

# CITY OF MANISTEE PLANNING COMMISSION

70 Maple Street  
Manistee, MI 49660

## MEETING MINUTES

June 7, 2018

A meeting of the Manistee City Planning Commission was held on Thursday, June 7, 2018 at 7pm in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

Meeting was called to order at 7 pm by Chair Wittlieff

### ROLL CALL

Members Present: Maureen Barry, Marlene McBride, Bob Slawinski, Rochelle Thomas, Mark Wittlieff

Members Absent: Michael Szymanski (excused), Roger Yoder (excused)

Others: Denise Blakeslee (Planning & Zoning Director), Kelly McColl (Recording Secretary) and others

### APPROVAL OF AGENDA

Motion by Maureen Barry, seconded by Bob Slawinski that the agenda be approved as prepared.

With a Roll Call vote this motion passed 5 to 0.

Yes: Barry, Slawinski, Thomas, McBride, Wittlieff  
No: None

### APPROVAL OF MINUTES

Motion by Marlene McBride, seconded by Rochelle Thomas that the minutes of the May 3, 2018 Planning Commission Meeting be approved as prepared.

With a Roll Call vote this motion passed 5 to 0.

Yes: Thomas, Barry, Slawinski, McBride, Wittlieff  
No: None

### PUBLIC HEARING

None

## **PUBLIC COMMENT ON AGENDA RELATED ITEMS**

None

## **NEW BUSINESS**

### **PC-2018-06 – Faith Covenant Church 487 Eighth Street and 475 Eighth Street – Parcel Split and Combination Request**

A request has been received from Faith Covenant Church to split the south 27 feet from the parsonage located at 487 Eighth Street and combine it with the church property at 475 Eighth Street as submitted with survey prepared by Abonmarche Job 18-0465.

Denise Blakeslee, Planning and Zoning Director advised the survey provides the new meets & bounds descriptions for both properties and the church will be installing a fence.

MOTION by Bob Slawinski, seconded by Rochelle Thomas that the Planning Commission recommends to City Council to approve the request from Faith Covenant Church to split the south 27 feet from the parsonage located at 487 Eighth Street and combine it with the church property at 475 Eighth Street as submitted with survey prepared by Abonmarche Job 18-0465.

With a Roll Call vote this motion passed 5 to 0.

Yes: Slawinski, Thomas, Barry, McBride, Wittlieff  
No: None

### **PC-2018-07 – Floyd Yoder (705 Davis Street) and Roger Yoder (225 Seventh Street) – Parcel Split and Combination Request**

A request has been received from Floyd Yoder, 705 Davis Street and Roger Yoder 225 Seventh Street for a Parcel Split and Combination. Floyd Yoder would like to split the east ½ of lot 7 from parcel 51-648-720-01 and combine it with parcel 51-648-720-03 owned by Roger Yoder. With the addition of the property from Floyd Yoder, Roger Yoder's parcel will now meet the area requirements for parcel area for his property.

Denise Blakeslee, Planning and Zoning Director advised legal descriptions have been created because they are platted lots, the City Assessor did not require a survey.

MOTION by Marlene McBride, seconded by Rochelle Thomas that the Planning Commission recommends City Council to approve the request from Floyd Yoder, 705 Davis Street and Roger Yoder 225 Seventh Street for a Parcel Split and Combination to split the east ½ of lot 7 from parcel 51-648-720-01 and combine it with parcel 51-648-720-03 as submitted with the application.

With a Roll Call vote this motion passed 5 to 0 .

Yes: McBride, Slawinski, Thomas, Barry, Wittlieff  
No: None

**OLD BUSINESS**

None

**PUBLIC COMMENTS AND COMMUNICATIONS**

None

**CORRESPONDENCE**

None

**STAFF REPORTS**

**Denise Blakeslee, Planning & Zoning Director** – There is a possibility of three public hearings for the July Meeting. The meeting will be held on July 12, 2018 due to the holiday.

**MEMBERS DISCUSSION**

Maureen Barry is excused from the July meeting.

Rochelle Thomas asked how flexible the 3 month requirement for the MSU Extension online classes is. Denise advised it that it was flexible.

The next regular meeting of the Planning Commission will be held on Thursday, July 12, 2018 changed due to the holiday.

**ADJOURNMENT**

Motion by Bob Slawinski, seconded by Maureen Barry that the meeting be adjourned. MOTION PASSED UNANIMOUSLY.

Meeting adjourned at 7:21 pm.

MANISTEE PLANNING COMMISSION

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Kelly McColl, Recording Secretary