash	4,954.73	6,179.49	459.65	10,674.57
004.000 Cash - Petty	1,001.00	0.00	0.00	1,001.00
Total Dept: 000	5,955.73	6,179.49	459.65	11,675.57
Fund: 508	5,955.73	6,179.49	459.65	11,675.57
Fund: 573 - WATER & SEWER UTILITY				

CASH TRANSACTIONS REPORT

DRAFT

YEAR: THROUGH JULY
City of Manistee

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Account Number	Beginning Balance	Debit	Credit	Ending Balance
Dept: 000				
001.000 Cash	625,067.76	300,701.21	236,015.88	689,753.09
001.002 Cash - Escrow	30,400.00	1,200.00	1,000.00	30,600.00
004.000 Cash - Petty	300.00	0.00	0.00	300.00
017.000 MBIA Mi Class Inv	488,613.29	18.56	0.00	488,631.85
Total Dept: 000	1,144,381.05	301,919.77	237,015.88	1,209,284.94
Fund: 573	1,144,381.05	301,919.77	237,015.88	1,209,284.94
Fund: 594 - MARINA FUND				
Dept: 000				
001.000 Cash	277.25	55,473.27	24,166.99	31,583.53
004.000 Cash - Petty	300.00	0.00	0.00	300.00
Total Dept: 000	577.25	55,473.27	24,166.99	31,883.53
Fund: 594	577.25	55,473.27	24,166.99	31,883.53
Fund: 661 - MOTOR POOL FUND				
Dept: 000				
001.000 Cash	489,970.18	23,351.12	126,050.00	387,271.30
001.002 Cash - Escrow	271,273.24	0.00	0.00	271,273.24
Total Dept: 000	761,243.42	23,351.12	126,050.00	658,544.54
Fund: 661	761,243.42	23,351.12	126,050.00	658,544.54
Fund: 703 - CURRENT TAX COLLECTION				
Dept: 000				
001.000 Cash	238,152.14	1,591,554.22	238,173.54	1,591,532.82
Total Dept: 000	238,152.14	1,591,554.22	238,173.54	1,591,532.82
Fund: 703	238,152.14	1,591,554.22	238,173.54	1,591,532.82
Fund: 704 - PAYROLL CLEARING FUND				
Dept: 000				
001.000 Cash	53,096.98	493,141.32	487,109.63	59,128.67
001.005 Cash - NEW Flex \ HRA	9,150.35	6,127.71	5,456.28	9,821.78
001.007 Cash - Federal & State Taxes	2.47	62,528.17	62,528.01	2.63
Total Dept: 000	62,249.80	561,797.20	555,093.92	68,953.08
Fund: 704	62,249.80	561,797.20	555,093.92	68,953.08
Fund: 705 - DELINQUENT TAX COLLECTION				
Dept: 000				
001.000 Cash	8,159.99	1,334.58	0.00	9,494.57
Total Dept: 000	8,159.99	1,334.58	0.00	9,494.57
Fund: 705	8,159.99	1,334.58	0.00	9,494.57
Grand Totals:	4,401,568.07	3,278,498.07	1,975,394.34	5,704,671.80



MEMO



CITY CLERK'S OFFICE

To: Mitch Deisch, City Manager *m Deisch*
From: Michelle Wright MMC, City Clerk/Deputy Treasurer *MW*
Subject: Agenda Request
Date: August 16, 2013

Mitch,

The annual convention of the Michigan Municipal League will be held on September 17-20, 2013. Pursuant to the provisions of the League bylaws, we are requested to designate by action of the governing body, one official who will be in attendance at the convention as the official representative to cast the vote of the City of Manistee at the annual meeting, and if possible, to designate one other official to serve as an alternate. At this time Hornkohl, Zaring, Deisch and Bradford are signed up to attend the convention.

Please place this request on the September 3, 2013 City Council agenda. An agenda request form is attached. Thank you.

August 5, 2013

Michigan Municipal League Annual Meeting Notice

(Please present at the next Council, Commission or Board Meeting)

Dear Official:

The Annual Convention of the Michigan Municipal League will be held in Detroit, September 17-20, 2013. The "Annual Meeting" is scheduled for 4:00 pm on Wednesday, September 18 in the Richard Room at the Detroit Marriott at the Renaissance Center. The meeting will be held for the following purposes:

1. Election of Trustees. To elect six members of the Board of Trustees for terms of three years each (see #1 on page 2).

2. Policy. A) **To vote on the Core Legislative Principles document.**
In regard to the proposed League Core Legislative Principles, the document is available on the League website at <http://www.mml.org/delegate>. If you would like to receive a copy of the proposed principles by fax, please call Susan Vasher at the League at 800-653-2483.

B) **If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on.** (See #2 on page 2.)
In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by **August 16, 2013.**

3. Other Business. To transact such other business as may properly come before the meeting.

Designation of Voting Delegates

Pursuant to the provisions of the League Bylaws, you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the annual meeting, and, if possible, to designate one other official to serve as alternate. Please submit this information through the League website by visiting <http://www.mml.org/delegate> **no later than September 6, 2013.**

Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

"Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative."

1. Election of Trustees

Regarding election of Trustees, under Section 5.3 of the League Bylaws, six members of the Board of Trustees will be elected at the annual meeting for a term of three years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees on a board at the registration desk at least four hours before the hour of the business meeting.

2. Statements of Policy and Resolutions

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and "no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting." Thus the deadline this year for the League to receive resolutions is **August 16, 2013**. Please submit resolutions to the attention of Daniel P. Gilmartin, Executive Director/CEO at 1675 Green Rd., Ann Arbor, MI 48105. Any resolution submitted by a member municipality will go to the League Board of Trustees, serving as the resolutions committee under the Bylaws, which may present it to the membership at the Annual Meeting or refer it to the appropriate policy committee for additional action.

Further, "Every proposed resolution submitted by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or modification thereof."

3. Posting of Proposed Resolutions and Core Legislative Principles

The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership will be available on the League website, to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the annual meeting.

The Board of Trustees will meet on Wednesday, September 18 at the Detroit Marriott at the Renaissance Center for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

Sincerely,



David Lossing
President
Mayor of Linden



Daniel P. Gilmartin
Executive Director & CEO

Enc.

MEMO TO: Mayor Colleen Kenny
Members of City Council

FROM: Mitch Deisch, City Manager

DATE: August 28, 2013

SUBJECT: MAPS Agreement Amendment



City Manager's Office
231-398-2801

Attached is an Amendment to the Agreement to Provide Services between the City of Manistee and the Manistee Area Public Schools (MAPS). The original agreement was entered into on October 16, 2001.

In early 2001 MAPS approached the City of Manistee about hooking into the City municipal water supply that ran down US-31, due to environmental issues at the former Kennedy School at 610 East Parkdale Avenue.

The City and MAPS entered into the standard City agreement to extend utilities outside the City of Manistee. At the time of the drafting it was not contemplated that MAPS would be eliminating this facility and placing it up for sale on the open market.

MAPS has put the property up for sale; thus the City began working with MAPS to amend the agreement that would address the possibility of MAPS selling the property to a private entity. This amendment would treat the potential new private owner of 610 East Parkdale Avenue as all other private utility customers outside the City of Manistee corporate limits.

MAPS approved the amendment at their August 2013 meeting.

MDD:cl

AMENDMENT TO
AGREEMENT TO PROVIDE SERVICES

WHEREAS, the City of Manistee (“City”), a Michigan municipal corporation, of 70 Maple Street, Manistee, MI 49660 and Manistee Area Public Schools (“MAPS”), a Michigan tax exempt corporation, of 550 Maple Street, Manistee, MI 49660, entered into an Agreement to Provide Services dated October 16, 2001 and recorded at Liber 784, pages 191-194, Manistee County Records;

WHEREAS, the Agreement to Provide Services executed by the parties contemplated the City providing water and sewer utility services to MAPS for property it owns at 610 East Parkdale Avenue, Manistee, Michigan, which property was to be used as a school;

WHEREAS, as referenced in the parties’ agreement, the City has adopted a policy for providing city water and sewer extensions to property not located within the City of Manistee, which policy is City of Manistee Council Policy-5 and provides for differing rate structures depending upon whether the property is a government and/or institutional property or a private residential, commercial or industrial property;

WHEREAS, MAPS is currently in the process of selling the property covered by the Agreement to Provide Services, which property is described as follows:

Township of Manistee, County of Manistee, State of Michigan, to-wit:

SUPERVISOR'S PLAT OF SIBLEY'S ADD TO VILLAGE OF PARKDALE
LOT 9 BLOCK D, EXC COM AT INTER OF N LN OF US-31 & W LN OF SD
LOT 9, TH N 0 DEG 26 MIN W 200 FT, TH N 77 DEG 22 MIN E PARA WITH
SD N LN OF US-31 173.9 FT, TH S PARA WITH SD W LN OF LOT 9 TO SD
N LN OF US-31, TH S 77 DEG 22 MIN W ALG SD N LN OF US-31 173.9 FT
TO POB.

Property Tax ID#: 51-07-820-021-00.

WHEREAS, the parties wish to amend their previous agreement to address the potential sale of the property by MAPS to a private party.

WHEREAS, within this Agreement MAPS or its successor may be described as the “User”, which is intended to describe the user of the city services provided.

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

1. That upon the transfer by MAPS of the above-described property to a private party, whether intended as residential, commercial or industrial, the City and MAPS previously executed Agreement to Provide Services will continue to apply, subject to the following modifications:

a. Paragraphs 1, 2, 3 and 5 are eliminated and replaced with the following:

1. Property Served: The City shall provide water and/or sewer services to the property, which property is more particularly described as:

SUPERVISOR'S PLAT OF SIBLEY'S ADD TO VILLAGE OF PARKDALE LOT 9 BLOCK D, EXC COM AT INTER OF N LN OF US-31 & W LN OF SD LOT 9, TH N 0 DEG 26 MIN W 200 FT, TH N 77 DEG 22 MIN E PARA WITH SD N LN OF US-31 173.9 FT, TH S PARA WITH SD W LN OF LOT 9 TO SD N LN OF US-31, TH S 77 DEG 22 MIN W ALG SD N LN OF US-31 173.9 FT TO POB.

