

PROCEEDING OF THE MANISTEE CITY COUNCIL – April 4, 2011

A regular meeting of the Manistee City Council was called to order by his honor, Mayor Richard Mack on Monday, April 4, 2011 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Colleen Kenny, Ed Cote, Robert Hornkohl, Ilona Haydon, Catherine Zaring, Richard Mack, and Alan Marshall.

ALSO PRESENT: City Manager – Mitch Deisch, City Deputy Clerk – Mary Bachman, DPW Director – Jack Garber, Director of Public Safety – Dave Bachman, and City Engineer – Jeff Mikula, Abonmarche.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

None

#11-38 CONSENT AGENDA.

Minutes	-	March 15, 2011	-	Regular Meeting
Payroll	-	March 14-21, 2011	-	\$50,581.06
Payroll	-	March 21-27, 2011	-	\$51,496.13
Cash Balance Report	-	March, 2011		

Notification Regarding Next Work Session

A Council work session has been scheduled for Tuesday, April 12, 2011 at 7:00 p.m. A discussion will be conducted on 2011-2012 Budget, the Water Adjustment Policy, and the Assessing White Paper Study; and such business as may come before the Council.

CONSIDERATION OF AN ADMINISTRATIVE PROFESSIONALS WEEK AND DAY RESOLUTION.

In recognition of the contributions to the workplace provided by all Office Professionals, a resolution has been prepared proclaiming the week of April 24 – 30, 2011 as Administrative Professionals Week and Wednesday, April 27, 2011 as Administrative Professionals Day in the City of Manistee.

The Council took action to proclaim the week of April 24-30, 2011 as Administrative Professionals Week and Wednesday, April 27, 2011 as Administrative Professionals Day in the City of Manistee.

CONSIDERATION OF YOUTH WEEK AND EXCELLENCE IN EDUCATION PROCLAMATION.

The Manistee County Community Foundation and the Manistee Benevolent and Protective Order of Elks jointly sponsor an annual opportunity to applaud our students, their mentors and families for their accomplishments and their commitment to attain excellence in our schools and communities. The Manistee Elks will be hosting a reception on Tuesday, May 3, 2011 honoring our area's outstanding youth and the Excellence in Education program.

The Council took action to proclaim the week of May 1-7, 2011 as Youth Week and authorized the Mayor to sign the proclamation.

CONSIDERATION OF HAM-IT-UP WEEK ACTIVITIES.

The Manistee Non-Motorized Transportation Committee requests permission to hold group activities in celebration of HAM-It-Up Week that include: 5K Run/Walk at Manistee High School, Bike rides, Riverwalk walk, etc. Events will be finalized for brochure to be released the end of April.

The Council took action to approve the Healthy Active Manistee (HAM-It-Up) Week activities during the week of May 14-20, 2011.

CONSIDERATION OF MANISTEE EAGLES CAR SHOW.

The Manistee Eagles want to host a car show at the Eagles Lodge on Division Street on Saturday, May 21, 2011 from 2:00 p.m. to 4:30 p.m. and would like to close Division Street to traffic from Filer Street to River Street during this time period.

The Council took action to authorize the Manistee Eagles Car Show on Saturday, May 21, 2011 and further authorize the closure of Division Street from Filer Street to River Street during the hours of 2:00 p.m. to 4:30 p.m.

CONSIDERATION OF MEMORIAL DAY PARADE AND CEREMONY.

The United Veterans Council requests lead and trail vehicles for the Annual Memorial Day Parade on May 30, 2011. The parade will assemble at River and

Division Street at 9:30 a.m.

The Council took action to approve the annual Memorial Day Parade and Ceremony on Monday, May 30, 2011.

MOTION by Hornkohl, second by Cote to approve the Consent Agenda as stated.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Haydon, Zaring, Mack and Marshall

NAYS: None

#11-39 INTRODUCTION OF THE FISCAL YEAR 2011-2012 BUDGET.

Administration has prepared the proposed 2011-2012 Fiscal Year Budget. City Manager Mitchell Deisch gave a brief introduction of the budget recommendations to City Council and the Community.

Various budget work sessions have been established: regular work session on Tuesday, April 12, special work session on Tuesday, April 19, with an optional work session on Tuesday, April 26; at 7:00 p.m. in the Council Chambers, City Hall. The public hearing to review these budget recommendations and receive public input on them has been scheduled for Tuesday, April 19, 2011. By Charter, the budget must be approved by May 15. Budget adoption is anticipated at the regular meeting of May 4, 2011.

#11-40 INTRODUCTION OF 2011-2012 STRATEGIC PLAN UPDATE.

Alliance for Economic Success Executive Director Cyndy Fuller presented the 2011-2012 Strategic Plan Update document for Council discussion and consideration. Adoption is anticipated at the May 4, 2011 meeting.

#11-41 CONSIDERATION OF A CONTRACT AWARD TO HALLACK CONTRACTING FOR THE FIRST STREET RECONSTRUCTION PROJECT.

The City of Manistee solicited bids for the First Street Reconstruction Project. The request was for a base bid and a bid for two alternates. Six bids were received and Hallack Contracting was the low bidder as follows:

Base Bid = \$859,189.93
Alternate #1 = \$117,900.00
Alternate #2 = \$22,500.00
Total = \$999,589.93

The City Attorney has reviewed and approved the contract.

MOTION by Hornkohl, second by Zaring to award a contract for the First Street Reconstruction Project to Hallack Contracting in an amount of \$999,589.93.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Haydon, Zaring, Mack, and Marshall
NAYES: None

#11-42 CONSIDERATION OF THE REMOVAL OF SAND FROM CITY-OWNED PROPERTY.

The City of Manistee will begin two street projects this spring. Potential savings have been identified if the City were to use sand from a vacant portion of City-owned property between Lighthouse Park and the Tennis Courts. The cost savings could be in excess of \$100,000. The value is based on \$1.50 per yard of sand removed.

Mayor Mack allowed citizens that arrived late to speak publically regarding this issue. Mike and Jill Stenberg, 700 Harbor Drive expressed their opposition to this project; stated this was a quick decision as they just received notification dated March 30th and most of their neighbors are South for the winter; this project will totally destroy the natural land and wildlife; also, house and backyard will be sandblasted all summer.

Jeff Mikula, City Engineer, responded to questions by the Council.

MOTION by Horkohl, second by Zaring to remove sand from City-owned property.

After discussion, with a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Haydon, Zaring, Mack, and Marshall.
NAYES: None

#11-42 A REPORT FROM THE COUNTY PROSECUTOR AND THE HOUSING COMMISSION.

Mr. Ford Stone reported on the activities of the County Prosecutor's Office and responded to questions the Council had regarding their activities.

Mr. Clinton McKinven-Copus reported on the activities of the Housing Commission and responded to questions the Council had regarding their activities.

CITIZEN COMMENT.

none

OFFICIALS AND STAFF.

Jeff Mikula, City Engineer, reminded everyone that Phase 1 of the Cedar Street Project begins on Wednesday, April 6, 2011.

COUNCILMEMBERS.

Mayor Mack stated that Council will be leaving tomorrow at 10:00 a.m. for the MML Capital Conference in Lansing and will return Wednesday evening.

ADJOURN.

MOTION to adjourn was made by Hornkohl, second by Cote. Meeting adjourned at 9:26 p.m.

Mary M. Bachman CMC
Deputy Clerk/ Payroll & Benefits

