

# Manistee Harbor Commission Agenda

Tuesday, October 18, 2022, 1:00 p.m. – Council Chambers  
70 Maple Street, Manistee MI 49660

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## **Call to Order**

## **Approval of Agenda**

## **Public Comments on Agenda Items (5-minute limit)**

## **Approval of Minutes**

- Minutes of August 16, 2022

## **Unfinished Business**

- Marina Marketing Plan
  - Drone pictures
  - Update written materials
- Marina Patio
- South Breakwater project

## **Reports**

- Harbormaster
- City Manager – Boat Launch Revenue

## **New Business**

- Annual Report to City Council on December 6, 2022
- Set Meeting Dates for 2022

## **Public Comment (5-minute limit)**

## **Comments by Harbor Commissioners**

## **Adjourn**

## **HARBOR COMMISSION MINUTES MEETING OF AUGUST 16, 2022**

A meeting of the Manistee Harbor Commission was called to order by the Chair on Tuesday, August 16, 2022, at 1:02 p.m. in the Council Chambers, City Hall, 70 Maple Street, Manistee MI 49660.

### **MEMBERS PRESENT**

Tom Swedenborg, Ty Cook, Jeff Mikula, George Becker, Mary Lou Mydill, Bill Gambill

### **MEMBERS ABSENT**

### **OTHERS PRESENT**

### **APPROVAL OF AGENDA**

*MOTION* by Tom Swedenborg, second by Jeff Mikula, to approve the agenda as submitted. Voice vote – motion carried.

### **PUBLIC COMMENTS ON AGENDA ITEMS**

None

### **APPROVAL OF MINUTES**

*MOTION* by Jeff Mikula, second by George Becker, to approve the minutes for the July 26, 2022, as presented. Voice vote – motion carried.

### **UNFINISHED BUSINESS**

- Marina Marketing Plan Proposal  
Still looking into funding sources. Possible partnership with the County Visitors Bureau. MS Creative will begin the process with drone footage – adding more later as funding allows. MS Creative will be working with Marina manager to choose the best time (busy) to fly the drone.
- Marina Patio  
No start date scheduled yet, though fall completion is expected. All materials have been purchased and are in.
- Harbor Dredging  
Dredging in process, no official report from the Army Corps of Engineers yet. Beach nourishment is not being dumped north as requested by Jeff Mikula. No explanation received on why it is being dumped south. Report came into the City last week of an overturned kayak with people holding on to the sides. Tuned out to be dredging equipment.

Army Corps of Engineers will be mobilizing on the south breakwater repair probably next week or the following week.

### **REPORTS**

- Harbormaster – Marina Operations – Business is good, and the manager is happy with the staff. Docks are now 100% complete. Manistee Proud and SEEDS students are working at

the Marina this week. Power washing sidewalks, scrubbing benches, tables, swings, and wooden light posts, and they will be staining later in the week. Chair Swedenborg also worked on edging sidewalks at the Marina recently. The City Manager spoke with Kelly Greve of Manistee Proud about trimming trees around the property for better views of the river channel – will further discuss with the DPW. Also, outside doors on the public bathroom will be painted by DPW.

Peak fishing season has arrived. Two skid piers at the First Street boat launch have been damaged – fixing. Fish waste contractor, Huron Tackle, is storing refrigerator semitrailer of fish waste at the DPW cold storage area in the industrial park for a reduction in cost for hauling waste. There is no odor. Huron Tackle supplies a fertilizer company with the fish waste.

- City Manager – Boat Launch Revenue – none to report  
Updated the Commission on addition of a sign on the boat launch machine about where boaters can get the season pass stickers after purchase.

#### **NEW BUSINESS**

- Report to Council – November 1, 2022, City Council Meeting  
Chair Swedenborg needs to have the report rescheduled do to travel plans. Kelly will reschedule.
- Changes/Updates to GLCC’s Manistee Harbor Report  
Commission members to review report and mark up with changes and email to Kelly for compiling. Ty Cook will check on the submission date deadline.  
Discussed other publications. Kelly will scan and email to the group for review in preparation for marketing promotions.
- Other – MaryLou Mydill and George Becker received good feedback from a boater recently at the City Marina. Good report on the Marina but there were no open restaurants for drinks and air conditioning in close proximity.