Address: 610 East Parkdale Avenue.

Property Tax ID#: 51-07-820-021-00.

2. Payment In Lieu of Taxes/Service Fees. The User agrees to make payments for such services to the City unless and until such time that the served property is incorporated into the jurisdictional boundaries of the City of Manistee. The payment in lieu of taxes shall be equal to the difference between the current General Operating City mill levy less the current General Operating Manistee Township mill levy, times the served property's taxable valuation [(current City mill levy – current Township mill levy) x taxable valuation]. Such payment in lieu of taxes shall be paid as and at the same time and subject to the same law and penalty as City property taxes. The calculation of such payment in lieu of taxes shall be made annually and such payment thereof shall be paid annually.

3. Payment of Additional Service Fee(s)/Connection Fee. In addition to the payment provided in paragraph 2 above, the User shall pay the sewer and water rates as established by the City of Manistee for the volume of such services utilized by User as if the served property were located within the jurisdictional limits of the City. The connection fee for one additional connection by MAPS successor is waived.

5. **Termination.** In the event User shall at any time choose to terminate the use of the City Services provided for under this agreement, there shall be imposed and paid by User a termination fee equal to five (5) times the annual payment described in paragraph 2 above, which amount shall be due at the time of terminating this agreement. User specifically acknowledges that this provision is part of the City's cost recovery, and not a penalty.

b. The following Paragraph 10 is added:

10. **Lien.** Should the User fail to timely make any payment required under this Agreement, it agrees that the unpaid obligation shall become a lien against the Users interest in above-described property and that the City may file with the Manistee County Register of Deeds an Affidavit identifying the unpaid obligation as a lien against the Users property which shall not be discharged until the obligation is paid. Further, that if an agreement exists, or is entered into in the future, for the collection of unpaid sewer and/or water obligations with Manistee Township, the parties agree that unpaid obligations under this Agreement may be added by the township to the property tax assessment/bill for the described property.

In all other respects, the parties' previously executed agreement is ratified and confirmed.

CITY OF MANISTEE

By: Colleen Kenny, Mayor

By: Michelle Wright, Clerk

STATE OF MICHIGAN)
) SS.
COUNTY OF MANISTEE)

On this ____ day of _____, 2013, before me, the undersigned, a Notary Public in and for said county, in the State aforesaid, personally appeared **Colleen Kenny and Michelle Wright**, to me personally known, who, by me being duly sworn, did say that they are the Mayor and Clerk of the City of Manistee, a municipal corporation, respectively, and that the said instrument was signed in behalf of the City by authority of its City Council, and said **Colleen Kenny and Michelle Wright** acknowledged said instrument to be the free act and deed of the City.

Notary Public, Manistee County, MI
My commission expires:

MANISTEE AREA PUBLIC SCHOOLS

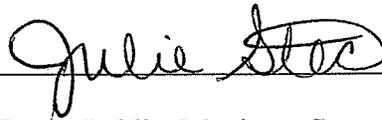


By: John Chandler, Superintendent

STATE OF MICHIGAN)
) SS.
COUNTY OF MANISTEE)

On this 19th day of August, 2013, before me, the undersigned, a Notary Public in and for said county, in the State aforesaid, personally appeared John Chandler, to me personally known, who, by me being duly sworn, did say that he/she is the Superintendent of Manistee Area Public Schools, and that the said instrument was signed in behalf of MAPS by authority of its School Board, and said John Chandler acknowledged said instrument to be the free act and deed of MAPS.

JULIE STEC
NOTARY PUBLIC-STATE OF MICHIGAN
COUNTY OF MANISTEE
*My commission expires 08/12/2018
Acting in the County of Manistee*



Notary Public, Manistee County, MI
My commission expires: 8/12/2018

Prepared by:
GOCKERMAN, WILSON, SAYLOR &
HESSLIN, P.C.
By: George V. Saylor, III (P37146)
Attorneys at Law
414 Water Street
Manistee, MI 49660
(231) 723-8333



MEMO



CITY CLERK'S OFFICE

To: Mitch Deisch, City Manager *MD*
From: Michelle Wright MMC, City Clerk/Deputy Treasurer *MW*
Subject: Agenda Request
Date: August 27, 2013

Mitch,

The City Clerk's office is requesting Council's approval to change one of the polling locations for elections held in the City of Manistee. The polling location for Precincts 1, 2, and 3 is currently located at Jefferson School. The proposed change would be to move this polling location to the Manistee Municipal Marina Building, 460 River Street, beginning with the November 5, 2013 General Election.

This request is coming before you because representatives from Manistee Area Public Schools have voiced concerns with continuing to hold elections at their facility and have requested that future elections be held elsewhere.

The Election Commission discussed this issue at their July 2, 2013 meeting and have recommended the proposed change of the polling location for Precincts 1, 2, and 3 starting with the November 5, 2013 General Election. According to Michigan Election Law - Section 168.662(4) *"the legislative body of a city, village, or township shall not establish, move, or abolish a polling place less than 60 days before an election..."*. September 5th is 60 days before the November election.

Mary Bachman and I have toured the facility and believe that it will meet all of our needs. It will also be nice to be secure in the knowledge that it is our facility and we shouldn't have any issues with reserving it as needed.

Please place this request on the September 3, 2013 City Council agenda. An agenda request form is attached. Thank you.



RESOLUTION

AUTHORIZE THE CHANGE OF ELECTION POLLING LOCATION

WHEREAS, the Manistee City Council recognizes the importance of having convenient and reliable locations which the registered electors in the City of Manistee may vote, and

WHEREAS, the current polling location for Precincts 1, 2, and 3 (Jefferson School) will be unavailable for future election dates, and

WHEREAS, the City of Manistee's Election Commission has recommended changing the polling location for Precincts 1, 2, and 3 to the Manistee Municipal Marina Building, 460 River Street beginning with the November 5, 2013 General Election.

WHEREAS, with the approval of this change, the City of Manistee election polling locations will be as follows:

1 st Precinct	-	Manistee Municipal Marina Building	- 460 River Street
2 nd Precinct	-	Manistee Municipal Marina Building	- 460 River Street
3 rd Precinct	-	Manistee Municipal Marina Building	- 460 River Street
4 th Precinct	-	St. Joseph Parish Center	- 248 Sixth Street
5 th Precinct	-	St. Joseph Parish Center	- 248 Sixth Street
6 th Precinct	-	St. Joseph Parish Center	- 248 Sixth Street
7 th Precinct	-	St. Joseph Parish Center	- 248 Sixth Street

NOW, THEREFORE, BE IT RESOLVED that the Manistee City Council shall adopt the above change of polling locations for Precincts 1, 2, and 3 in the City of Manistee.

FURTHER SAYETH NOT THIS RESOLUTION.

Colleen Kenny, Mayor

Dated

ATTEST:

Michelle Wright MMC / CPFA, MiCPT Dated
City Clerk / Deputy Treasurer

MEMO TO: Mayor Colleen Kenny
Members of City Council

FROM: Mitch Deisch, City Manager

DATE: August 28, 2013

SUBJECT: LRSB Cycle II Grant Applications



City Manager's Office
231-398-2801

Administration is recommending that the following Local Revenue Sharing Board grant applications be submitted for 2013 Cycle II grant funding. The deadline for grant submission is Friday, September 6, 2013 at 5 p.m. Copies of the applications are attached for your review. Proposed grant applications are as follows:

PUBLIC SAFETY GRANT REQUESTS	GRANT REQUEST
Police – Three Tasers and Training Cartridges	\$2,972
Fire – Lucas CPR Unit and Automatic Ventilator for ALS	\$16,900
Police – Five Person Police Reserve Unit	\$18,430

Administration is also recommending that Council approve the following pass-through grant applications:

OTHER GRANT REQUESTS	GRANT REQUEST
Manistee Saints – Rietz Park Scoreboard	\$17,284.42
Veterans Memorial Park – Sound System Upgrade	\$2,000
Vogue Theatre – Revitalization Project	\$10,000

MDD:cl

Enclosures

**LOCAL REVENUE SHARING BOARD
FOR THE LITTLE RIVER BAND OF OTTAWA INDIANS/
STATE OF MICHIGAN GAMING COMPACT**

**2013-CYCLE II APPLICATION FORM FOR GRANT
OF COMPACT REVENUES
(Revised December 4, 2008)**

Requesting \$ 2,972 for 3 Tasers and training Cartridges

1. Local unit of Government(s) filing the application (City, County, Township, Village, School District):

Name: **City of Manistee**
Mailing Address: **70 Maple Street
Manistee, MI 49660**

Telephone: **231-398-2801**

Fax: **231-723-1546**

E-mail address: **mdeisch@manisteemi.gov**

Contact person: **Mitchell D. Deisch** Title: **City Manager**

2. Department/Agency making application through local unit of government (Fire Department, Planning Commission, Police Agency, etc.):

Name: **City of Manistee Police Department**
Mailing Address: **70 Maple Street
Manistee MI 49660**

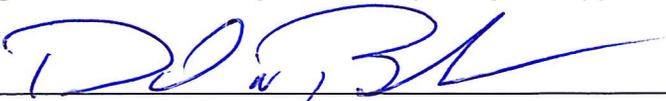
Telephone: **231-398-2810**

Fax: **231-398-2012**

E-mail address: **dbachman@manisteemi.gov**

Contact person: **David M. Bachman** Title: **Director of Public Safety**

Signature of Contact person completing the application:



3. Project Name: **Tasers and Training Cartridges for Police Officers**

4. Date of application: **07/22/2013**
5. Please check the category of grant sought by applicant. If more than one category applies, file a separate application form for each category. Please refer to the Local Revenue Sharing Board's bylaws for a further description of the categories listed below, as well as the distribution formula mandated by the Compact:

XXXXXXXXXX Local Public Safety Organization ("Public Safety Grant").

