



## Building Construction/Renovation Permits

### New Construction/Additions

The new construction of all structures or an addition to an existing structure will require a land use permit and a building permit.

### Renovations

Depending on the project, a land use permit and/or a building permit may be required. Contact the [Zoning Administrator](#) to determine if a permit is needed.



### STEP 1

Staff in the Planning & Zoning Department will assist you with the process for obtaining a Land Use Permit. If your project does not require a Land Use Permit a memo for file will be prepared.

### STEP 2

As of January 1, 2020, the City has contracted with SAFEbuilt to administer the construction code in the City of Manistee, including Building, Mechanical, Electrical and Plumbing permits. You are responsible to obtain all necessary permits for your project.



To access permit application, click here: [Get Permit Applications](#), or to create an account to apply for and pay for permits online, click here: [Permit and Pay](#).

Please contact SAFEbuilt with any questions you may have:

SAFEbuilt, Inc.

Hours: Monday thru Friday 8AM – 4PM, closed from 12PM - 1PM

107 S. Capital Ave.

P.O. Box 190

Athens, MI 49011

Email: [athensmi@safebuilt.com](mailto:athensmi@safebuilt.com)

Phone: (269) 729-9244

Fax: (269) 729-9254

SAFEbuilt has established office hours at City Hall Mondays and Thursdays from 8:00 am to 10:00 am. Their office is located in the second-floor site plan room. The first hour is for the building inspector to do office work (review plans, etc.) or perform inspections and the second hour is for walk-in traffic or scheduled appointments.

**To schedule an inspection, please call: (877) 721-9266**

Any permits that were previously issued by the State of Michigan and are still open will continue to be handled by the State of Michigan.