#### **PUBLIC COMMENTS**

None

#### **COMMISSIONER COMMENTS**

None

#### **ADJOURNMENT**

Next meeting is scheduled for October 18, 2022, at 1:00 p.m. in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

*MOTION* to adjourn by Chair Swedenborg at 1:36 p.m.

*Kelly McColl*  
Recording Secretary

**BOAT LAUNCH REVENUES****Rate Structure:****2012 - 2013: \$5 / Daily, \$35 / Seasonal****2013 - 2019: \$10 / Daily, \$40 / Seasonal****2020 – 6/2022: \$10 / Daily, \$45 / Seasonal****7/2022 – Current: \$10 / Daily, \$50 / Seasonal****2022 BOAT LAUNCH REVENUE**

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPT/OCT	TOTALS
Seasonal Permits	26 = \$1,170	101 = \$4,545	129 = \$5,805	86 = \$4,300	136 = \$6,800	9 = \$450	<b>487 = \$23,070</b>
Daily Permits	= \$	51 = \$510	140 = \$1,400	249.5 = \$2,495	967 = \$9,670	358 = \$3,580	<b>1,765.5 = \$ 17,655</b>
<b>Annual Total</b>							<b>2,252.5 = \$ 40,725</b>

**2021 BOAT LAUNCH REVENUE**

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPT/OCT	TOTALS
Seasonal Permits	76 = \$3,420	31 = \$1,395	135 = \$6,075	118 = \$5,310	123 = \$5,535	9 = \$405	<b>492 = \$22,140</b>
Daily Permits	24 = \$240	19 = \$190	218 = \$2,180	291 = \$2,910	572 = \$5,720	357 = \$3,570	<b>1,481 = \$14,810</b>
<b>Annual Total</b>							<b>1,973 = \$36,950</b>

**2020 BOAT LAUNCH REVENUE**

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPT/OCT	TOTALS
Seasonal Permits	16 = \$720	111 = \$4,995	89 = \$4,005	51 = \$2,295	125 = \$5,625	10 = \$450	<b>402 = \$18,090</b>
Daily Permits	0 = \$	101 = \$1,010	154 = \$1,540	233 = \$2,330	592 = \$ 5,920	260 = \$2,600	<b>1340 = \$ 13,400</b>
<b>Annual Total</b>							<b>1,742 = \$ 31,490</b>

**2019 BOAT LAUNCH REVENUE**

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPTEMBER	TOTALS
Seasonal Permits	69 = \$2,760	62 = \$2,480	129 = \$5,160	46 = \$1,840	152 = \$6,080	17 = \$680	<b>475 = \$19,000</b>
Daily Permits	0 = 0	19 = \$190	144 = \$1,440	34 = \$340	335 = \$3,350	319 = \$3,190	<b>851 = \$8,510</b>
<b>Annual Total</b>							<b>1,326 = \$27,510</b>

**2018 BOAT LAUNCH REVENUE**

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPTEMBER	TOTALS
Seasonal Permits	89 = \$3,560	144 = 5,760	79 = \$3,160	98 = \$3,920	173 = \$6,920	7 = \$280	<b>590 = \$23,600</b>
Daily Permits	15 = \$150	75 = \$750	92 = \$920	121 = \$1,210	695 = \$6,950	237 = \$2,370	<b>1,235 = \$12,350</b>
<b>Annual Total</b>							<b>1,825 = \$35,950</b>

## BOAT LAUNCH REVENUES

### 2017 BOAT LAUNCH REVENUE

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPTEMBER	TOTALS
Seasonal Permits	42 = \$1,680	148 = \$5,920	79 = \$3,160	99 = \$3,960	146 = \$5,840	19 = \$760	<b>533 = \$21,320</b>
Daily Permits	0	86 = \$860	101 = \$1,010	226 = \$2,260	534 = \$5,340	290 = \$2,900	<b>1,237 = \$12,370</b>
<b>Annual Total</b>							<b>1,770 = \$33,690</b>

### 2016 BOAT LAUNCH REVENUE

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPTEMBER	TOTALS
Seasonal Permits	113 = \$4,520	63 = \$2,520	102 = \$4,080	91 = \$3,640	159 = \$6,360	35 = \$1,400	<b>563 = \$22,520</b>
Daily Permits	41 = \$410	72 = \$720	106 = \$1,060	229 = \$2,290	732 = \$7,320	383 = \$3,830	<b>1,563 = \$15,630</b>
<b>Annual Total</b>							<b>2,126 = \$38,150</b>