_____ Payment in Lieu of Ad Valorem Property Taxes ("PILT Grant")

_____ Offset of actual Operating Costs Incurred as a Result of the Development of the Little River Band's Casino ("Offset Grant").

_____ Other Lawful Local Governmental Purpose ("Other Grant").

6. Amount requested for this Grant Cycle: **\$ 2,972**
7. The Bylaws of the Manistee Local Revenue Sharing Board define the Local Unit of Government and Local Public Safety Organization as follows:

Eligible Local Unit of Government. "Eligible Local Unit of Government" means a local unit of government which has a popularly elected governing body and which is in the geographic vicinity of the Band's casino.

Local Public Safety Organization. "Local public safety organization" includes but is not limited to law enforcement agencies maintained by political subdivisions of this State, fire and emergency medical service departments maintained by political subdivisions of this State, and 911 or central dispatch agencies maintained by political subdivisions of this State.

Local Unit of Government. "Local unit of government" means a political subdivision of this State, including a school district, a community college district, an intermediate school district, a city, a village, a township, a county, a road commission, and an authority, if the political subdivision has as its primary purpose the providing of local governmental services for residents in a geographically limited area of this State and has the power to act primarily on behalf of that area.

- A) Is the applicant an eligible local unit of government as defined above? Please explain.

Yes, the City of Manistee is an eligible local unit of government and a local public safety organization as defined in the bylaws.

- B) If the applicant is making application on behalf of a non-governmental entity, please explain the connection between the local unit of government and the non-governmental entity.

Not applicable.

8. **PUBLIC SAFETY GRANT ONLY.**

Public Safety Definition: "Public Safety involves the prevention of and protection

from events that could endanger the safety of the general public from significant danger, injury/harm or damage, such as crimes or disasters, natural or man-made.”

- A) Please explain how your application meets this definition of public safety.

Applicant agency is a full service police department founded by charter. Providing 24/7 service to the community including patrol and investigative operations.

- B) What is the applicant’s public safety purpose/function?

Law enforcement, 24/7 police patrols, investigations, record keeping, as well as office hours to the public.

- C) Under what legal authority was the applicant formed and/or what local unit of government is it a part of?

The City of Manistee is a political subdivision of the State of Michigan, with a primary purpose of providing local governmental services for the residents of the City of Manistee and its visitors. The City of Manistee is empowered by Charter; most recently adopted April 1, 1968, and has the power to act on behalf of the citizenship of the City.

- D) What communities and/or local units of government does the applicant serve?

Applicant serves the City of Manistee, its citizens and visitors.

- E) Is the funding application being made to purchase equipment or for a proposed local government project? Please explain. What are the projected start and completion dates?

Tasers are readily available for purchase. We would buy them as soon as the grant was approved and place them in service immediately. All of our officers are trained to use Tasers and there would be no down time with these new units.

9. **PILT GRANT ONLY. Not Applicable.**

10. **OFFSET GRANT ONLY. Not Applicable.**

11. **OTHER GRANT ONLY. Not Applicable.**

12. Please provide a complete description of the project and/or equipment being requested for funding. In addition, please list the order of priority for spending grant funds in the event that the actual grant is less than the requested amount.

The purpose of this grant is to replace old and outdated Tasers used by the patrol officers. A Taser has a limited lifetime and ours are beyond their expected lifespan. All of our uniformed officers carry a Taser when on patrol and three Tasers fill that need. The Officers share the Tasers from shift to shift. The Taser is a required item to be carried on Patrol. The use of Tasers has reduced officer injuries as well as suspect injuries from hands on

arrest situations. The Taser is a critical piece of equipment designed to increase officer safety. We are requesting funds to purchase:

3 – X26E Tasers	\$2,508.00
8 – 25 Foot Taser Cartridges	\$207.00
15 – Training Cartridges	\$210.00
Shipping and Handling	\$47.00
Project Total:	\$2,972.00

In terms of priority we would buy Tasers first, then cartridges. Depending on the amount of the grant, I would look to reduce something in my budget to make up a shortfall if the grant were reduced.

13. If funding is less than the requested amount, how will reduced funding affect the equipment purchase and/or project?

Each Taser costs \$836 to buy. If funding was reduced I would look to purchase less Tasers. However, three would be my goal.

14.

<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Total budget for project/equipment:</td> <td style="width: 20%; text-align: right;">\$ 2,972</td> <td style="width: 50%;"></td> </tr> <tr> <td>Portion funded by applicant:</td> <td style="text-align: right;">\$ 0</td> <td></td> </tr> <tr> <td>Total from other source:</td> <td style="text-align: right;">\$ 0</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">List Each →</td> <td></td> </tr> <tr> <td>Revenue Sharing Board</td> <td></td> <td></td> </tr> <tr> <td>Grant funds requested:</td> <td style="text-align: right;">\$ 2,972</td> <td></td> </tr> </table>	Total budget for project/equipment:	\$ 2,972		Portion funded by applicant:	\$ 0		Total from other source:	\$ 0			List Each →		Revenue Sharing Board			Grant funds requested:	\$ 2,972		<table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Other sources:</td> </tr> <tr> <td style="width: 80%;">Organization:</td> <td style="width: 20%; text-align: right;">Amount:</td> </tr> <tr> <td>_____</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td colspan="2" style="text-align: right;">TOTAL \$ _____</td> </tr> </table>	Other sources:		Organization:	Amount:	_____	\$ _____	_____	\$ _____	_____	\$ _____	_____	\$ _____	TOTAL \$ _____	
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15. Additional information (optional):

The Taser has become an essential piece of law enforcement equipment. Since we started carrying and using Tasers our officer injury incidents have gone down to almost none. When deployed the Taser renders the suspect incapacitated and allows the officer a short time to place the suspect in handcuffs. In many cases the threatened use of the Taser results in a surrender of the suspect. I am happy to report that we have used the Taser many times successfully and have threatened the use many more times without a single injury to a suspect or a complaint against an officer. The Taser is a wonderful tool when used in accordance to training; it reduces the potential for officer and subject injuries from hands on arrest.

Equally important, the Taser gives us a non-lethal option for the officer on the street to draw in some situations. The ability to have a non-lethal option reduces the potential for a deadly encounter between a citizen and a police officer.

16. Has the applicant received prior grants from the Local Revenue Sharing Board? If the answer is yes, have all funds been spent?

The Police Department has one open grant from the LRSB for surveillance cameras at Century Terrace. That project is underway and is expected to be completed by November 1, 2013.

17. Project and application authorized by the **Manistee City Council on September 3, 2013.**

We understand that if all or a partial grant is awarded, we will be required to complete a Grant Award Expense Report and return it to the Local Revenue Sharing Board Office.

(Signature of Governing Board Official)

Date

Colleen Kenny
Mayor, City of Manistee



Michigan Taser Distributing

BID

10422 Londonderry Dr.
South Lyon, MI 48178

Office Fax #
248-446-0373 248-446-0378

www.michigantaser.com

Date	BID #
7/16/2013	3052

Name / Address
Manistee Police Department PO Josh Glass 70 Maple Manistee, Michigan 49660

Item	Description	Qty	Cost	Total
26524	X26E, Yellow/black, XDPM, NO HOLSTER	3	836.00	2,508.00
44203	25' XPH air cartridge, single	8	25.95	207.60
S & H	Shipping & Handling, (1.5% <\$5,000.00, 1% >\$5,000.00) **\$7.50 Min.**		40.73	40.73

Customer Message	Total	\$2,756.33
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Terms of Sale

All Sales are Final. Sales of Taser products are subject to Taser International's Warranty, Limitations and Release. See TASER's website (www.TASER.com) or contact this office for warranty provisions, warranty exclusions, release and any limitations of liability.

Quote prices valid for 30 days from date of quote.
Shipping & Handling charges on net invoice price; 1.5% <\$5,000.00, 1% >\$5,000.00, (\$7.50 min.)

TERMS: NET 10 DAYS *** ALL SALES ARE FINAL**

All prices, specifications and terms are satisfactory and are hereby accepted.
Date: _____ Signature: _____

Michigan Taser Distributing

BID

10422 Londonderry Dr.
South Lyon, MI 48178

Office Fax #
248-446-0373 248-446-0378

www.michigantaser.com

Date	BID #
7/23/2013	3063

Name / Address
Manistee Police Department PO Josh Glass 70 Maple Manistee, Michigan 49660

Item	Description	Qty	Cost	Total
34200	15' (single) Air Cartridge	10	20.95	209.50
S & H	Shipping & Handling, (1.5% <\$5,000.00, 1%>\$5,000.00) **\$7.50 Min.**		7.50	7.50

Customer Message	Total	\$217.00
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Terms of Sale

All Sales are Final. Sales of Taser products are subject to Taser International's Warranty, Limitations and Release. See TASER's website (www.TASER.com) or contact this office for warranty provisions, warranty exclusions, release and any limitations of liability.**

Quote prices valid for 30 days from date of quote.
Shipping & Handling charges on net invoice price; 1.5% <\$5,000.00, 1% >\$5,000.00, (\$7.50 min.)

