

MANISTEE CITY PLANNING COMMISSION

70 Maple Street
Manistee, MI 49660

MEETING MINUTES

February 6, 1997

A Meeting of the Manistee City Planning Commission was held on February 6, 1997 at 7:00 p.m. in City Hall, 70 Maple Street, Manistee, Michigan.

MEMBERS PRESENT: Mike Fatke, Richard Franckowiak, Kristie Harless, Duane Jones, John Lakos, Mathew McShane, John Serocki, Roger Yoder

MEMBERS ABSENT: Tony Slawinski

OTHERS PRESENT: Lori Donnan (Zoning Administrator), Jon Rose (Community Development Officer), Denise Mikula (City of Manistee), Rob Keast (Manistee News Advocate), Jeff Mikula (Abonmarche), Ray Fortier (City Council), Jan Gavliniski (City Council), Herman Otto (Otto, Dufty, Bensinger & Dice Architects)

Meeting was opened at 7:03 p.m. by Chairman R. Yoder.

Chairman Yoder welcomed new member Mathew McShane and introduced Lori Donnan the new Administrative Assistant who is also the new Zoning Administrator for the City. The members of the Commission introduced themselves and Chairman Yoder introduced the current officers.

PUBLIC HEARING:

There was no public hearing on the Agenda.

SITE PLAN REVIEWS:

In January Herman Otto, Architect for the proposed 911 - Central Dispatch Building introduced a site plan for a new building that will house the 911 service for the community. This project was approved at the January meeting. Mr Otto presented a change in location and the new site plan in which the building has been reduced in size. The building meets all of the requirements except for building size. After further discussion a MOTION was made by Jones, supported by Fatke to approve the site plan, pending a variance by the Zoning Board of Appeals for building size. Motion passed unanimously.

CITIZEN QUESTIONS AND CONCERNS:

No comments were made by the citizens in attendance.

MINUTES:

MOTION by Franckowiak, supported by Harless, that minutes of the January 2, 1997 meeting be approved. Motion passed unanimously.

UNFINISHED BUSINESS:

Parks Commission Request for M-55 Property

The Parks Commission made a request at the December 4, 1996 meeting that a 173 acre parcel of property be designated for public recreation development. This item was tabled pending the results of the Renaissance Zone application. With the results of the application being received Chairman Yoder requested that a sub-committee be formed to meet with a sub-committee from the Parks Commission so they could discuss this matter in detail and report back to the Planning Commission. A meeting was held on Monday, January 13th. Chairman Yoder reported that an agreement has been made with the Parks Commission to leave the property as is. This item is to be removed from the agenda.

CITY UPDATE:

Jon Rose gave an update on the current progress of Riverwalk East, Anlaan has pulled the crane and barge, "H" piles for the private docks have been put in and the decking will be installed in the spring. We have received the permit from MDOT to begin construction under the bridge. Rose spoke on Manistee Renaissance Park and gave details on Phase I. A Bike Committee meeting in January discussed the need to speak to the County to work together on the plan and of a possible grant for bike trail signage for the City

Jeff Mikula of Abonmarche discussed the resurfacing of Main Street to 15th Street. This project is in conjunction with a County project. Mikula spoke of the problem with the City needing to use metric measurements for the project and the County using English. Preliminary stages for the Tenth Street sewer separation have began. Cherry Street project is on hold until 1998.

Rose spoke on the Renaissance Zone being a one stop shopping and that the Deputy Zoning Administrator for those areas is Tom Kubanek. The Planning Commission will receive updates as they come in.

Roger Yoder read a letter on behalf of the Planning Commission thanking Rob Keast for his coverage of the meetings. Mr. Keast is moving to Madison Wisconsin and this was his last meeting.

REPORTS:

D.D.A.:

Kristie Harless reported on the January and February DDA Meetings. In January they discussed progress on Riverwalk East. The Web Site has been updated with information on Manistee. They are trying to get the Sign Ordinance ready to present at a future meeting. Discussion on the sale of the Winkler Building

for a Micro-Brewery. Mayor Conway and Denis TerHorst were appointed as EDO representatives from the DDA.

New Administrative Assistant Lori Donnan was introduced at the February Meeting. The Sign Ordinance Committee Meeting has been set up for February 11th and they should have information for the DDA at the March meeting. The Briny Inn has requested a loan that would help in the demolition of the two houses next the building for a parking lot and brick cleaning and pointing. Matt Pollard resigned from his position on the DDA and will be moving to Cheboygan.

Serocki MSPO Seminar

John Serocki attended a MSPO Seminar on January 30th in Traverse City. The seminar was on how to read plats, site plan review and the use of forms. Mr. Serocki said that the forms we use are up to date.

NEW BUSINESS:

Chairman Yoder discussed the need to begin holding monthly work sessions. John Faher knows a student that is attending the University of Michigan in Flint who requested a copy of the Master Plan, a class she is attending is reviewing the document. We will wait for the result of their review and will then begin working on an update to avoid any duplication of work.


A worksession is scheduled for Thursday, February 20, 1997 at 7:00 p.m. We will discuss Pre-Manufactured Homes and Lori Donnan will review the duties of Planning Commission Members.

ADJOURNMENT:

There being no further business, MOTION by Jones, supported by Franckowiak that the meeting be adjourned. Motion passed unanimously.

The meeting adjourned at 7:45 p.m.

MANISTEE PLANNING COMMISSION


Denise J. Mikula, Acting as Secretary

