

**CITY OF MANISTEE
PARKS AND BEAUTIFICATION COMMISSION
NOTES**

**Thursday, July 11, 2013
5:00 P.M.**

Members Present: Mark Tomaszewski, Ed Tegler, Roger Zielinski, Lynne Reinhardt, Darci Scott, Jane Schimke, Lynn Vasquez

Also Present: Jeff Mikula, Kathie Boyle, Gary Niesen - City of Manistee
Katie Kowalkowski, City Resident

A regular meeting of the Manistee Parks and Beautification Commission was held on Thursday, July 11, 2013 at the City of Manistee Marina open space. Meeting was called to order by Chair Tegler at 5:00 p.m.

ELECTION OF OFFICERS

At this time the meeting was turned over to Boyle for nominations of officers for the Parks & Beautification Commission for the 2013 – 2014 year.

Motion by Tegler, **second** by Zielinski to appoint **Lynne Reinhardt as Chair of the P & b Commission.**

Ayes: Tomaszewski, Tegler, Scott, Zielinski, Schimke, Vasquez, Reinhardt

Motion Carried

Motion by Zielinski, **second** by Scott to appoint **Jane Schimke to the position of Vice-Chair.**

Ayes: Tegler, Scott, Zielinski, Tomaszewski, Reinhardt, Vasquez, Schimke

Motion Carried

Motion by Zielinski, **second** by Tegler to appoint **Lynn Vasquez as Corresponding Secretary of the P & B Commission.**

Ayes: Tegler, Scott, Zielinski, Tomaszewski, Reinhardt, Vasquez, Schimke

Motion Carried

Boyle will continue to be recording secretary only.

Approval of Minutes. **Motion** by Zielinski, **second** by Tomaszewski to accept the minutes of June 20th, 2013 and place on file. **Motion Carried.**

Guest – Katie Kowalkowski has discussed with citizens/groups that are extremely interested in “Adopting a Park” – possibly to include the Girl/Boy Scouts.

OLD BUSINESS

Up-date on 1st Street Beach new toys (Rocket Park). Mikula informed the commission that the grant money has not been awarded, looking at spring of 2014 for installation of new equipment. This will allow more opportunity for the public/commissions to make a bigger better decision.

Adopt a Park – will table for future discussion. Commission needs more information on adopting park criteria. These criteria's should come from City Council or Manager to set guidelines. Commission would like to see adopt a park program included for all our parks.

Annual Report To Council – Reinhardt requested Tegler give Parks & Beautification report to City Council in August.

NEW BUSINESS

Review of Bylaws – deferred to our August meeting – members are encouraged to review bylaws in the meantime for discussion.

GENERAL DISCUSSION

Commission would like to do a project in remembrance of John Rozga. It was decided that a tree w/plaque will be planted in John's favorite park – Morton Park at later date. Vasquez will supply the plaque and Tegler will donate the tree.

Mikula updated the commission on the upcoming repairs to Lighthouse Park, including new wood chips and re-staining by the Rotary Club.

Lighthouse Restroom Damage – Quotes are being collected and will be sent to the City's insurance carrier. Repairs will now include ADA compliant fixtures.

Beach Pavilion/Fish Cleaning Station– Restrooms were up and running for the 4th of July festivities. Contractors will once again close down the facilities for completion of painting and installation of partitions pavilion should be up and running in the very near future.

Reinhardt stated the poor condition of Red Szymarek Park for the Arts & Crafts Fair. Park was very dusty, uneven ground and littered with twigs and was dangerous to walk around because of the uneven ground. Zielinski recommended any suggestions Reinhardt may have should be passed on to the DPW Director.

Motion by Zielinski, **second** by Scott to adjourn @ 6:20 p.m.

Next meeting date –Thursday, August 15, 2013 @ 5:00 p.m. at City Hall – 2nd Floor Conference Room.

Respectfully submitted,

Kathie Boyle
Recording Secretary