TERMS: NET 10 DAYS *** ALL SALES ARE FINAL**

All prices, specifications and terms are satisfactory and are hereby accepted.
Date: _____ Signature: _____

**LOCAL REVENUE SHARING BOARD
FOR THE LITTLE RIVER BAND OF OTTAWA INDIANS/
STATE OF MICHIGAN GAMING COMPACT**

**2013-CYCLE II APPLICATION FORM FOR GRANT
OF COMPACT REVENUES
(Revised December 4, 2008)**

**Requesting \$16,900 for One Lucas CPR unit and
One Automatic Ventilator for Advanced Life Support**

1. Local unit of Government(s) filing the application (City, County, Township, Village, School District):

Name: **City of Manistee**
Mailing Address: **70 Maple Street
Manistee, MI 49660**

Telephone: **231-398-2801**

Fax: **231-723-1546**

E-mail address: **mdeisch@manisteemi.gov**

Contact person: **Mitchell D. Deisch** Title: **City Manager**

2. Department/Agency making application through local unit of government (Fire Department, Planning Commission, Police Agency, etc.):

Name: **City of Manistee Fire Department**
Mailing Address: **281 First Street
Manistee MI 49660**

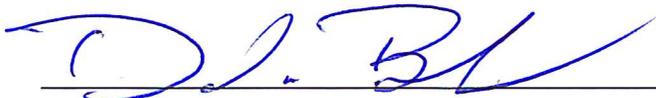
Telephone: **231-723-1549**

Fax: **231-398-2012**

E-mail address: **dbachman@manisteemi.gov**

Contact person: **David M. Bachman** Title: **Director of Public Safety**

Signature of Contact person completing the application:



3. Project Name: **Lucas CPR Devise and Ventilator for ALS Unit**

4. Date of application: **July 18, 2013**
5. Please check the category of grant sought by applicant. If more than one category applies, file a separate application form for each category. Please refer to the Local Revenue Sharing Board's bylaws for a further description of the categories listed below, as well as the distribution formula mandated by the Compact:

XXXXXXX Local Public Safety Organization ("Public Safety Grant").

_____ Payment in Lieu of Ad Valorem Property Taxes ("PILT Grant")

_____ Offset of actual Operating Costs Incurred as a Result of the Development of the Little River Band's Casino ("Offset Grant").

_____ Other Lawful Local Governmental Purpose ("Other Grant").

6. Amount requested for this Grant Cycle: **\$16,900**
7. The Bylaws of the Manistee Local Revenue Sharing Board define the Local Unit of Government and Local Public Safety Organization as follows:

Eligible Local Unit of Government. "Eligible Local Unit of Government" means a local unit of government which has a popularly elected governing body and which is in the geographic vicinity of the Band's casino.

Local Public Safety Organization. "Local public safety organization" includes but is not limited to law enforcement agencies maintained by political subdivisions of this State, fire and emergency medical service departments maintained by political subdivisions of this State, and 911 or central dispatch agencies maintained by political subdivisions of this State.

Local Unit of Government. "Local unit of government" means a political subdivision of this State, including a school district, a community college district, an intermediate school district, a city, a village, a township, a county, a road commission, and an authority, if the political subdivision has as its primary purpose the providing of local governmental services for residents in a geographically limited area of this State and has the power to act primarily on behalf of that area.

- A) Is the applicant an eligible local unit of government as defined above? Please explain.

Yes, the City of Manistee is an eligible local unit of government and a local public safety organization as defined in the bylaws.

- B) If the applicant is making application on behalf of a non-governmental entity, please explain the connection between the local unit of government and the non-governmental entity.

Not applicable.

8. **PUBLIC SAFETY GRANT ONLY.**

Public Safety Definition: "Public Safety involves the prevention of and protection

from events that could endanger the safety of the general public from significant danger, injury/harm or damage, such as crimes or disasters, natural or man-made.”

A) Please explain how your application meets this definition of public safety.

Applicant is a public safety organization as defined by Section 1.7 of the Local Revenue Sharing Board bylaws: The City of Manistee Fire Department is a Public Safety Agency maintained by a political subdivision of this State (City of Manistee).

B) What is the applicant’s public safety purpose/function?

As a Fire/EMS organization we provide 24/7 firefighting and EMS service. In addition we provide education, inspection and emergency services to the community.

C) Under what legal authority was the applicant formed and/or what local unit of government is it a part of?

The City of Manistee is a political subdivision of the State of Michigan, with a primary purpose of providing local governmental services for the residents of the City of Manistee and its visitors. The City of Manistee is empowered by Charter; most recently adopted April 1, 1968, and has the power to act on behalf of the citizenship of the City.

D) What communities and/or local units of government does the applicant serve?

Applicant serves the City of Manistee, its citizens and visitors. In addition we provide automatic mutual aid to Filer Township for fire service. We also have a mutual aid agreement with West Shore Medical center to provide ambulance service within the county if requested by West Shore Medical Center.

E) Is the funding application being made to purchase equipment or for a proposed local government project? Please explain. What are the projected start and completion dates?

If funded we would purchase the equipment immediately and place the equipment in service as soon as it is received and training can be completed. We anticipate one week completing all hands training. No special permission from Medical Control is required to put these units in service.

9. **PILT GRANT ONLY. Not Applicable.**

10. **OFFSET GRANT ONLY. Not applicable**

11. **OTHER GRANT ONLY. Not Applicable.**

12. Please provide a complete description of the project and/or equipment being requested for funding. In addition, please list the order of priority for spending grant funds in the event that the actual grant is less than the requested amount.

We are requesting one Lucas Chest Compression System and one Automatic Ventilator with regulator.

The Lucas is a mechanical CPR device that performs perfect CPR without interruption on a patient. The use of the Lucas will free up at least one medically trained staff member to do other lifesaving tasks.

Statistics show a greater chance of a patient regaining spontaneous circulation when the Lucas is used over manual CPR. When manually doing CPR it takes two people switching out every 2 minutes to do it as good as it can be done by humans. With the Lucas there is no stopping and starting, no fatigue and perfect chest compressions every time.

We have asked for a demo unit that we can bring to the verbal presentation and show the board this device.

We are also requesting one automatic ventilator with regulator to compliment the Lucas.

When doing CPR it is necessary for the rescuer to breathe for the patient. This is accomplished by securing the airway and using a Bag Valve Mask that is squeezed every 30 compressions. This takes a second person that switches with the person doing CPR every 2 minutes. With the regulator in the ambulance, we can secure the airway and allow the ventilator to mechanically breathe for the patient. This piece of equipment coupled with the Lucas provides the best lifesaving care that we can provide in the field and will transition perfectly to the Emergency Department while the patient is being treated.

The ventilator can also be used independently from the Lucas in cases where the patient airway is compromised but their heart does not require assistance. Together or independently these two pieces of equipment are perfect tools for pre-hospital care by the staff of City Fire.

In order of Priority we would list them like this:

- 1. Lucas Chest Compression System; \$13,050.00**
- 2. Automatic Ventilator with Regulator; \$ 3,850.00**

13. If funding is less than the requested amount, how will reduced funding affect the equipment purchase and/or project?

Currently there are no funds in the Fire Department budget to purchase these items. If funding is reduced we will first purchase only the equipment funded. After that we would work with City Council to request a budget amendment to make up a shortfall so we could purchase both units.

14.

Total budget for project/equipment:	\$ 16,900	Other sources:	
Portion funded by applicant:	\$ 0	Organization:	Amount:
Total from other source:	\$ _____	_____	\$ _____
	List Each →	_____	\$ _____
Revenue Sharing Board		_____	\$ _____
Grant funds requested:	\$ 16,900	_____	\$ _____
		TOTAL	\$ _____

15. Additional information (optional):

As a matter of routine, City Fire is staffed with two people who respond to all medical calls in the City. When we get a CPR or assisted breathing case we call the City PD for help. If they are not available we call WSMC for mutual aid or call additional firefighters in from home. The time we spend drumming up additional help can be detrimental to patient outcome. It often is necessary in these cases to have a police officer drive the medical unit to the hospital while two medical people work on the patient.

These devices will allow two medical people on scene to stabilize a patient, have one drive the unit and the other monitor the patient in the back of the ambulance. This is an example of working smarter, not harder, more efficient and providing the best patient care possible in a pre-hospital setting.

16. Has the applicant received prior grants from the Local Revenue Sharing Board? If the answer is yes, have all funds been spent?

Currently we have one open grant from the LRSB for tuition for the paramedic classes at WSCC. The two students start classes on September 5, 2013 and will take 3 semesters to exhaust this grant. Both have been accepted into the program.

17. Project and application authorized by the **Manistee City Council on September 3, 2013.**

We understand that if all or a partial grant is awarded, we will be required to complete a Grant Award Expense Report and return it to the Local Revenue Sharing Board Office.

(Signature of Governing Board Official)

Date

Colleen Kenny
Mayor, City of Manistee

**LOCAL REVENUE SHARING BOARD
FOR THE LITTLE RIVER BAND OF OTTAWA INDIANS/
STATE OF MICHIGAN GAMING COMPACT**

**2013-CYCLE II APPLICATION FORM FOR GRANT
OF COMPACT REVENUES
(Revised December 4, 2008)**

Requesting \$ 18,430 for a 5 Person Police Reserve Unit

1. Local unit of Government(s) filing the application (City, County, Township, Village, School District):

Name: **City of Manistee**
Mailing Address: **70 Maple Street
Manistee, MI 49660**

Telephone: **231-398-2801**

Fax: **231-723-1546**

E-mail address: **mdeisch@manisteemi.gov**

Contact person: **Mitchell D. Deisch** Title: **City Manager**

2. Department/Agency making application through local unit of government (Fire Department, Planning Commission, Police Agency, etc.):

Name: **City of Manistee Police Department**
Mailing Address: **70 Maple Street
Manistee MI 49660**

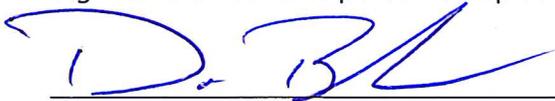
Telephone: **231-723-2533**

Fax: **231-398-2012**

E-mail address: **dbachman@manisteemi.gov**

Contact person: **David M. Bachman** Title: **Director of Public Safety**

Signature of Contact person completing the application:



3. Project Name: **Police Reserve Unit**
4. Date of application: **August 19, 2013**

5. Please check the category of grant sought by applicant. If more than one category applies, file a separate application form for each category. Please refer to the Local Revenue Sharing Board's bylaws for a further description of the categories listed below, as well as the distribution formula mandated by the Compact:

XXXXXXX Local Public Safety Organization ("Public Safety Grant").

