

**Schedule of Fees**

Below is the City of Manistee Schedule of fees as may be amended from time to time. Items highlighted in yellow changed from the prior year.

<b>BUSINESS FEES \ REGISTRATION</b>		
BUSINESS REGISTRATION	\$75	
OUTDOOR SEATING IN ROW	\$25	
BICYCLE LICENSE	\$0	
MEDICAL MARIHUANA (PER LICENSE) (Annual)	\$5,000	
TAX ABATEMENT / EXEMPTION	\$1,500	

<b>RENTAL REGISTRATION/INSPECTION/COMPLIANCE FEES</b>		
Registration Certificate -one-time fee per unit.	\$40	
Reinspection -per unit.	\$70	
Missed/Broken Scheduled Inspection.	\$40	
Unregistered rental - 1st notice	\$200	
Unregistered rental - 2nd notice	\$400	
1st Reinspection fee	\$100	
2nd Reinspection fee	\$200	
Complaint inspection (if found to be a valid complaint, can be requested by either the tenant or landlord)	\$100	
Enforcement letter	\$100	
Posting unit unfit for occupancy (if compliance with the rental code cannot be achieved).	\$200	
Billable Court Time	90/Hr.	

<b>SERVICES\RENTAL</b>		
PERSONNEL CHARGES (per hour)		
Supervisory	\$40	
Regular Full Time	\$30	
O\T	\$45	
EQUIPMENT CHARGES		State rates
BANNER PERMIT (River St Arch)	\$50	
BRIDGE OPENING (off hours - commercial)	\$150	
Clean Manistee Program		Actual Charges to be Billed with Labor

Brush Pick Up - First 15 Minutes	\$0		
For Each Additional 15 Minutes	\$30		
Trash Pick Up - Minimum	\$30		
Trash - Per Item	\$30		
White Metal - Per Item	\$45		
Per Half Cubic Yard	\$15		
<b>MEETING ROOM RENTAL</b>			
First Hour	\$50		
each addl hour	\$25		
MEMORIAL ADIRONDACK CHAIRS	\$500		
<b>WEDDINGS</b>			
WEED CUTTING	\$250		First Hour
			Addtl Hrs; Per Person / Per Hour + Equip Chg
HANDGUN APPLICATIONS	\$5		
RETURN CHECK FEE	\$30		
ROAD BREAKAGE DEPOSIT	\$1,000		
(deposit applied to actual and remainder billed)			

<b>PARKING VIOLATIONS (Ord. Ch. 430)</b>			
Alternate Parking	\$40		
after 14 days	\$100		
Handicap Violations	\$100		
after 4 days	\$150		
Overtime Parking			
Overtime Parking	\$40		
after 14 days	\$100		

<b>DOCUMENTS &amp; COPIES</b>			
ZONING ORDINANCE	\$125		
MASTER PLAN	\$75		
CHARTER	\$20		
CODE OF ORDINANCES	\$125		
BUDGET	\$50		
AUDIT	\$40		
COPIES			
first page	\$1		
each addl page	\$0.5		
Police / Fire Reports	\$5		

Pol/Fire - each addl page	\$0.5		
VOTER REGISTRATION LIST			
1 District - Electronic	\$10		
1 District - Paper	\$15		
All Districts - Electronic	\$15		
All Districts - Paper	\$25		

<b>REFUSE RATES (monthly)</b>			
<b>Residential</b>			
Tidy Tote (1x /week)	\$17.50		
Bag (Per Bag)	\$2.50		
<b>Commercial</b>			
Tidy Tote (1x /week)	\$17.50		
Tidy Tote (2x / week)	\$35.00		
Bag (Per Bag)	\$2.50		
<b>Downtown Dumpster Corral Program</b>			
Apartment	\$17.50		1 tote equivalent
Office, Small Retail, Services	\$17.50		1 tote equivalent
Large retail, small café, intensive services	\$52.50		3 tote equivalent
Restaurants, Bars, Large trash	\$140.00		8 tote equivalent
Freon Tag	\$50.00		
Bulky Item	\$15.00		

