

MANISTEE CITY PLANNING COMMISSION

70 Maple Street
P.O. Box 358
Manistee, Michigan 49660

MEETING MINUTES

July 6, 1995

The regular monthly meeting of the Manistee City Planning Commission was held on July 6, 1995 at 7:00 PM in the City Council Chambers at City Hall, 70 Maple Street, Manistee, Michigan.

The meeting was called to order at 7:00 PM by Chairman, R. Yoder.

MEMBERS PRESENT: R. Bauman, M. Fatke, R. Franckowiak, J. Gavlinski, K. Harless, J. Lakos
R. Yoder, A. Slawinski

MEMBERS ABSENT: D. Johnson

OTHERS PRESENT: Jon Rose (City Code Administrator)
Denise Jensen (City Office)
Bob Turek (WMTE)
Tex Collins
Paul Gavlinski
Erika Mariona (News Advocate)

PUBLIC HEARINGS:

There were no public hearing on the agenda.

SITE PLAN REVIEWS:

Cypress Street Dental - Parking:

Jon Rose reviewed a site plan for additional parking at Cypress Dental to accommodate a new business in the lower level of the building. The plan includes providing parking spaces in the public boulevard on the west side and adding five feet of new blacktop on the east side of Cypress St. All work will be done by the applicant. It was moved by J. Lakos, supported by A. Slawinski to approve the site plan provided that 24 feet of paved street width remain available for public use, and contingent on City Council approval of parking in the boulevard. The motion passed unanimously.

CITIZEN QUESTIONS AND CONCERNS:

There were no citizen questions or concerns expressed from those present at the meeting.

MINUTES:

It was moved by J. Lakos, supported by R. Franckowiak, that minutes of the June 1, 1995 meeting be approved. The motion carried.

UNFINISHED BUSINESS:

LISC:

Jon Rose advised that additional text material has been submitted for the program which should be ready for a demonstration in the near future.

Public Access - Man Made Lake:

A written Planning Commission statement prepared by J. Gavlinski and R. Bauman for presentation by J. Gavlinski at the July 18 City Council public hearing was reviewed and modified. It was moved by R. Franckowiak, supported by J. Lakos to approve the statement. The motion passed unanimously.

Mobil Homes:

The committee consisting of T. Slawinski, K. Harless and R. Franckowiak is developing a position and proposed language for the Zoning Ordinance relative to mobile homes located within the City.

CITY UPDATE:

Jon Rose provided the following City update: petitions have been filed requiring a public vote on issuing bonds for Riverwalk East, and all activities associated with the Forest Festival were successful. He also stated that letters have been sent to several people who have been parking autos and other items with "for sale" signs along US-31 advising them that a business license is required.

Chairman Yoder commended the Chamber of Commerce and Forest Festival volunteers for a job well done and suggested that a letter from the Planning Commission be sent expressing our thanks. All members agreed.

D.D.A. REPORT:

J. Lakos briefed the Commission on a recent DDA meeting. The DDA is investigating the use of a professional manager to work full time with the downtown merchants and the DDA.. The final decision will require approval of the merchants and property owners. Installation of the new sign posts was accomplished with City personnel rather than outside contractors due to high bid prices. The matter of closed and boarded up gas stations along US-31 was discussed, however they are not in the DDA district. J. Gavlinski reviewed actions from the last DDA meeting at which Riverwalk East was discussed. A special meeting on the subject has been scheduled.

ZONING BOARD OF APPEALS REPORT:

The ZBA met during the past month relative to the A.D. Joslin Co. request for Zoning Ordinance variances for their proposed new manufacturing building on Arthur Street. All variances were approved with the provision that A.D. Joslin actively evaluate other viable locations for the facility.

SITE PLAN REVIEW/HISTORIC OVERLAY COMMITTEE REPORT:

There was no meeting during the past month.

ORDINANCE COMMITTEE REPORT:

There was no meeting during the past month.

OIL AND GAS REPORT:

Ron Bauman reported on the results of a general discussion which the committee had on oil & gas wells with a petroleum engineer who works for a major energy company in Texas. The engineer was visiting the Manistee area and volunteered to provide information at no charge to the City. The next step will be to request a meeting with the Michigan Department of Natural Resources to discuss the regulatory process associated with oil and gas production and transportation, and to obtain specific information on Manistee wells.

NEW BUSINESS:

Zoning Ordinance:

Jon Rose distributed a copy of the new recodified Zoning Ordinance to Commission members.

Annual Planning Commission Report to City Council:

Chairman Yoder summarized his July 5th annual report to the City Council. He advised that members of the Council expressed appreciation of the Planning Commission's efforts.

WORK SESSION:

There was no work session on the meeting agenda.

ADJOURNMENT:

There being no further business, it was moved by J. Lakos supported by A. Slawinski, that the meeting be adjourned. The motion carried.

The meeting adjourned at 8:35 PM.

MANISTEE CITY PLANNING COMMISSION



Ronald C. Bauman, Secretary



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