_____ Payment in Lieu of Ad Valorem Property Taxes ("PILT Grant")

_____ Offset of actual Operating Costs Incurred as a Result of the Development of the Little River Band's Casino ("Offset Grant").

_____ Other Lawful Local Governmental Purpose ("Other Grant").

6. Amount requested for this Grant Cycle: **\$18,430**

7. The Bylaws of the Manistee Local Revenue Sharing Board define the Local Unit of Government and Local Public Safety Organization as follows:

Eligible Local Unit of Government. "Eligible Local Unit of Government" means a local unit of government which has a popularly elected governing body and which is in the geographic vicinity of the Band's casino.

Local Public Safety Organization. "Local public safety organization" includes but is not limited to law enforcement agencies maintained by political subdivisions of this State, fire and emergency medical service departments maintained by political subdivisions of this State, and 911 or central dispatch agencies maintained by political subdivisions of this State.

Local Unit of Government. "Local unit of government" means a political subdivision of this State, including a school district, a community college district, an intermediate school district, a city, a village, a township, a county, a road commission, and an authority, if the political subdivision has as its primary purpose the providing of local governmental services for residents in a geographically limited area of this State and has the power to act primarily on behalf of that area.

- A) Is the applicant an eligible local unit of government as defined above? Please explain.

Yes, the City of Manistee is an eligible local unit of government and a local public safety organization as defined in the bylaws.

- B) If the applicant is making application on behalf of a non-governmental entity, please explain the connection between the local unit of government and the non-governmental entity.

Not applicable.

8. **PUBLIC SAFETY GRANT ONLY.**

Public Safety Definition: "Public Safety involves the prevention of and protection from events that could endanger the safety of the general public from significant danger, injury/harm or damage, such as crimes or disasters, natural or man-made."

- A) Please explain how your application meets this definition of public safety.

Applicant is a public safety organization as defined by Section 1.7 of the Local Revenue Sharing Board bylaws: The City of Manistee Police Department is a Public Safety Agency maintained by a political subdivision of this State (City of Manistee).

- B) What is the applicant's public safety purpose/function?

Applicant agency is a full service police department founded by charter. Providing 24/7 service to the community including patrol and investigative operations..

- C) Under what legal authority was the applicant formed and/or what local unit of government is it a part of?

The City of Manistee is a political subdivision of the State of Michigan, with a primary purpose of providing local governmental services for the residents of the City of Manistee and its visitors. The City of Manistee is empowered by Charter; most recently adopted April 1, 1968, and has the power to act on behalf of the citizenship of the City.

- D) What communities and/or local units of government does the applicant serve?

Applicant serves the City of Manistee, its citizens and visitors.

- E) Is the funding application being made to purchase equipment or for a proposed local government project? Please explain. What are the projected start and completion dates?

If funded we would immediately begin the process of recruiting 5 police reserve officers. It is anticipated that training would begin on January 13th and the reserve officers would be ready for patrol purposes on April 01,2014

9. **PILT GRANT ONLY.** Not Applicable.
10. **OFFSET GRANT ONLY.** Not applicable
11. **OTHER GRANT ONLY.** Not Applicable.

12. Please provide a complete description of the project and/or equipment being requested for funding. In addition, please list the order of priority for spending grant funds in the event that the actual grant is less than the requested amount.

The police reserve program was designed to provide additional uniformed officers on the street with the regular patrol officers. Over the past few years we have lost the ability to keep 2 officers on duty 24 hours a day 7 days a week. It is routine to run with a single on duty officer late at night and on the weekends during the day. A reserve program uses a volunteer staff of 5 individuals trained and uniformed to assist the on duty officer.

They will ride in the car and have authority under the direction of the sworn police officer. The reserve officers are not MCOLES certified and have no police authority off duty or on their own. Their only authority comes from being on duty with a sworn officer.

Our program proposes a 96 hour training prior to being released to work with an officer. Training includes topics such as the laws of arrests, search and seizure, ethics, firearms including the handgun qualification and long gun qualification, defensive tactics, Taser certification and handcuffing.

Each Officer will be armed and uniformed very similar to the sworn officers on the force. Each reserve will have to pass a fitness exam and extensive background checks.

The Cost for each officer is as follows

Uniforms:	\$1,630 each, times 5 officers	\$8,150
Equipment:	\$1,166 each, times 5 officers	\$5,830

Shared and training equip

2 Tasers	\$1,850
Training cartridges	\$ 675
Handgun Ammo 7 cases @ 220	\$1,100
Rifle Ammo 3 cases @ 275 each	\$ 825

Total cost \$3,686 per reserve times 5 reserves	\$18,430
--	-----------------

We will ask the 911 Board to fund the cost of portable radios at approximately \$2,000 each

Each reserve costs \$3,686 to outfit properly for road patrol. Should the LRSB find it necessary to fund less I would ask that they consider increments of \$3,686

13. If funding is less than the requested amount, how will reduced funding affect the equipment purchase and/or project?

Each reserve costs \$3,686 to outfit properly for road patrol. Should the LRSB find it necessary to fund less I would ask that they consider increments of \$3,686

14.

Total budget for project/equipment:	\$ 24,430	Other sources:	
Portion funded by applicant:	\$ 6,000	Organization:	
Total from other source:	\$ _____ List Each →	911 Board will be asked for :	3 portable Radios if this grant is funded by LRSB
Revenue Sharing Board Grant funds requested:	\$ 18,430	Radios X 3	\$ _____
			\$ _____
			TOTAL \$ _____

15. Additional information (optional):

This grant, if awarded will allow us to build a reserve officer program that will directly impact the safety of the officers working the road. It is well known that police numbers on the street are down. It is not uncommon to have one county car on duty covering the county while a single city officer patrols the city. The total sworn available force in the county at times is 3 officers plus the tribal police. The City police often draw on the tribal police when available to back up a single officer unit. A police reserve program will allow us to place uniformed volunteers in the car with a police officer giving them that instant two person presence at any scene or traffic stop. Having that extra person at their side can reduce assaults and resistive behavior from citizens. It also allows the officers the ability to engage combatants or unruly individuals knowing their backup is at hand.

16. Has the applicant received prior grants from the Local Revenue Sharing Board? If the answer is yes, have all funds been spent?

The Police Department has one open grant from the LRSB for surveillance cameras at Century Terrace. That project is underway and is expected to be completed by November 1, 2013.

17. Project and application authorized by the **Manistee City Council on September 3, 2013.**

We understand that if all or a partial grant is awarded, we will be required to complete a Grant Award Expense Report and return it to the Local Revenue Sharing Board Office.

(Signature of Governing Board Official)

Date

**Colleen Kenny
Mayor, City of Manistee**

Cost of Reserve Officer Uniforms

Uniform:

2 Class A Short Sleeve Shirts:	\$90.00
2 Class A Long Sleeve Shirts:	\$90.00
2 Pairs of Class B Pants:	\$90.00
Uniform Belt:	\$40.00
1 Pair of Boots:	<u>\$150.00</u>
Point Blank Body Armor:	\$575.00
Garrison Cap w/ cover:	\$87.00
Winter Trooper Hat:	\$29.50
Blauer Supershell Coat:	\$396.50
(511 Parka):	(\$310.00)
Collar Brass (MPD):	\$19.00
Name Bar:	\$11.00
Shirt Badge:	\$75.00
Hat Badge:	\$64.00
(Uniform per officer w/ Blauer Coat)	\$1,717.00
(Uniform for 10 officers w/Blauer Coat)	\$17,170.00
(Uniform per officer w/ 511 Coat)	\$1,630.50
(Uniform for 10 officers w/ 511 Coat)	\$16,305.00

Cost of Reserve Officer Equipment

Equipment:

Safariland Model 87 Duty Belt:	\$67.60
Safariland ALS Retention Holster:	\$152.00
Safariland Model 77 Mag Pouch:	\$36.20
Safariland Model 190 Handcuff Pouch:	\$33.00
Safariland Radio Pouch:	\$36.20
Safariland Belt Keepers 4pk:	\$20.00
Smith & Wesson Handcuffs:	\$28.50
Streamlight 74501 Strion LED HP:	\$98.00
Streamlight 75946 Safety Wand:	\$5.00
Flashlight Holder:	\$13.50
Aerko Freeze + P 2K3:	\$11.00
Aerko Freeze + P 2K3 Pouch:	\$20.00
Sig Sauer P229 Pistol:	<u>\$645.00</u>
(Equipment Cost per Officer)	\$1,166.00
(10 Reserve Officers)	\$11,660.00

Additional Reserve Officer Equipment

Equipment:

Michigan Taser Distributing (2 Tasers):	\$1847.00
Training Cartridges:	<u>\$ 675.00</u>
	\$2,522.00

Radio Equipment:

Motorola APX 700/800 Radios (10 Radios):	\$31,890.00
Motorola XTS 5000 Radios (10 Radios):	\$38,651.00
Kenwood 700/800 Portable Radio (10 Radios):	\$18,135.00
EF Johnson IP-66/67/68 Radios (10 Radios):	\$29,792.50

Ammunition:

Pistol:

Michigan Ammo .40 Cal. (180gr.): (\$220. per case/10 cases needed)	\$2,200.00
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Patrol Rifle:

Michigan Police Equipment .556 Cal. (55gr.): Remington (\$276 per case / 5 cases needed)	\$1,380.00
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**LOCAL REVENUE SHARING BOARD
FOR THE LITTLE RIVER BAND OF OTTAWA INDIANS/
STATE OF MICHIGAN GAMING COMPACT**

**2013-CYCLE II APPLICATION FORM FOR GRANT
OF COMPACT REVENUES
(Revised December 4, 2008)**

**Requesting \$17,284.42 for Rietz Park Improvements
Purchase and Installation of New Scoreboard**

1. Local unit of Government(s) filing the application (City, County, Township, Village, School District):

Name: **City of Manistee**
Mailing Address: **70 Maple Street
Manistee, MI 49660**

Telephone: **231-398-2801**
Fax: **231-723-1546**

E-mail address: **mdeisch@manisteemi.gov**

Contact person: **Mitchell D. Deisch** Title: **City Manager**

2. Department/Agency making application through local unit of government (Fire Department, Planning Commission, Police Agency, etc.):

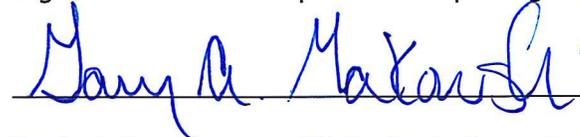
Name: **Manistee Saints Baseball Club**
Mailing Address: **P. O. Box 4
Manistee MI 49660**

Telephone: **231-233-6423**
Fax: **n/a**

E-mail address: **garymakowski@yahoo.com**

Contact person: **Gary Makowski** Title: **President**

Signature of Contact person completing the application:



3. Project Name: **Rietz Park Scoreboard**
4. Date of application: **February 12, 2013**

5. Please check the category of grant sought by applicant. If more than one category applies, file a separate application form for each category. Please refer to the Local Revenue Sharing Board's bylaws for a further description of the categories listed below, as well as the distribution formula mandated by the Compact:

_____ Local Public Safety Organization ("Public Safety Grant").

_____ Payment in Lieu of Ad Valorem Property Taxes ("PILT Grant")

_____ Offset of actual Operating Costs Incurred as a Result of the Development of the Little River Band's Casino ("Offset Grant").

