

MANISTEE CITY PLANNING COMMISSION
70 Maple Street
Manistee, MI 49660

MEETING MINUTES
January 8, 2009

A Meeting of the Manistee City Planning Commission was held on Thursday, January 8, 2009 at 7:00 p.m. in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

Meeting was called to order at 7:00 by Vice Chair Fortier.

ROLL CALL:

Members Present: Linda Albee, Maureen Barry, Dave Crockett, Ray Fortier, Eric Gustad, Harlo Haines, Tony Slawinski

Members Absent: Roger Yoder (excused), Taylor Robert (Youth Observer), Vacancy

Others: Dave Carlson (DDA), Lee Trucks (DDA) Jon Rose (Community Development), Denise Blakeslee (Planning & Zoning) and Others

APPROVAL OF AGENDA:

MOTION by Linda Albee, seconded by Tony Slawinski that the Agenda be approved as prepared.

With a roll call vote this motion passed 6 to 0

Yes: Barry, Albee, Crockett, Gustad, Slawinski, Fortier
No: None

APPROVAL OF MINUTES:

Planning Commission Meeting of December 4, 2008

MOTION by Tony Slawinski, seconded by Dave ~~Carlson~~ Crockett that the minutes of the December 4, 2008 Planning Commission Meeting be approved.

With a roll call vote this motion passed 6 to 0.

Yes: Barry, Albee, Crockett, Gustad, Slawinski, Fortier
No: None

Commissioner Haines entered the meeting.

PUBLIC HEARING:

None

NEW BUSINESS:

Sub-Committee Appointments

Chairman Yoder was absent. Sub-Committee Appointments will be made at the February Meeting.

By Law Review

According to the By-Laws of the City of Manistee Planning Commission shall annually review their By-Laws at the regularly scheduled meeting in January.

The adoption of the Michigan Planning Enabling Act results in two changes to the City of Manistee Planning Commission By-Laws. Proposed Changes were discussed and will be re-formatted and a new draft prepared for the February Meeting.

Master Plan Review

Under Section 125.3845, Sec. 45 (2) "At least every 5 years after adoption of a master plan, a planning commission shall review the master plan and determine whether to commence the procedure to amend the master plan or adopt a new master plan. The review and its findings shall be recorded in the minutes of the relevant meeting or meetings of the planning commission."

The Master Plan for the City of Manistee was adopted on December 5, 2002. The Planning Commission Master Plan Sub-Committee has been working with our Planner of Record Williams and Works on updating the Plan.

MOTION by Dave Crockett, seconded by Maureen Barry that the Planning Commission continue their work on rewriting the City of Manistee Master Plan.

With a roll call vote this motion passed 7 to 0.

Yes: Gustad, Barry, Albee, Slawinski, Haines, Crockett, Fortier
No: None

OLD BUSINESS:

Planning Enabling Act - Number of Members on Planning Commission

During the November 20, 2008 Worksession Planning Commission discussed changes to the Planning Enabling Act that would allow a reduction from 9 to 7 Planning Commissioners. The Commissioners asked that this item be placed on the January Agenda for discussion and consensus.

MOTION by Dave Crockett, seconded by Tony Slawinski that the number of Planning Commissioners remain at nine members.

With a roll call vote this motion passed 7 to 0.

Yes: Albee, Haines, Slawinski, Crockett, Barry, Gustad, Fortier

No: None

The City Clerk will be advised to advertise for the vacancy on the Planning Commission.

Vertical Zoning

Members of the Planning Commission discussed Vertical Zoning during their Worksession in November. Since that time members were forwarded additional information to review. The Commissioners asked that this item be placed on the January Agenda for discussion.

Discussion about Legal Non-Conforming Uses and Special Uses resulted in the elimination of Special Uses within the area proposed for Vertical Zoning. Draft language will be prepared and this item will be on the February Agenda for discussion when the new Main Street/DDA Director will be attending the meeting.

PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA:

None

CORRESPONDENCE:

Members were give a copy of correspondence that was sent to the Special Use Permit Holder and the business operator at 145 Harrison Street.

STAFF REPORT:

Denise Blakeslee asked if any members wished to sign up for the MSU Citizen Planner workshops in January/February.

Jon Rose spoke of the new Main Street/DDA Director.

MEMBERS DISCUSSION:

Commissioner Barry will not be attending the January Worksession.

ADJOURNMENT:

MOTION by Tony Slawinski, seconded by Maureen Barry that the meeting be adjourned. Motion passed unanimously.

MEETING ADJOURNED AT 8:08 P.M.

MANISTEE PLANNING COMMISSION

Denise J. Blakeslee, Recording Secretary