

## **CITY OF MANISTEE PLANNING COMMISSION**

70 Maple Street  
Manistee, MI 49660

### **MEETING MINUTES**

January 5, 2017

A meeting of the Manistee City Planning Commission was held on Thursday, January 5, 2017 at 7pm in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

Meeting was called to order at 7:00 pm by Vice Chair Barry

#### **ROLL CALL**

Members Present: Maureen Barry, Aaron Bennett, Marlene McBride, Bob Slawinski, Roger Yoder

Members Absent: Ray Fortier, Mark Wittlieff (excused)

Others: Denise Blakeslee (Planning & Zoning Administrator) and others

Commissioners welcomed new member Bob Slawinski to the Planning Commission.

#### **APPROVAL OF AGENDA**

Motion by Marlene McBride, seconded by Aaron Bennett that the agenda be approved as prepared.

With a Roll Call vote this motion passed 5 to 0.

Yes: Bennett, Slawinski, Yoder McBride, Barry

No: None

#### **APPROVAL OF MINUTES**

Motion by Aaron Bennett, seconded by Marlene McBride that the minutes of the December 1, 2016 Planning Commission Meeting be approved as prepared.

With a Roll Call vote this motion passed 5 to 0.

Yes: Yoder, Bennett, Slawinski, McBride, Barry

No: None

#### **PUBLIC HEARING**

None

**PUBLIC COMMENT ON AGENDA RELATED ITEMS**

None

**NEW BUSINESS**

**Sub-Committee Appointments**

Chair Wittlieff was unable to attend the meeting, Sub-Committee appointments will be moved to the February meeting.

**By Law Review**

According to the By-Laws of the City of Manistee Planning Commission the commission shall annually review their By-Laws at the regularly scheduled meeting in January.

No Changes were made to the By-Laws.

**Clear Zoning Audit – Zoning Amendments**

As part of the Redevelopment Ready Community Certification process a Zoning Audit was prepared by Clear Zoning. Staff reviewed a variety of proposed amendments with the Commission which were sent to the City Attorney for review/input.

There was discussion by the Commissioners and staff. The amendment to the Sign ordinance should be ready by the February meeting.

**OLD BUSINESS**

None

**PUBLIC COMMENTS AND COMMUNICATIONS**

None

**CORRESPONDENCE**

None

**STAFF REPORTS**

**Denise Blakeslee, Planning & Zoning Administrator** – Updated the Commissioners on the RRC Program and presentation.

## **MEMBERS DISCUSSION**

Commissioner McBride thanked Roger Yoder for serving as Chair for so many years.

The next regular meeting of the Planning Commission will be held on Thursday, February 2, 2017

## **ADJOURNMENT**

Motion by Marlene McBride, seconded by Bob Slawinski that the meeting be adjourned. MOTION PASSED UNANIMOUSLY.

Meeting adjourned at 7:18 pm

MANISTEE PLANNING COMMISSION

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Denise J. Blakeslee, Recording Secretary