

CITY OF MANISTEE PLANNING COMMISSION

70 Maple Street
Manistee, MI 49660

MEETING MINUTES

January 4, 2018

A meeting of the Manistee City Planning Commission was held on Thursday, January 4, 2018 at 7pm in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

Meeting was called to order at 7:02 pm by Chair Wittlieff

ROLL CALL

Members Present: Maureen Barry, Marlene McBride, Mark Wittlieff, Roger Yoder

Members Absent: Ray Fortier, Bob Slawinski (excused)

Others: Thad Taylor (City Manager), Tyler Leppanen (DDA Director)
Denise Blakeslee (Planning & Zoning Director), Kelly McColl (Recording Secretary)
and others

APPROVAL OF AGENDA

Motion by Roger Yoder, seconded by Maureen Barry that the agenda be approved as prepared.

With a Roll Call vote this motion passed 4 to 0.

Yes: Barry, Yoder, McBride, Wittlieff
No: None

APPROVAL OF MINUTES

Motion by Maureen Barry, seconded by Marlene McBride that the minutes of the December 7, 2017 Planning Commission Meeting be approved as prepared.

With a Roll Call vote this motion passed 4to 0.

Yes: Yoder, Barry, McBride, Wittlieff
No: None

PUBLIC HEARING

None

PUBLIC COMMENT ON AGENDA RELATED ITEMS

None

NEW BUSINESS

Draft Ordinance Amendment - Medical Marihuana

Denise Blakeslee presented a draft Ordinance Amendment for Medical Marihuana Facilities for the Commission to review.

There was discussion by the Commissioners, Staff, and the City Manager. The Commissioners had questions for the City Manager about the Medical Marihuana facilities investors/developers of both the Ironworks property and the lots on the Northside of the City. Odor control, security, and job creation were the main topics of the discussion.

The Commissioners reviewed the draft ordinance amendment and discussed the scheduling of a public hearing for the proposed amendment for the February 1, 2018

With a Roll Call vote this motion passed 4 to 0.

Yes: McBride, Barry, Yoder, Wittlieff
No: None

DDA Presentation

Tyler Leppanen, DDA Director presented the presentation prepared by MSU to develop a future vision for the River Street Streetscape and the Riverwalk to the Commission.

There was discussion by the Commissioners, Staff, and Tyler. The Commissioners reacted favorably to many of the ideas presented.

Sub-Committee Appointments

According to the By-Laws of the City of Manistee Planning Commission the Chair will appoint members of the Planning Commission to serve on Sub-Committees of the Planning Commission and one member who shall serve on the Zoning Board of Appeals.

Executive Committee (Chair, Vice Chair, Secretary)/ Ordinance Re-Write Committee - Members of this committee will assist in reviewing the Zoning Ordinance for areas that need to be changed and/or updated and if needed review Zoning Ordinance Amendments with the City Council Ordinance Review Committee. *Meet as needed.* Chair Wittlieff appointed: ***Maureen Barry - Vice Chair, Marlene McBride – Secretary, Mark Wittlieff - Chair***

Site Plan Review/ Subdivision Committee - Site Plan Review Committee – Needed for Medium Site Plans for new construction; the Zoning Administrator has the option to forward requests to the Committee. Committee Review required for Planned Unit Developments. Subdivision Committee - This committee is required under section 1242.03 of the Code of Ordinances. *Meet as needed.* Chair Wittlieff appointed: ***Marlene McBride, Mark Wittlieff, and Roger Yoder*** Chair Wittlieff appointed 2 *Alternates*: ***Maureen Barry and Bob Slawinski***

Zoning Board of Appeals - One member of the Planning Commission will be appointed as the **Planning Commission Representative on the Zoning Board of Appeals**. Chair Wittlieff appointed ***Maureen McBride***

By Law Review

According to the By-Laws of the City of Manistee Planning Commission the commission shall annually review their By-Laws at the regularly scheduled meeting in January.

No Changes were made to the By-Laws.

OLD BUSINESS

None

PUBLIC COMMENTS AND COMMUNICATIONS

Steve Blank, Manistee – Nothing was happening in Gaylord until it became the Alpine Village, now when Alpine Village is mentioned you think Gaylord. Manistee needs that.

CORRESPONDENCE

Invitation from the League of Women Voters to Manistee Revitalized! A Community Exploration of Economic Development on Thursday, January 25, 2018.

STAFF REPORTS

Denise Blakeslee, Planning & Zoning Director – Special Use application will be coming in in February.

MEMBERS DISCUSSION

Maureen Berry will be absent from the February 1, 2018 meeting.

Marlene McBride thanked all the Commissioners and especially Denise for all the hard work they put in in 2017.

The next regular meeting of the Planning Commission will be held on Thursday, February 1, 2018.

ADJOURNMENT

Motion by Maureen Berry, seconded by Marlene McBride that the meeting be adjourned. MOTION PASSED UNANIMOUSLY.

Meeting adjourned at 8:30pm

MANISTEE PLANNING COMMISSION

Kelly B. McColl, Recording Secretary