

MANISTEE CITY PLANNING COMMISSION

70 Maple Street
Manistee, MI 49660

MEETING MINUTES

September 4, 2003

A meeting of the Manistee City Planning Commission was held on Thursday, September 4, 2003 at 7:00 p.m. in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

MEMBERS PRESENT: Bob Davis, Ray Fortier, Joyce Jeruzal, David Kelley, Tony Slawinski and Roger Yoder

MEMBERS ABSENT: Greg Ferguson, Phil Picardat, and John Serocki

OTHERS: Alan Marshall (City Council), Jon Rose (Community Development), Denise Blakeslee (Administrative Assistant, Community Development Department) and others

Meeting was open at 7:00 p.m. by Chairman Yoder.

PUBLIC HEARING:

None

CITIZEN QUESTIONS AND CONCERNS:

None

APPROVAL OF MINUTES:

Planning Commission Meeting Minutes, July 10, 2003

MOTION by Ray Fortier, seconded by Tony Slawinski that the minutes of the July 10, 2003 Meeting of the Planning Commission Meeting be approved. Motion approved unanimously.

NEW BUSINESS:

None

UNFINISHED BUSINESS:

None

OTHER COMMUNICATIONS:

Sand Products Corporation

Jon Rose spoke to the Planning Commission about a letter that will be sent to Sand Products Corporation. At this time the City has been unable to obtain the permit from the DEQ to allow the sewer main to be constructed for this project. A Special Use Permit has 365 days of inactivity for the permit to expire. This letter will state that the 365 days will not begin until a permit is obtained for the installation of a sewer main.

Zoning Ordinance Re-write Status

Jon Rose gave the Planning Commission members an update on the Zoning Ordinance Re-write. Six firms submitted Qualifications and the top two firms were selected to submit proposals and interview. The selection committee consists of Mitch Deisch, Alan Marshall, Brian Sousa, Roger Yoder, Jon Rose and Denise Blakeslee. Each member of the committee ranked the submissions and Langworthy, Strader, LeBlanc and Williams & Works are the top two candidates. The Planning Commission Members will be invited to sit in during the interview process but will not be allowed to speak or ask questions of the firms. The Committee will then make recommendations to City Council for selection of a finalist.

City Hall Renovations

Jon Rose gave the members of the Planning Commission an update on the Renovation of City Hall. A six member committee selected the firm of Lakewood Inc. for the position of Construction Manager. This selection will be forwarded to City Council for approval. The renovation is anticipated to take between 12 - 18 months for completion. All of the departments at City Hall will be moved out of the building during construction. Tentative plans are to move to the old Middle School Building during the renovations. Further updates will be given as they are received.

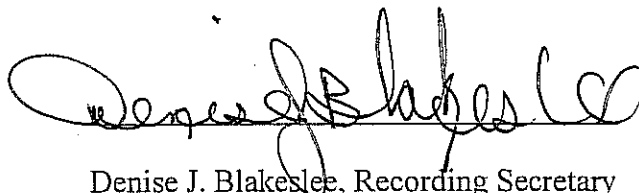
WORK/STUDY SESSION:

The next Planning Commission worksession is scheduled for Thursday, September 18, 2003

ADJOURNMENT:

MOTION by Ray Fortier, seconded by Tony Slawinski that the meeting be adjourned. Motion passed unanimously. Meeting adjourned at 8:40 p.m.

MANISTEE PLANNING COMMISSION

A handwritten signature in black ink, appearing to read "Denise J. Blakeslee", written over a horizontal line.

Denise J. Blakeslee, Recording Secretary