

CITY OF MANISTEE
NEIGHBORHOOD RESTORATION AND BEAUTIFICATION COMMISSION
MINUTES

Monday, June 6, 2022

A regular meeting of the Manistee Neighborhood Restoration and Beautification Commission was held on Monday, June 6, 2022, at 7:00 p.m. at City Hall 3rd floor Council chambers.

Meeting was called to order by Lucas Richardson at 7:00 p.m.

ROLL CALL

Members Present: Kelly Greve, Lucas Richardson, Jermaine Sullivan, Mary Kaye Wilkosz

Members Absent: John McCrackin

Others Present: Josh Glass – Manistee City Police Chief

APPROVAL OF MINUTES FROM LAST MEETING

Commission members approved the minutes from the May 16, 2022 meeting.

MOTION by Lucas Richardson, seconded by Mary Kay Wilkosz to approve the minutes from the May 16, 2022 meeting.

With a Roll Call vote this motion passed 4-0

Yes: Greve, Richardson, Sullivan, Wilkosz

No: None

Absent: McCrackin

TASKS

Discussion was started on the tasks at hand, including the Letter of Introduction for volunteers and the status on the pool of potential volunteer contacts and groups. The letter was read and discussed with the conclusion being that members will review and bring any changes to the next meeting for a final vote. Members are in contact with groups of potential volunteers. Mary Kay Wilkosz and John McCrackin will meet with the Chamber of Commerce and United Way when John McCrackin is back in town. Using social media as a way of soliciting volunteers and announcing projects was also discussed.

ASSISTANCE FOR NEIGHBORHOOD RESTORATION AND BEAUTIFICATION

Discussion on the Chief and Jermaine Sullivan's visit to our first potential project. They spoke with the owner, and it did not go well. He was not receptive to help from the Commission. It was decided that in the future, only the Chief will approach individuals. The Chief will contact the owner again and see if he is more receptive and will approach the next project for consideration and if both are a "No", the Chief will have another for consideration at the next meeting. In the meantime, a neighborhood clean-up was discussed.

LIABILITY WAIVERS

The Commission members were given some examples of liability waivers to review and discuss. They decided to bring any comments, questions, edits to the next meeting.

ROOT CAUSE CHECKLIST

The Commission members discussed the creation of a root cause checklist or after-action report to try and determine the reasons for blighted properties and what we can do to keep it from happening again. Some questions discussed were: 1) why had it happened? 2) can we do anything to keep it from happening again?; 3) is there a pattern for recurrence of blight?. It was discussed that each case is different and will need to be handled individually, but that keeping track of projects and their outcomes is important for the success of the Commission. Kelly Greve will work on creating the After-Action report.

GOOD OF THE ORDER

Discussion about changing the time of the Commission meetings was had and it was decided that the meeting time will be changed to 8:00am. Currently, the only meetings scheduled are June 13 and June 27. The schedule of next dates will be discussed at the next meeting.

MOTION by Jermaine Sullivan, seconded by Kelly Greve to approve changing the time of the meetings going forward to 8:00am.

With a Roll Call vote this motion passed 4-0

Yes: Greve, Richardson, Sullivan, Wilkosz
No: None
Absent: McCrackin

ADJOURNMENT

The next regular meeting of the Neighborhood Restoration and Beautification Commission will be held on Monday, June 13 at 8:00 a.m.

Motion was made by Jermaine Sullivan, seconded by Mary Kay Wilkosz to adjourn the meeting. MOTION PASSED UNANIMOUSLY. Meeting adjourned at 8:10 p.m.