<b>WATER / SEWER RATES (monthly)</b>			
Metered Water (per 1,000)	\$3.60		Inside City
Metered Sewer (per 1,000)	\$9.42		Inside City
Water Ready-To-Serve 5/8" & 3/4"	\$5.10		Higher fees for larger meters per RTS schedule
Sewer Ready-To-Serve 5/8" & 3/4"	\$14.01		Higher fees for larger meters per RTS schedule
> 2" Fire Suppression	\$10		
2" Fire Suppression	\$15		
4" Fire Suppression	\$20		per month
6" Fire Suppression	\$25		per month
8" Fire Suppression	\$30		per month
10" Fire Suppression	\$40		
Unmetered Water	\$25		per month

Unmetered Sewer	\$65		per month
Escrow Deposit	\$400		
Regular Turn On / Off Service	\$25		
Delinquent Turn On / Off Service	\$100		
After Hours Service Call	\$100		
Install Meter	\$50		
Install 1" Service (Long)	\$1,850		
Install 1" Service (Short)	\$1,750		
New\Sprinkling Meter	Cost		Cost recovery
New Water Connection 5/8" & 3/4"	\$200		Higher fees for larger meters per SDC schedule
New Sewer Connection 5/8" & 3/4"	\$3,700		Higher fees for larger meters per SDC schedule
WWTP - accept contaminated discharge/gal (after hours rate)	\$0.03 \$0.05		
WWTP - Industrial Pretreatment Program	varies		+ operator cost \$30/hr
			+ operator cost \$45/hr

<b>OTHER</b>			
Utility Connection - per lot			
- Sweetnam & Lakeview Subdivision	\$2,050		
+ Sewer Lift Station charge per/unit	\$250		
Boat Launch Daily	\$10		
Boat Launch Seasonal	\$50		
Water Bacterial Test	\$30		
Road Breakage	\$2,000		
Industrial Park lots	Inquire		
Renaissance Park lots	Inquire		

<b>CIVIL INFRACTIONS (Ord. Ch. 203)</b>		
<i>See Ord.202.99 - \$500 max</i>		
	<b>First Offense</b>	<b>Additional Offense</b>
Chapter 415 - Abandoned Vehicles,etc.	\$250	\$500
Chapter 650 - Anti Blight	\$250	\$500

Chapter 654 - Nuisances	\$250	\$500
Section 662.02 - Noise Creating Activities	\$250	\$500
Section 670.03 - Swimming in River	\$250	\$500
Chapter 1022 - Excavations	\$250	\$500
Chapter 1024 - Sidewalks	\$250	\$500
Chapter 1026 - Trees	\$250	\$500
Chapter 1062 - Parks and Recreation	\$250	\$500
Part Twelve/Title Six - Zoning Ordinance	\$250	\$500
Part Fourteen - Building & Housing Codes	\$250	\$500
Chapter 1610 - Fire Prevention Code	\$250	\$500
Other Unspecified	\$250	\$500

<b>PLANNING &amp; ZONING \ BUILDING \ DEVELOPMENT</b>		
SPECIAL MEETING	\$200	
CONSTRUCTION BOARD OF APPEALS	\$150	
DRIVEWAY PERMITS	\$25	
PARCEL COMBINATION	\$50	
PARCEL SPLIT/COMBINATION		
First	\$200	
Each Additional	\$75	
MAPS		
Medium	\$5	
Large	\$10	
SIGN PERMITS	\$50	
RESIDENTIAL LAND USE PERMITS		
under 200 sq ft	\$25	
over 200 sq ft	\$75	
COMMERCIAL LAND USE PERMITS LEVEL 1	\$100	
COMMERCIAL LAND USE PERMITS LEVEL 2	\$200	
PUD REQUESTS	\$1,200	
STREET\ALLEY VACATION REQUESTS	\$1,000	
ZONING ORDINANCE AMENDMENT	\$1,000	
ZONING BOARD OF APPEALS	\$1,200	
SPECIAL USE PERMIT	\$1,000	
MAJOR AMENDMENT TO SPECIAL USE PERMIT	\$500	
MINOR AMENDMENT OR TRANSFER OF SUP	\$200	
HISTORIC DISTRICT PERMITS\CERTIFICATE OF APPROPRIATENESS	\$50	
OUTSIDE SEATING IN ROW	\$25 initial, \$25 Annually	
BUILDING   MECHANICA   ELECTRICAL   PLUMBING	See City's website for details	