### 2015 FIRST STREET BOAT LAUNCH REVENUE

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPTEMBER	TOTALS
Seasonal Permits	84 = \$3,360	69 = \$2,760	78 = \$3,120	106 = \$4,240	109 = \$4,360	52 = \$2,080	<b>498 = \$19,920</b>
Daily Permits	31 = \$310	39 = \$390	64 = \$640	219 = \$2,190	338 = \$3,380	459 = \$4,590	<b>1,150 = \$11,500</b>
<b>Annual Total</b>							<b>1,648 = \$31,420</b>

### 2014 FIRST STREET BOAT LAUNCH REVENUE

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPTEMBER	TOTALS
Seasonal Permits	35 = \$1,400	113 = \$4,520	95 = \$3,800	126 = \$5,040	159 = \$6,360	22 = \$880	<b>550 = \$22,000</b>
Daily Permits	0	65 = \$650	100 = \$1,000	198 = \$1,980	687 = \$6,870	255 = \$2,550	<b>1,305 = \$13,050</b>
<b>Annual Total</b>							<b>1,855 = \$35,050</b>

### 2013 FIRST STREET BOAT LAUNCH REVENUE

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPTEMBER	TOTALS
Seasonal Permits	39 = \$1,365	78 = \$2,730	54 = \$1,890	104 = \$4,160	224 = \$8,960	23 = \$920	<b>522 = \$20,025</b>
Daily Permits	14 = \$70	137 = \$685	109 = \$545	199 = \$1,990	734 = \$7,340	285 = \$2,850	<b>1,478 = \$13,480</b>
<b>Annual Total</b>							<b>2,000 = \$33,505</b>

### 2012 FIRST STREET BOAT LAUNCH REVENUE

	PRESEASON	MAY	JUNE	JULY	AUGUST	SEPTEMBER	TOTALS
Seasonal Permits	31 = \$1,085	89 = \$3,115	69 = \$2,415	150 = \$5,250	96 = \$3,360	8 = \$280	<b>443 = \$15,505</b>
Daily Permits	0	114 = \$570	137 = \$685	687 = \$3,435	1,279 = \$6,395	626 = \$3,130	<b>2,843 = \$14,215</b>
<b>Annual Total</b>							<b>3,286 = \$29,720</b>

# MANISTEE CITY HARBOR COMMISSION

## 2023 MEETING SCHEDULE

Chapter 266 of the Manistee Code of Ordinances requires the Commission to meet at least quarterly each year, and more frequently as needed. The date and time of each meeting will, where practicable, be agreed upon by the consensus of the Commission and City Staff assigned to the Commission; quarterly meetings in January, April, July, and October on the Third Tuesday of the month, and also during the Marina season in June and August. Additional meetings can be scheduled, as necessary. Meetings are held in the Council Chambers, City Hall at 1:00 p.m.

Tuesday, January 17, 2023  
 Tuesday, June 20, 2023  
 Tuesday, August 15, 2023

Tuesday, April 18, 2023  
 Tuesday, July 18, 2023  
 Tuesday, October 17, 2023

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Kelly B. McColl, Secretary  
 Manistee Harbor Commission

## 2023 Harbor Commission

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4			1	2	3	4							1		
8	9	10	11	12	13	14	5	6	7	8	9	10	11	5	6	7	8	9	10	11	2	3	4	5	6	7	8
15	16	17	18	19	20	21	12	13	14	15	16	17	18	12	13	14	15	16	17	18	9	10	11	12	13	14	15
22	23	24	25	26	27	28	19	20	21	22	23	24	25	19	20	21	22	23	24	25	16	17	18	19	20	21	22
29	30	31	26	27	28	26	27	28	29	30	31	23	24	25	26	27	28	29	30								
May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6				1	2	3							1			1	2	3	4	5	
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
28	29	30	31	25	26	27	28	29	30	23	24	25	26	27	28	29	27	28	29	30	31	30	31				
September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6	7			1	2	3	4							1	2
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
24	25	26	27	28	29	30	29	30	31	26	27	28	29	30	24	25	26	27	28	29	30	31					