_____ Other Lawful Local Governmental Purpose ("Other Grant").

6. Amount requested for this Grant Cycle: **\$17,284.42**

7. The Bylaws of the Manistee Local Revenue Sharing Board define the Local Unit of Government and Local Public Safety Organization as follows:

Eligible Local Unit of Government. "Eligible Local Unit of Government" means a local unit of government which has a popularly elected governing body and which is in the geographic vicinity of the Band's casino.

Local Public Safety Organization. "Local public safety organization" includes but is not limited to law enforcement agencies maintained by political subdivisions of this State, fire and emergency medical service departments maintained by political subdivisions of this State, and 911 or central dispatch agencies maintained by political subdivisions of this State.

Local Unit of Government. "Local unit of government" means a political subdivision of this State, including a school district, a community college district, an intermediate school district, a city, a village, a township, a county, a road commission, and an authority, if the political subdivision has as its primary purpose the providing of local governmental services for residents in a geographically limited area of this State and has the power to act primarily on behalf of that area.

- A) Is the applicant an eligible local unit of government as defined above? Please explain.

Yes, the City of Manistee is an eligible local unit of government and a local public safety organization as defined in the bylaws.

- B) If the applicant is making application on behalf of a non-governmental entity, please explain the connection between the local unit of government and the non-governmental entity.

The Manistee Saints is a party to a Letter of Understanding that recognizes the importance of the Rietz Park Baseball Diamond to the City of Manistee, Manistee Catholic Central Schools and the Manistee Saints.

8. **PUBLIC SAFETY GRANT ONLY.** Not applicable.

9. **PILT GRANT ONLY.** Not applicable.

10. **OFFSET GRANT ONLY.** Not applicable.

11. **OTHER GRANT ONLY.**

A) What communities and/or local units of government does the applicant serve? What function does it perform and/or what services does it provide?

The Rietz Park Baseball Diamond has been owned and maintained by the City of Manistee and the Manistee Saints semi-pro baseball team for more than 75 years.

Over the past twenty plus years Rietz Park has been transferred into a premier baseball diamond in Northern Michigan and has been used by the Manistee Saints, Manistee High School Baseball Team and the Manistee Catholic Central High School Baseball Team.

With Manistee High School recently building their own diamond on the property on Twelfth Street, the cost for maintaining this premier diamond has been shared between the MCC High School, City of Manistee, and primarily by the Manistee Saints.

Items being requested for replacement and reasons for the replacement are shown below.

B) Is the funding application being made to purchase equipment or for a proposed local government project? Please explain. What are the projected start and completion dates?

The funding application is being made jointly by the Manistee Saints and the City of Manistee for improvements to Rietz Park by the purchase and installation of a new Baseball Scoreboard. Rietz Park is owned by the City of Manistee. If funded, the project would be completed in 2013.

12. Please provide a complete description of the project and/or equipment being requested for funding. In addition, please list the order of priority for spending grant funds in the event that the actual grant is less than the requested amount.

Priority #1 – This application requests funding for improvements to the Rietz Park baseball field. If funding is available the existing scoreboard would be replaced. The scoreboard that is currently at the park is old and sometimes does not function properly. Also, the view is obstructed by the new fencing that was installed. The total budget for the new scoreboard is \$17,284.42 and that includes installation costs.

13. If funding is less than the requested amount, how will reduced funding affect the equipment purchase and/or project?

If funding is less than the amount requested we (The Manistee Saints) would not be able to purchase the scoreboard and would have to scratch the project all together.

The Rietz Park baseball diamond has been owned and maintained by the City of Manistee and the Manistee Saints since 1934. With the improvements being made at Rietz Park, it will be one of the most beautiful ballparks in Western Michigan for many, many years to come.

If funding levels were denied or reduced, the City of Manistee and Manistee Saints would need to discuss options and opportunities to fund this project in the future.

14.

Total budget for project/equipment:	\$17,284.42	Other sources:	
Portion funded by applicant:	\$0	Organization:	Amount:
Total from other source:	\$ _____	_____	\$ _____
	List Each →	_____	\$ _____
Revenue Sharing Board		_____	\$ _____
Grant funds requested:	\$17,284.42	_____	\$ _____
			TOTAL \$ _____

15. Additional information (optional):

The City of Manistee and the Manistee Saints have been playing semi-pro baseball at Rietz Park since 1934. During many of those years both the Manistee High School and the Manistee Catholic High School baseball teams have played ball at Rietz Park. This diamond is as fine a community ball diamond as can be found anywhere else in Michigan. Significant investments by the Manistee Saints, both high schools and the City have been necessary to maintain this community jewel. We are respectfully asking the Local Revenue Sharing Board to partner with the Manistee Saints and the City of Manistee to continue to make necessary improvements to the diamond.

16. Has the applicant received prior grants from the Local Revenue Sharing Board? If the answer is yes, have all funds been spent?

Yes, the City of Manistee has received prior Local Revenue Sharing grants and has spent the full amounts of awarded projects.

17. Project and application authorized by the **Manistee City Council on September 3, 2013.**

We understand that if all or a partial grant is awarded, we will be required to complete a Grant Award Expense Report and return it to the Local Revenue Sharing Board Office.

(Signature of Governing Board Official)

Date

Colleen Kenny
Mayor, City of Manistee



Amor Sign Studios
 P.O. Box 433
 443 Water Street
 Manistee, MI, 49660-1550 USA
 Phone: (231) 723-8361 Fax: (231) 723-9365
 www.amorsign.com
 info@amorsign.com



QUOTE 008326

Quote Date 1/25/2012
 SalesRep THA
 Terms Code 50 DEP/BAL COD

Phone (231) 723-5135 Fax

Phone Fax

SOLD TO
 MANISAI
 Phil Kliber
 Manistee Saints
 448 2nd St.
 Manistee, MI 49660- USA

SOLD TO
 Reitz Park
 Vine Street
 Manistee, MI 49660- USA

Item ID	Qty Ordered	Unit of Measure	Unit Price	Extended Price
Install Service Project	1	ea	\$7,785.38	\$7,785.38

Receive & Inspect Customer Supplied Scoreboard at AMOR shop.
 Furnish and Install Three (3) Steel Support Columns.
 Assemble and Install Scoreboard, Header Panels, and Sponsor Panels.
 Remove and Dispose of Existing Scoreboard. Cut off I-Beams at Grade.

- ° Scoreboard: Model VSBX-320 LED, Shipped in 5 sections
- ° Size: 8ftH x 20ft W
- ° Header and Sponsor Panels, Shipped in 2 sections each
- ° Size: 31in H x 20FT W
- ° Assemble the scoreboard on site
- ° Mount scoreboard to support columns
- ° Overall assembled size: 13ft H x 20ft W (nominal)
- ° Overall Height (OAH): 21 ft.
- ° Height Above Ground Level (HAGL): 9 ft.
- ° Columns: (3) Steel support Columns; painted
- ° Foundation: Columns direct set in concrete foundations
- ° Removed soil to be spread on site
- ° Ready for final connection to customers electrical
- ° Assist customer in testing wireless controls
- ° Sales tax NOT included

Price good for 30 days. Sales tax included as noted.
 Permit fees not included unless spelled out above.
 Ready for final electrical hook-up.
 Demolition not included except as noted above.
 TERMS: 50% down, balance on completion.