CONSTRUCTION PARKING PERMIT			
per space / per week	\$10		
INCENTIVE PROGRAM FEES			
Brownfield	Varies		See BRA Application & Guidelines
PILOT	\$1,500		
OPRA	\$1,500		
NEZ	\$1,500		
CRA	\$1,500		
Other Tax Incentive (IFT, etc.)	\$1,500		

<b>FREEDOM OF INFORMATION ACT REQUESTS</b>			
Cost per copy	\$0.10	per page	
Labor	Hourly Rate/Benefits of lowest paid employee capable of performing compliance task (includes fringe benefits)		
	billed in ¼ hour increments.		
Outside Counsel (seperate exempt from non-exempt)	\$ 51.00		
Mailing Costs	actual cost		
Specialty Costs (plans, audio tapes, discs, etc)	actual cost		
Deposit	50% is required if estimated cost exceeds \$50.00		
Additional information and FOIA forms can be found on City website: <a href="http://www.manisteemi.gov">www.manisteemi.gov</a> .			

<b>EMS TRANSPORT FEES</b>			
ALS Emergency	\$ 700.00		
ALS II Emergency	\$ 850.00		
ALS Non Emergency	\$ 510.00		
BLS Emergency	\$ 575.00		
BLS Non Emergency	\$ 410.00		
Mileage	\$ 15.75		
Oxygen	\$ 50.00		
Treat/No Transport	\$ 455.00		

<b>SPECIAL EVENTS</b>				
Varies based on event - see Special Event Request Policy				

<b>BUILDING, ELECTRICAL, PLUMBING &amp; MECHANICAL PERMITS</b>				
See detailed schedules on following pages.				

## SAFE BUILT

### VALUATION-BASED PERMIT AND INSPECTION FEE SCHEDULE

ESTABLISHED UNDER THE STILLE-DEROSSETT-HALE STATE CONSTRUCTION  
CODE ACT, 1972 PA 230, MCL 125.1501 ET SEQ.

#### BUILDING PERMIT FEE SCHEDULE

The total cost of improvement is based on the SAFEbuilt Square Foot Construction Cost Table. Plan review fees for use groups R-3 and R-4 only are included in this computation. Premanufactured unit fees are based upon 50% of the normal on-site construction permit fee. The first \$100.00 of an application fee is non-refundable.

to \$1,000 (includes one inspection only) .....	\$75.00
\$1,000 to \$10,000 .....	75.00 plus \$10 per \$1,000 over \$1,000
\$10,001 to \$100,000. ....	\$165.00 plus \$3 per \$1,000 over \$10,000
\$100,000 to \$500,000 .....	\$435.00 plus \$2 per \$1,000 over \$100,000
\$500,000 plus. ....	\$1,235.00 plus \$3 per \$1,000 over \$500,000

All work not involving a square foot computation:

Plan review and administration base fee..... \$100.00  
plus \$100.00 for each inspection

Additional Inspection..... \$100.00

Special Inspection (pertaining to sale of building) .....\$100.00

Demolition:

Plan review and administration base fee..... \$100.00  
plus \$0.07 per square foot of demolition (per floor/story)

Certificate of Occupancy .....\$50.00  
(Required for all building permits except demolition permits)



**SAFEBUILT**  
**VALUATION-BASED PLAN REVIEW**  
**FEE SCHEDULE**

ESTABLISHED UNDER THE STILLE-DEROSSETT-HALE STATE CONSTRUCTION  
 CODE ACT, 1972 PA 230, MCL 125.1501 ET SEQ.

