

# HISTORIC DISTRICT COMMISSION

Council Chambers, City Hall  
70 Maple Street  
Manistee, MI 49660

## MEETING MINUTES

October 10, 2013

A Meeting of the Manistee City Historic District Commission was held on Thursday, October 10, 2013 at 3:00 p.m. in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

Meeting was called to order at 3:10 p.m. by Chair Kracht.

### ROLL CALL:

**Members Present:** Dave Carlson, T. Eftaxiadis, Teena Kracht, John Perschbacher, Mary Russell

**Members Absent:** Jeremy Loveless (excused), Vacancy

**Others:** Mark Fedder (Manistee County Historical Museum) and Denise Blakeslee (Planning & Zoning)

### APPROVAL OF AGENDA:

MOTION by Dave Carlson, seconded by John Perschbacher that the Agenda be approved as prepared.

With a voice vote this motion passed UNANIMOUSLY.

### APPROVAL OF MINUTES:

MOTION by John Perschbacher, seconded by Mary Russell that the Minutes of the September 5, 2013 Meeting be approved as written

With a voice vote this motion passed UNANIMOUSLY.

### NEW BUSINESS:

#### Schedule Meeting Dates 2014

The Manistee City Historic District Commission generally hold their regular business meetings on the first Thursday of each month. These meetings are held in Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan at 3:00 pm. Staff has prepared a list of meeting dates for 2014 for the Commissions consideration.

MOTION by John Perschbacher, seconded by Mary Russell that the Historic District Commission schedules their 2014 meetings to be held at 3 pm in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan as follows:

January 2, 2014	February 6, 2014	March 6, 2014	April 3, 2014
May 1, 2014	June 5, 2014	July 10, 2014 *	August 7, 2014
September 4, 2014	October 2, 2014	November 6, 2014	December 4, 2014

\*Changed due to holiday

With a voice vote this motion passed UNANIMOUSLY.

### **Property Cards**

After the Commission reviewed the District in August it was apparent that there had been numerous changes to buildings since the district was established in 2007. In 2008 Property Information cards were prepared for each property in the district with a photo and information from the District Study. The commission reviewed the cards for 312 River Street and 334 River Street that were given as examples.

Members of the Commission discussed establishing a master file of property cards that documents and details changes that have been made to buildings in the district. Review draft of new card and discussed adding additional data including Sandborn Map and additional historical information.

### **OLD BUSINESS**

None

### **PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA**

None

### **CORRESPONDENCE**

None

## STAFF REPORTS

Mark Fedder, Museum Director – Issued the following Permits

Joe Mathewson, 339 River Street - Certificate of Appropriates for paint colors three front columns to be painted Rustoleum - Raspberry Coca 20075 *Issued Permit#PHDC13-028*

Manistee Historical Society, 425 River Street – Certificate of Appropriates Patch and Seal Brick on upper portion of building and paint to match existing color. *Issued Permit #PHDC13-029*

Mark Fedder was contacted by Jim Matthews, 334 River Street regarding the portion of his building on the east side where an existing widow was boarded up and partially covered by the adjacent building (330 River Street) when it was constructed. Mr. Mathews wants to remove the wood and insert brick. Mr. Fedder discussed the request with the commission and asked if it could be handled under Routine Repair and Maintenance.

MOTION by T. Eftaxiadis, seconded by Mary Russell that if the applicant were to use brick that was compatible in size, was the correct brick for expansion and co-efficiency, and was painted to match the applicant could replace the wood with brick under an application for Routine Repair and Maintenance.

With a roll call vote this motion passed 4 to 0

Yes: Perschbacher, Carlson, Eftaxiadis, Russell, Kracht  
No: None

In the event the applicant did not want to paint the brick they could make a request to the commission.

**Denise Blakeslee, Planning & Zoning Administrator** – Spoke with Jessica Flores, State Historic Preservation Office. Ms. Flores has received the Application to become a Michigan Local Certified Local Government and will begin reviewing the document in October.

She reported that Mark Niesen received a call from Jon Smith. Mr. Smith has ordered something to put over the Oak Street windows. He hired an architect that will be getting information to him about the icehouse in the next few weeks.

**MEMBERS DISCUSSION**

None

The Next meeting of the Historic District Commission will be on Thursday, November 7, 2013 at 3:00 p.m. in the Council Chambers, City Hall, 70 Maple Street.

**ADJOURNMENT:**

MOTION by Dave Carlson, seconded by John Perschbacher that the meeting be adjourned. Motion passed unanimously.

MEETING ADJOURNED AT 3:48 P.M.

MANISTEE HISTORIC DISTRICT COMMISSION

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Denise J. Blakeslee, Recording Secretary