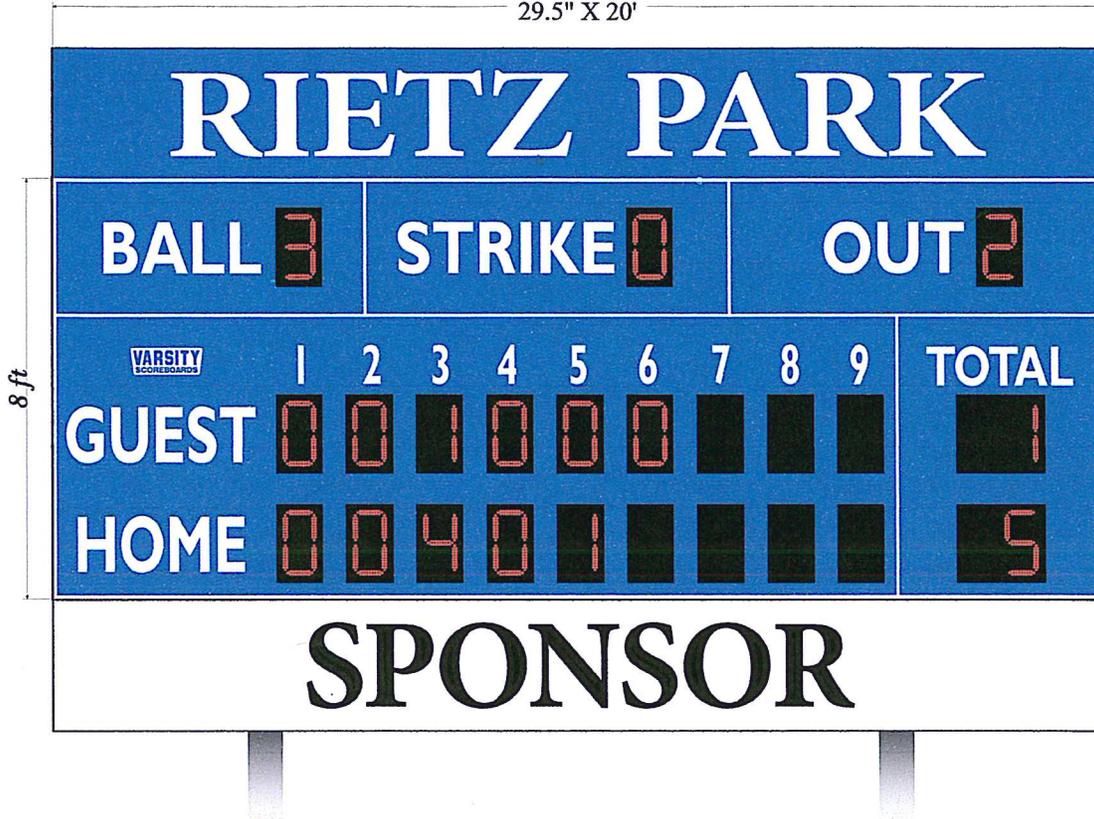
Signature _____ Date: _____

OrderTotal \$7,785.38

Taxable	NonTaxable	SalesTax	Freight	Misc	OrderTotal
\$0.00	\$7,785.38	\$0.00	\$0.00	\$0.00	\$7,785.38

Graphics Authorization Form

MODEL - VSBX320
SPONSOR AREA
29.5" X 20'



Graphic Artist's Notes to Customer
None.

Sales Rep Name
Charlene Knight
Sales Rep Email
CharleneKnight@scoreboard1.com
Client Name or Contact
PHIL KLIBER
Model Number

Customer Name

Approval/Disapproval
 Approved Disapproved

Reason for Disapproval (if applicable)

Please review carefully. Changes once graphics approval is submitted may result in additional charges. Colors are for proofing only and may vary on different printers, monitors and finished products.

Submit Response



106 Max Hurt Drive
Murray, Kentucky 42071
www.varsityscoreboards.com

**SAVE 33% OR MORE
BUYING DIRECT!**

TOLL-FREE: **866-575-0577**
FAX: **270-759-0004**

Quotation

Date: 10/16/2012
Quote Number: 72402-2
Prepared By: Charlene Knight
Notes:

Customer: MANISTEE SAINTS
Address: 448 2ND STREET
MANISTEE MI 49660
Phone: 2317235135
Fax:
Email: phil@manisteesaints.com
Contact: PHIL KLIBER

Model	Description	Qty	Unit Price	Ext. Price
VSBX-320R	BASEBALL SCOREBOARD 8' X 20' - RED LED	1	\$6,295.00	\$6,295.00
ROYAL BLUE	POWDER COAT ROYAL BLUE	1	\$0.00	\$0.00
VSBX-WC240011AT	WIRELESS 1 RX 1 TX	1	\$745.00	\$745.00
CH 72	CH 72	1	\$0.00	\$0.00
INTERNAL BATTERY PACK	INTERNAL BATTERY PACK	1	\$95.00	\$95.00
SPONSOR PANEL 31"X 20' OD	SPONSOR PANEL 31"X 20' OD	2	\$695.00	\$1,390.00
ROYAL BLUE	POWDER COAT ROYAL BLUE	1	\$0.00	\$0.00
WHITE	POWDER COAT WHITE	1	\$0.00	\$0.00
CUST DECLINED DESTINATION CHRG	CUST DECLINED DESTINATION CHRG	1	\$0.00	\$0.00
STANDARD CATALOG LETTER & TRIM	STANDARD CATALOG LETTER & TRIM	1	\$0.00	\$0.00
Subtotal:				\$8,525.00
Total:				\$8,525.00

Shipping:	\$974.04
Sales Tax:	\$0.00
Quote Total:	\$9,499.04

Thank you for the opportunity to quote on your project! If you have any questions concerning this quotation or if there is anything else I can do for you, please give me a call.

Sincerely,

Charlene Knight

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**LOCAL REVENUE SHARING BOARD
FOR THE LITTLE RIVER BAND OF OTTAWA INDIANS/
STATE OF MICHIGAN GAMING COMPACT**

**2013-CYCLE II APPLICATION FORM FOR GRANT
OF COMPACT REVENUES**
(Revised December 4, 2008)

**Requesting \$2,000 for Upgrading the Sound System at
Veterans Memorial Park**

1. Local unit of Government(s) filing the application (City, County, Township, Village, School District):

Name: **City of Manistee**
Mailing Address: **70 Maple Street, P. O. Box 358
Manistee, MI 49660**

Telephone: **231-398-2801**
Fax: **231-723-1546**

E-mail address: **mdeisch@manisteemi.gov**

Contact person: **Mitchell D. Deisch** Title: **City Manager**

2. Department/Agency making application through local unit of government (Fire Department, Planning Commission, Police Agency, etc.):

Name: **Committee to Refurbish Veterans Park**
Mailing Address: **3 Cottage Lane
Manistee MI 49660**

Telephone: **231-398-0447**
Fax: **N/A**
E-mail address: **gfwagoner@gmail.com**

Contact person: **George Wagoner** Title: **Committee Member**

Signature of Contact person completing the application:



3. Project Name: **Veterans Memorial Park Sound System Upgrades.**

4. Date of application: **August 15, 2013**
5. Please check the category of grant sought by applicant. If more than one category applies, file a separate application form for each category. Please refer to the Local Revenue Sharing Board's bylaws for a further description of the categories listed below, as well as the distribution formula mandated by the Compact:

_____ Local Public Safety Organization ("Public Safety Grant").

_____ Payment in Lieu of Ad Valorem Property Taxes ("PILT Grant")

_____ Offset of actual Operating Costs Incurred as a Result of the Development of the Little River Band's Casino ("Offset Grant").

Other Lawful Local Governmental Purpose ("Other Grant").

6. Amount requested for this Grant Cycle: **\$2,000**
7. The Bylaws of the Manistee Local Revenue Sharing Board define the Local Unit of Government and Local Public Safety Organization as follows:

Eligible Local Unit of Government. "Eligible Local Unit of Government" means a local unit of government which has a popularly elected governing body and which is in the geographic vicinity of the Band's casino.

Local Public Safety Organization. "Local public safety organization" includes but is not limited to law enforcement agencies maintained by political subdivisions of this State, fire and emergency medical service departments maintained by political subdivisions of this State, and 911 or central dispatch agencies maintained by political subdivisions of this State.

Local Unit of Government. "Local unit of government" means a political subdivision of this State, including a school district, a community college district, an intermediate school district, a city, a village, a township, a county, a road commission, and an authority, if the political subdivision has as its primary purpose the providing of local governmental services for residents in a geographically limited area of this State and has the power to act primarily on behalf of that area.

- A) Is the applicant an eligible local unit of government as defined above? Please explain.

Yes, the City of Manistee is an eligible local unit of government and a local public safety organization as defined in the bylaws.

- B) If the applicant is making application on behalf of a non-governmental entity, please explain the connection between the local unit of government and the non-governmental entity.

Local committee working with and through the City of Manistee to make improvements to the Veterans Memorial Park in collaboration with the Manistee County Community Foundation.

8. **PUBLIC SAFETY GRANT ONLY. Not Applicable.**

9. **PILT GRANT ONLY. Not Applicable.**

10. **OFFSET GRANT ONLY. Not Applicable.**

11. **OTHER GRANT ONLY.**

A) What communities and/or local units of government does the applicant serve? What function does it perform and/or what services does it provide?

The City of Manistee and the surrounding County of Manistee. Group provides Memorial Day services for the community and visitors.

B) Is the funding application being made to purchase equipment or for a proposed local government project? Please explain. What are the projected start and completion dates?

If funds are received additional sound equipment will be purchased for Memorial Day programs and other events as needed. Current equipment does not meet the needs of this large open space. Equipment would be purchased immediately upon receipt of funds.

12. Please provide a complete description of the project and/or equipment being requested for funding. In addition, please list the order of priority for spending grant funds in the event that the actual grant is less than the requested amount.

Priority #1 – Complete funding of requested amount.

Priority #2 – Purchase of two speakers at \$1,350.

The complete system would include the purchase of speakers, stands, delay unit cables, etc. Please see the attached breakdown.

13. If funding is less than the requested amount, how will reduced funding affect the equipment purchase and/or project?

If the complete project is not funded it is possible that this project will not move forward. If partial funding is received the committee will endeavor to find additional funds to complete the package but will make use of any funds received for the purchase of whatever equipment (such as additional speakers) is available for the amount received.

14.

Total budget for project/equipment:	\$2,000.00	Other sources:	
Portion funded by applicant:	\$ _____	Organization:	Amount:
Total from other source:	\$ _____		\$ _____
	List Each →		\$ _____
Revenue Sharing Board			\$ _____
Grant funds requested:	\$2,000.00		\$ _____
			TOTAL \$ _____

15. Additional information (optional):

See attached cost quote received from Instrumental Music.

16. Has the applicant received prior grants from the Local Revenue Sharing Board? If the answer is yes, have all funds been spent?

No

17. Project and application authorized by the **Manistee City Council on September 3, 2013.**

We understand that if all or a partial grant is awarded, we will be required to complete a Grant Award Expense Report and return it to the Local Revenue Sharing Board Office.