PLAN REVIEW FEE

<u>BUILDING VALUATION*</u>	<u>FEE</u>
\$0-\$500,000 .....	0.0013 of building valuation but not less than \$125.00
Over \$500,000 . . . . .	\$650.00 plus 0.0003 of building valuation over \$500,000
*Based on SAFEBUILT'S square foot construction cost table. (See Attached) The first \$125.00 of an application is non-refundable.	
Mechanical, Plumbing, Electrical (each code).....	25% of Building Code Review Fee
Review of Alterations, Remodeling & Submissions Where NO SQUARE FOOTAGE CALCULATIONS are available.....	\$125.00 Per Hour - 1 Hour Minimum
Consulting Services.....	\$125.00 Per Hour - 1 Hour Minimum

## SAFEBUILT

### SQUARE FOOT CONSTRUCTION COST TABLE

To be used with the SAFEbuilt Valuation-Based Building Permit and Plan Review Fee Schedules for computation of the "Total Cost of Improvement". The table below outlines the base cost per square foot for any given Use Group/Type of Construction combination. Unfinished basements must be computed separately at 20% of table cost. These figures are not intended to reflect actual cost of construction but are only used as a basis for determination of fees related to services rendered for projects.

USE GROUP	(2015 Michigan Building Code)	TYPE OF CONSTRUCTION									
		IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB	
A-1	Assembly, theaters, with or without stage	176.44	169.93	165.20	157.56	146.98	142.20	151.76	132.98	127.07	
A-2	Assembly, nightclubs, restaurants, bars, banquet halls	151.03	146.72	141.70	136.83	127.57	124.97	131.74	115.44	113.02	
A-3	Assembly, religious worship buildings, general, community halls, libraries, museums	178.16	171.65	166.92	159.28	148.82	144.24	153.47	134.83	128.91	
A-4	Assembly, arenas	175.54	169.03	163.40	156.66	145.18	141.50	150.86	131.18	126.17	
A-5	Assembly, bleachers, grandstands, stadiums	156.59	150.08	144.45	137.72	125.75	122.53	131.91	112.21	107.20	
B	Business	155.28	149.60	144.52	137.45	124.67	120.03	131.78	109.55	104.34	
E	Educational	163.53	157.90	153.20	146.21	136.19	128.91	141.11	118.49	114.47	
F-1	Factory and industrial, moderate hazard	92.97	88.61	83.30	80.08	71.35	68.29	76.52	58.88	55.23	
F-2	Factory and industrial, low hazard	92.07	87.71	83.30	79.18	71.35	67.39	75.62	58.88	54.33	
H-1	High Hazard, explosives	87.11	82.75	78.34	74.22	66.57	62.61	70.66	54.10	N.P.	
H234	High Hazard	87.11	82.75	78.34	74.22	66.57	62.61	70.66	54.10	49.55	
H-5	HPM	155.28	149.60	144.52	137.45	124.67	120.03	131.78	109.55	104.34	
I-1	Institutional, supervised environment	154.20	148.79	144.63	138.36	127.07	123.71	134.85	114.01	109.95	
I-2	Institutional, hospitals, nursing homes	263.67	257.99	252.91	245.84	232.14	N.P.	240.17	217.03	N.P.	
I-3	Institutional, restrained	176.87	171.19	166.11	159.04	147.61	142.08	153.37	132.50	125.48	
I-4	Institutional, day care facilities	154.20	148.79	144.63	138.36	127.07	123.71	134.85	114.01	109.95	
M	Mercantile	113.22	108.91	103.89	99.02	90.41	87.80	93.93	78.28	75.86	
R-1	Residential, hotels and motels	155.54	150.13	145.97	139.70	128.56	125.20	136.34	115.49	111.44	
R-2	Residential, multiple family including dormitories, convents, monasteries	130.40	124.99	120.83	114.56	104.04	100.68	111.82	90.97	86.92	
R-3	Residential, one- and two-family	122.74	119.39	116.36	113.47	108.94	106.23	109.87	101.79	95.34	
R-4	Residential, care/assisted living facilities	154.20	148.79	144.63	138.36	127.07	123.71	134.85	114.01	109.95	
S-1	Storage, moderate hazard	86.21	81.85	76.54	73.32	64.77	61.71	69.76	52.30	48.65	
S-2	Storage, low hazard	85.31	80.95	76.54	72.42	64.77	60.81	68.86	52.30	47.75	
U	Utility, miscellaneous	64.61	61.02	57.11	53.93	48.40	45.26	51.34	37.85	35.85	