

**CITY OF MANISTEE
PARKS AND BEAUTIFICATION COMMISSION
MINUTES**

Thursday, August 16, 2012

5:00 P.M.

Members Present: Mark Tomaszewski, Ed Tegler, Lynne Reinhardt, Roger Zielinski, Tудie Rulison

Members Excused: Ben Kubiak, John Rozga, Darci Scott

Also Present: Kathie Boyle, Gary Niesen - City of Manistee
Mitch Deisch, City Manager

A regular meeting of the Manistee Parks and Beautification Commission was held on Thursday, August 16, 2012 at City Hall – 2nd floor conference room. Meeting was called to order by Chair Tegler at 5:00 p.m.

Approval of Minutes. Motion Zielinski, second Tomaszewski to accept the minutes of July 19, 2012.

Ayes Tomaszewski, Tegler, Zielinski, Reinhardt, Rulison
Nays None

Motion approved.

GUEST PRESENTER

City Manager Mitch Deisch was in attendance to discuss a concept for a Parks inventory, upgrade & maintenance report. Deisch asked the P & B Commission assistance in evaluating our parks. Evaluate each individual park using the same format on all parks. Form should include park assets, improvement/upgrade opportunities, financial upgrade implication and parks maintenance schedule. These documents would give a better feed back to the city and council. The manager is requesting that the P & B have the information back to him by January 2013 so it could be included in the 2013-2014 budget process.

Discussion followed

UNFINISHED BUSINESS.

Update on round-about and planting at City Marina – The Manistee Area Chamber of Commerce has scheduled a meeting for the newly constructed roundabout project. The meeting will be Monday, August 20th at 4:00 p.m. at the Chamber office. Reinhardt is unable to attend however will meet with Rulison to share her ideas.

Annual Bus Tour – Possible dates- September 6th, 13th, 27th - Deisch will get back to commission when available.

NEW BUSINESS

Reinhardt presented the commission with a cost estimate from Jackpine to print additional “Butterfly/Winter” Garden brochures.

Prices

250 Brochures \$ 125.00
500 Brochures \$ 209.00
1000 Brochures \$ 349.00

Discussion – Zielinski felt we need to explore other printing option– Jackpine does a great job however other businesses should have an opportunity to bid.

Motion by Tegler, second by Rulison to purchase 500 brochures from Jackpine in the amount of \$209.00

Ayes: Tegler, Tomaszewski, Rulison, Reinhardt
Nays: Zielinski

Motion Approved

CORRESPONDENCE

None

Motion by Reinhardt, **second** by Rulison to adjourn at 6:50 p.m.

Next meeting date –Thursday, September 20, 2012 @ 5:00 p.m. - 2nd floor conference room.

Respectfully submitted,

Kathie Boyle
Recording Secretary

:kb