(Signature of Governing Board Official)

Date

Colleen Kenny
Mayor, City of Manistee

I have attached a quote for your consideration for adding to your sound system. There are two additional powered speakers that match what you currently have along with stands, cables and the additional pieces needed to make the system complete. There is also a time delay unit so that the speakers that are farther out can be delayed so that the sound arrives at the listener at the same time as the first pair.

I have also listed some options to connect the second pair of speakers either hardwired or wirelessly. If you are running AC lines thru underground conduit to power the additional speakers, you would not want to run the line signal cables through the same conduit because the AC lines will induce noise into the signal lines. It would be possible to go with non powered speakers, add a power amp and run speaker lines underground with the AC lines. I can do a quote to go that way if you like. Just let me know.

My understanding is that this project will take place next spring so please bear in mind that prices are likely to change some by then. Thank you for your consideration.

Regards,

Dave North
Instrumental Music and Sound
109 S James St
Ludington, MI 49431

Instrumentalmusicandsound.com

tlms@t-one.net

fax 231-843-1039

231-843-4411

Manistee JayCees sound system
c/o Brian Garcia

item	count	our price	total
Electro Voice ELX 115P powered speakers	2	\$675.00	\$1,350.00
Architectural Acoustics IDL 1000 delay unit	1	\$450.00	\$450.00
Speaker stands	2	\$35.00	\$70.00
Peavey 20 ft. mic cable	2	\$15.00	\$30.00
SB 6500 bag for speaker stands	1	\$30.00	\$30.00
misc. patch cables, estimate			\$70.00
	Sub Total		\$2,000.00

options

Bulk mic cable for cable runs, per foot		\$0.35	\$0.00
Shure PSM 200 system, wireless transmitter from mixer to one powered speaker	1	\$575.00	\$575.00
Shure P2R, wireless receiver for second powered speaker	1	\$275.00	\$275.00
Architectural Acoustics IDL 1000* * used consignment item	1	\$175.00	\$175.00

**LOCAL REVENUE SHARING BOARD
FOR THE LITTLE RIVER BAND OF OTTAWA INDIANS/
STATE OF MICHIGAN GAMING COMPACT**

**2013-CYCLE II APPLICATION FORM FOR GRANT
OF COMPACT REVENUES
(Revised December 4, 2008)**

Requesting \$10,000.00 for restoration of the Vogue Theatre

1. Local unit of Government(s) filing the application (City, County, Township, Village, School District):

Name: **City of Manistee**
Mailing Address: **70 Maple Street, P. O. Box 358
Manistee, MI 49660**
Telephone: **231-398-2801**
Fax: **231-723-1546**
E-mail address: **mdeisch@manisteemi.gov**
Contact person: **Mitchell D. Deisch** Title: **City Manager**

2. Department/Agency making application through local unit of government (Fire Department, Planning Commission, Police Agency, etc.):

Name: **The Historic Vogue Theatre of Manistee**
Mailing Address: **P. O. Box 291**
City: **Manistee**, State: **Michigan**
Zip Code: **49660**
Telephone: **(231) 723 - 4325**
Fax: **(231) 723 - 3717**
E-mail address: **info@voguetheatremanistee.org; cfuller@nwbank.com**
Contact person: **Cyndy Fuller** Title: **Chairman of the Board**

Signature of Contact person completing the application:



clokovich@manistee.mi.gov

3. Project Name: **The Vogue Theatre Revitalization project**

4. Date of application: **August 27th, 2013**

5. Please check the category of grant sought by applicant. If more than one category applies, file a separate application form for each category. Please refer to the Local Revenue Sharing Board's bylaws for a further description of the categories listed below, as well as the distribution formula mandated by the Compact:

_____ Local Public Safety Organization ("Public Safety Grant").

_____ Payment in Lieu of Ad Valorem Property Taxes ("PILT Grant")

_____ Offset of actual Operating Costs Incurred as a Result of the Development of the Little River Band's Casino ("Offset Grant").

X _____ Other Lawful Local Governmental Purpose ("Other Grant").

6. Amount requested for this Grant Cycle: \$ **10,000.00**

7. The Bylaws of the Manistee Local Revenue Sharing Board define the Local Unit of Government and Local Public Safety Organization as follows:

Eligible Local Unit of Government. "Eligible Local Unit of Government" means a local unit of government which has a popularly elected governing body and which is in the geographic vicinity of the Band's casino.

Local Public Safety Organization. "Local public safety organization" includes but is not limited to law enforcement agencies maintained by political subdivisions of this State, fire and emergency medical service departments maintained by political subdivisions of this State, and 911 or central dispatch agencies maintained by political subdivisions of this State.

Local Unit of Government. "Local unit of government" means a political subdivision of this State, including a school district, a community college district, an intermediate school district, a city, a village, a township, a county, a road commission, and an authority, if the political subdivision has as its primary purpose the providing of local governmental services for residents in a geographically limited area of this State and has the power to act primarily on behalf of that area.

A) Is the applicant an eligible local unit of government as defined above? Please

explain.

Yes, the City of Manistee is an eligible local unit of government and a local public safety organization as defined in the bylaws.

- B) If the applicant is making application on behalf of a non-governmental entity, please explain the connection between the local unit of government and the non-governmental entity.

The City of Manistee is making application on behalf of the Historic Vogue Theatre of Manistee since the Vogue Theatre is located in the City's downtown district, within the boundaries of the Downtown Development Authority and Main Street District, and its revitalization will be a catalyst for future economic development activities with the downtown.

8. **PUBLIC SAFETY GRANT ONLY. Not applicable**

9. **PILT GRANT ONLY. Not applicable.**

10. **OFFSET GRANT ONLY. Not applicable.**

11. **OTHER GRANT ONLY.**

- A) What communities and/or local units of government does the applicant serve? What function does it perform and/or what services does it provide?

The City of Manistee is a political subdivision of the State of Michigan, with a primary purpose of providing local governmental services for the residents of the City of Manistee and its visitors. The City of Manistee is empowered by Charter, most recently adopted April 1, 1968, and has the power to act on behalf of the citizenship of the City.

- B) Is the funding application being made to purchase equipment or for a proposed local government project? Please explain. What are the projected start and completion dates?

The funding is being used, as stated above, for the Vogue Theater revitalization project. Demolition began last year and construction for the Vogue started in March of this year, with a target completion date of November 15th, 2013. The completion date is subject to full funding of the project. If gap funds are not received it will extend the completion date beyond November.

(GO TO QUESTION #12).

12. Please provide a complete description of the project and/or equipment being requested for funding. In addition, please list the order of priority for spending grant funds in the event that the actual grant is less than the requested amount.

The final phase of the project has begun, as construction resumed in July of this year to revitalize and reopen the Vogue Theatre. To date we have \$1,700,000 in funding, including receipt of a \$500,000 grant from the MEDC, through the generosity of almost 700 donors to date including Manistee High School's National Honor Society, hundreds of residents throughout Manistee County, several foundations throughout Michigan such as the Oleson, Frye, Consumers Energy foundations, the Manistee Downtown Development authority, and many businesses in Manistee County. The Michigan Economic Development Corporation granted this project \$500,000 in May of this year but there currently remains a gap of \$700,000 to fully fund and complete this project. The projection and sound equipment accounts for just under \$500,000 of the total, leaving \$200,000 for the final interior renovation. Individuals and foundations are being approached to secure the remaining dollars in addition to this application. Now, more than ever before, we need the financial support of our community to close this gap and make this vision, shared by the DDA, 674 donors, and 605 volunteers, a reality.

13. If funding is less than the requested amount, how will reduced funding affect the equipment purchase and/or project?

If funding is less than the requested amount it could potentially delay the completion of construction until substitute funding is obtained. Individuals and foundations are being solicited for the final project funds in addition to the dollars requested in this application.

14.

Total budget for project/equipment:	\$ <u>700,000</u>	Other sources:	
Portion funded by applicant:	\$ <u>690,000</u>	Organization:	Amount:
Total from other source:	\$ _____	_____	\$ _____
	List Each →	_____	\$ _____
Revenue Sharing Board		_____	\$ _____
Grant funds requested:	\$ <u>10,000.00</u>	_____	\$ _____
			TOTAL \$ _____

15. Additional information (optional):

The restoration and reopening of the Vogue is a high priority for the City of Manistee and the Alliance for Economic Success. The Vogue will be a hub for great movie entertainment, community events, including student film classes, simulcasts of important events and those that are culturally significant. Just as the Vogue will be a catalyst for economic revitalization, so will it also be a game changer for making Manistee a community that is known for the arts.

The Vogue will become the change agent for expanding and attracting new business supported by programming that will be a regional draw and change the market characteristics of downtown Manistee. Specifically, it will change the market dynamics by:

- Attracting children and families – residents and nonresidents alike – for programming tailored to their interests.
 - Bringing more seniors from a broader area along with more disposable income to enjoy entertainment programmed and priced especially for them.
 - Providing a social gathering place for people of all ages, especially for youth.
 - Providing the basis for residents and non-residents to devote an evening, a day and a weekend or more to staying in Manistee.
 - Being open well during evening, providing customers for businesses beyond their customary closing time of 6 p.m.
 - Having world-class entertainment all year-round, drawing people to downtown during the peak summer season as well as in the typically slow shoulder seasons.
 - Providing a legitimate basis for marketing and advertising Manistee, providing endless opportunities for cooperative marketing and advertising efforts.
- Becoming an important cultural recruiting tool in the efforts of manufacturers, West Shore Medical Center, West Shore Community College and other businesses and organizations.

16. Has the applicant received prior grants from the Local Revenue Sharing Board? If the answer is yes, have all funds been spent?

Yes, and all funds have been expended.

17. Project and application authorized by the **Manistee City Council on September 3rd, 2013.**

We understand that if all or a partial grant is awarded, we will be required to complete a Grant Award Expense Report and return it to the Local Revenue Sharing Board Office.

(Signature of Governing Board Official)

September 3rd, 2013

Colleen Kenny
Mayor, City of Manistee