

MANISTEE CITY PLANNING COMMISSION
70 MAPLE STREET
MANISTEE, MI 49660

MEETING MINUTES

OCTOBER 4, 2001

A meeting of the Manistee City Planning Commission was held on Thursday, October 4, 2001 at 7:00 p.m. in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

MEMBERS PRESENT: Greg Ferguson, Ray Fortier, David Kelley, Phil Picardat, John Serocki, Tony Slawinski, Brad Williams and Roger Yoder

MEMBERS ABSENT: Bob Davis

OTHERS : Jeff Mikula (Abonmarche), Jon Rose (Community Development) and Denise Mikula (City Staff)

Meeting was open at 7:02 p.m. by Chairman Roger Yoder

PUBLIC HEARING:

None

CITIZEN QUESTIONS AND CONCERNS:

None

APPROVAL OF MINUTES:

Planning Commission Meeting Minutes, September 6, 2001

MOTION by Tony Slawinski, seconded by Greg Ferguson that the minutes of the September 6, 2001 Planning Commission be approved. Motion passed unanimously.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Meeting/Worksession Dates 2002

Members of the Planning Commission discussed scheduling Meeting and Worksession dates for 2002.

MOTION by Tony Slawinski, seconded by Ray Fortier that the Meeting and Worksession Dates for 2002 be set as follows:

Meeting Date	Worksession Date
January 3, 2002	January 17, 2002
February 7, 2002	February 21, 2002
March 7, 2002	March 21, 2002
April 4, 2002	April 18, 2002
May 2, 2002	May 16, 2002
June 6, 2002	No Worksession
July 11, 2002	No Worksession
August 1, 2002	No Worksession
September 5, 2002	September 19, 2002
October 3, 2002	October 17, 2002
November 7, 2002	November 21, 2002
December 5, 2002	No Worksession

Motion passed unanimously.

OTHER COMMUNICATIONS:

None

WORKSESSION:

Planning & Zoning Tools

Jon Rose reviewed information that was received at a Groundwater Seminar he and Denise attended last week. The City of Manistee has a grant to assist in locating all wells located in the Wellhead Protection area for the City Municipal Water Wells. Mr. Rose explained the grant to members of the Planning Commission and discussed items covered during the zoning portion of the seminar.

Items included Basic Planning & Zoning, Legal Authority to Protect by Planning, the Planning & Zoning Team, the Zoning Ordinance, the Zoning Process, Applications, Decisions, Documentation & Enforcement, Site Plan Review (statutory requirements, review standards, decision guidelines), Special Land Uses (review standards), Zoning Tools for Groundwater Protection (linking to permit process, site plan review, informational standards, performance standards), Overlay Zones, Large Lot Zoning, Comprehensive plan support (Master Plan).

A key point is that Groundwater/Wellhead Protection should be included in the Master Plan. Denise spoke with Jerry Adams this past week and he assured us that it would be included in our Master Plan.

Master Plan Update

Denise Mikula spoke to Jerry Adams and during the worksession on October 18, 2001 they will be giving a brief presentation that will last about 20 to 30 minutes. Jerry will also discuss the Master Plans that are in process in Manistee Township and the Charter Township of Filer.

Misc.

Denise has been in contact with Kurt Schindler who would be willing to come to a worksession to give a seminar/training on the duties of the Planning Commission. This will be a refresher for the members who have been on the Planning Commission for several years and a good introduction for new members. Kurt has a commitment on November 15th (but it could be cancelled due to opening day of deer season).

Discussed scheduling a Worksession for December if Kurt would be able to attend. The members suggested December 13th as a possible date. Denise will contact Kurt and try to schedule a date.

Jon gave an update of the utility meeting with the Charter Township of Filer. This was the first meeting to discuss the possibility of Filer and the City working on an agreement for use of the Waste Water Treatment Plant. More information will be forwarded as it is available.

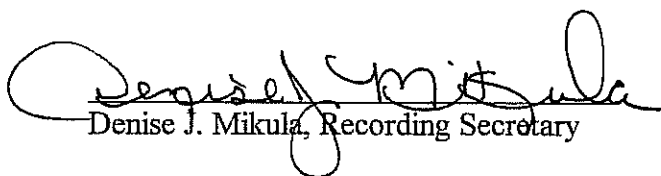
Brad Williams regretfully tenured his resignation. Brad's term will expire in November and he will not be reapplying due to commitments with his new job. Members wished Brad well and if time becomes available welcome him to re-apply to the Planning Commission.

ADJOURNMENT:

MOTION by John Serocki, seconded by Tony Slawinski that the meeting be adjourned.

Meeting adjourned at 8:36 p.m.

MANISTEE PLANNING COMMISSION


Denise J. Mikula, Recording Secretary