

MANISTEE CITY PLANNING COMMISSION

70 Maple Street
P.O. Box 358
Manistee, Michigan 49660

MEETING MINUTES

MAY 5, 1988

The regular meeting of the Manistee City Planning Commission was held on Thursday, May 5, 1988 at 7:15 P.M. in Room 206, Second Floor Conference Room, City Hall, 70 Maple Street, Manistee, Michigan.

The meeting was called to order at 7:15 P.M. by Chairman John Faher.

MEMBERS PRESENT: J. Faher, L. Laskey, R. Metcalf, A. Slawinski,
D. Sullivan, R. Yoder

MEMBERS ABSENT: D. Johnson, R. Mattice, M. Schramm

OTHERS PRESENT: Jerry Superczynski, City Assessor; Dennis
TerHorst, D.D.A.

The first item of business was a discussion concerning a preliminary site plan submitted by Dave Badalamente for a proposed addition to the back of his building on River Street. Following discussion, it was moved by Yoder, supported by Slawinski, that preliminary plan is conceptually acceptable and that he should proceed in having his required engineered plans prepared, which will be reviewed by the Planning Commission and the Historic Overlay Committee. It is suggested that Mr. Badalamente meet with the Historic Overlay Committee prior to proceeding so that any problems or concerns can be addressed.
MOTION CARRIED.

Next, a brief discussion was held concerning a letter received by the city from Michigan Land Information Exchange concerning the availability of computer generated maps. No action was taken.

Next, it was moved by Laskey, supported by Slawinski, that the minutes of the April 7, 1988 meeting be approved as submitted.
MOTION CARRIED.

Next, Faher gave a report on the Lakeview Dunes, indicating that the Bruce Jenema is awaiting the photos from the air photo company in order to prepare a new topographical map. There was no other news to report on the project.

Next, the matters concerning the Master Plan were discussed:

1. Discussion of a letter received by Ben Bifoss from Jim Gray concerning consultant fees for Andy Bowman. Following extensive discussion, it was moved by Sullivan, supported by Yoder, that a

letter be sent to Ben Bifoss indicating our recommendation to pay Andy Bowman the stated sum of \$1,843 for consulting services rendered and recommend that he handle the matter in a way that he feels most appropriate. MOTION CARRIED with Laskey opposed.

2. Consider possible amendments to the by-laws. It was moved by Laskey, supported by Metcalf, that the By-Laws be amended to read as follows:

Section 1.1 Selection. At the regular meeting in December of each year, the Planning Commission shall select from its membership a Chairperson, Vice-Chairperson and Secretary. All officers are eligible for re-election.

Section 3.2a Attendance. If a member that he/she will be unable to attend a regular or special meeting/hearing, he/she so inform the secretary, so that if a quorum will not be present, the meeting can be cancelled and rescheduled.

MOTION CARRIED.

3. Consider formal adoption of the Master Plan. It was moved by Metcalf, supported by Yoder, that the Master Plan be adopted and the following resolution approved and forwarded to the City Council for ratification:

RESOLUTION TO ADOPT THE MANISTEE DEVELOPMENT PLAN

WHEREAS, the Planning Commission of the City of Manistee had acted to undertake a project to make and adopt a basic plan for the development of the City of Manistee under the authority of Act 285, of the Michigan Public Acts of 1931, as amended, and

WHEREAS, the Planning Commission, with the assistance of professional architects, planners and engineers, has written the Manistee Development Plan, a comprehensive development plan which includes all written material, graphs, charts, maps and other data, in support of a land use plan, a community facilities plan, a transportation plan, a policies plan, a downtown development plan, and a schematic development plans for special areas of the City, and

WHEREAS, the Planning Commission has advertised, and caused notices to be published as required in Act 285, of the Michigan Public Acts of 1931, as amended, for a public hearing on Manistee Development Plan in it's entirety; and, have in fact, held the public hearing at 7:15 p.m. on Thursday, April 14, 1988, and

WHEREAS, the Planning Commission held an additional meeting on Thursday, May 5, 1988 for the purpose of making final determinations concerning the Manistee Development Plan in a manner consistent Open Meetings Act.

THEREFORE, BE IT RESOLVED, that the Planning Commission City of Manistee, hereby acts to adopt the Manistee Plan as the comprehensive planning document for the City Manistee; to repeal any and all former comprehensive documents adopted in whole or in part by any other agencies of the City of Manistee; and to recommend that the City Council of the City of Manistee concur with and to endorse the same.
MOTION CARRIED UNANIMOUSLY.

Next, Faher reported on the status of the proposed amendments to the current zoning ordinance as discussed at the previous meeting. He indicated that additional study needs to be completed before any action can be taken.

Next, Metcalf, Laskey and Terhorst gave a report on the status of the proposed sign ordinance. Copies of a draft of the ordinance were distributed, reviewed and discussed.

Next, Faher gave the D.D.A. Update reporting that work was continuing on the lighting project.

Next, Faher reported on the following:

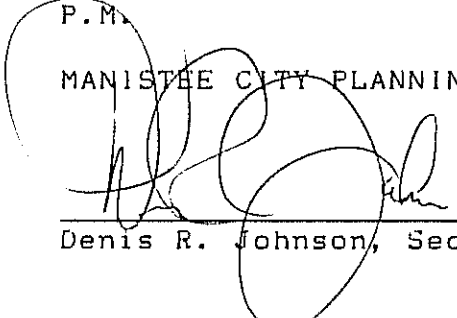
1. Zoning Board of Appeals: No Report
2. Site Plan Review/Historic Overlay Committee activities.

Next, discussion was held on a correspondence received from Kurt Schindler regarding the City owned industrial property on M55. No action was taken.

Next, Slawinski brought up the matter of the bids to plat Lakeview Dunes and asked about the procedure for accepting the winning bid. Sullivan filled him in on how the bids were handled and answered his questions.

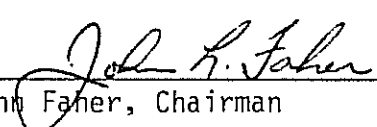
There being no further business, the meeting adjourned at 10:15 P.M.

MANISTEE CITY PLANNING COMMISSION



Denis R. Johnson, Secretary

ATTEST:



John Faher, Chairman